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**DESTINATIONS**



## D1.11

### Local Data Management Plan Fourth (final) edition

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## Abstract

This document follows the CIVITAS DESTINATIONS project's approach to Data Management as described in the Deliverable 1.8 "Project Data Management Plan" – PDMP – final edition. This approach is here briefly summarised taking into account the specific perspective and role of the Local Data Management Plan.

The Local Data Management Plan (LDMP), represents the tool allowing the CIVITAS DESTINATIONS Ethics Review Board (ERB) to check the compliance of sites' project activities of data collection/management with the guidelines and indications defined in the Ethics Compliance Report (D1.1) along the whole project lifetime.

The DESTINATIONS Local Data Management Plan (LDMP):

- specifies the modalities of involvement of human participants into the project's research activities put into practice by sites to carry out demo measures (WP2-WP7). In particular, the Site Managers must enclose copies of the Informed Consent sheet used for surveys and interviews. If they are not in English, they must be submitted together with an English summary, which shows how data has been collected and stored and which information is given about data use and rights of data subject;
- details the different data typologies collected/under collection/planned for collection by the sites (demo measures in WP2-WP7 and WP9);
- clarifies the responsibilities among local project partners about the management (collection, storing, access, processing) of the identified data typologies. This description needs to be extended to the sub-contractors;
- specifies the processes and the rules adopted by each site to comply with the requirements identified in the Ethics Compliance Report (national law, EU regulation now represented by the General Data Protection Regulation, etc.). In particular, the Site Managers must enclose all of the DPCs and 'Opinions' forwarded to the National Authority. If they are not in English, they must be submitted together with an English summary, which shows that the tasks in question are covered and includes the conclusions of the committee or authority concerned;
- identifies data which can be openly published/made available by the sites.

This fourth edition of the LDMP - D1.11 is the final version of the document.

## Project Partners

Organisation	Abbreviation	Country
Horários do Funchal, Transportes Públicos, SA	HF	PT
Agência Regional da Energia e Ambiente da Região Autónoma da Madeira	AREAM	PT
Câmara Municipal do Funchal	CMF	PT
Secretaria Regional da Economia Turismo e Cultura	SRETC	PT
Agência Regional para o Desenvolvimento da Investigação, Tecnologia e Inovação	ARDITI	PT
Limassol Tourism Development and Promotion Company Ltd	LTC	CY
Municipality of Limassol	LIMA	CY
Stratagem Energy Ltd	STRATA	CY
Dimos Rethimnis	RETH	EL
The Research Committee of the Technical University of Crete	TUC	EL
Comune Di Rio	Rio	IT
Comune Di Portoferraio	PF	IT
MemEx S.R.L.	MEMEX	IT
Authority for Transport in Malta	TM	MT
Valletta Kunsilli Lokali – Valletta Local Council	VLC	MT
Universita ta' Malta	UoM	MT
Ministry of Tourism	MOT	MT
Guaguas Municipales Sociedad Anonima	Guaguas	ES
CINESI S.L consultoria de transport	CINESI	ES
Ayuntamiento de Las Palmas de Gran Canaria	LPGC	ES
Ingeniería Electrónica Canaria S.L	INELCAN	ES
Sociedad Municipal de Aparcamientos de Las Palmas de Gran Canaria	SAGULPA	ES
Istituto di Studi per l'Integrazione dei Sistemi	ISINNOVA	IT
European Integrated Project	EIP	RO
Sustainable Services	GV21	ES
Vectos GmbH	VECTOS-G	GE
Conférence des Régions Périphériques Maritimes d'Europe	CPMR	BE

## Document History

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22/10/2018	R. Cecchini (Municipality of Portoferraio), A. Mercantelli (Municipality of Rio)	Provision of information relating to the period M19-M25	Draft	Ethics Review Board
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07/10/2019	S. Maas (UM)	Provision of information relating to the period M31-M36	Draft	

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09/01/2020	S. Gini (MemEx)	Integration of contribution received. Request for updating of information by sites relating to the period from M37 to end of the project		Ethics Review Board
21/01/2020	N. Mavrovouniotti (Stratagem)	Provision of information relating to the period M37-end of the project	Draft	
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03/02/2020	M. Aryblia (TUC)	Confirmation any update needed for LPA relating to the period	Draft	
04/02/2020	S. Maas (UM)	Provision of information relating to the period M37-end of the project	Draft	
06/02/2020	S. Gini (MemEx)	Provision of information about WP4 data collection (Shared Mobility Agency) in Elba	Draft	
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Dissemination Level: PC=Project Coordinator, SC=Site Coordinator, TC=Technical Coordinator, EM=Evaluation Manager, EC=European Commission, PM=Project Manager (only related to first and second edition)



## Table of Contents

<b>TABLE OF CONTENTS</b> .....	<b>7</b>
<b>LIST OF TABLES</b> .....	<b>7</b>
<b>1 EXECUTIVE SUMMARY</b> .....	<b>9</b>
<b>2 ROLE OF PROJECT AND LOCAL DMPS IN DESTINATIONS</b> .....	<b>9</b>
<b>3 LOCAL DATA MANAGEMENT PLAN</b> .....	<b>9</b>
<b>4 CONCLUSIONS</b> .....	<b>22</b>
ANNEX 1 - DETAILED INFORMATION ABOUT DATA COLLECTION AND PROCESSING INTO SITES .....	24
ANNEX 2 – EXAMPLE OF AN INFORMED CONSENT SHEET .....	186

## List of tables

Table 1: Description of involvement modalities for research participants in Madeira.....	12
Table 2: Description of involvement modalities for research participants in Rethymno .....	14
Table 3: Description of involvement modalities for research participants in Limassol.....	16
Table 4: Description of involvement modalities for research participants in Elba .....	18
Table 5: Description of involvement modalities for research participants in Malta.....	20
Table 6: Description of involvement modalities for research participants in Las Palmas .....	22
Table 7: Local Data Management Plan – WP2 (MAD).....	30
Table 8: Local Data Management Plan – WP3 (MAD).....	34
Table 9: Local Data Management Plan – WP4 (MAD).....	37
Table 10: Local Data Management Plan – WP5 (MAD).....	40
Table 11: Local Data Management Plan – WP6 (MAD).....	44
Table 12: Local Data Management Plan – WP7 (MAD).....	47
Table 13: Local Data Management Plan – WP9 (MAD).....	48
Table 14: Local Data Management Plan – WP2 (RETH) .....	56
Table 15: Local Data Management Plan – WP3 (RETH) .....	60
Table 16: Local Data Management Plan – WP4 (RETH) .....	63
Table 17: Local Data Management Plan – WP5 (RETH) .....	66
Table 18: Local Data Management Plan – WP6 (RETH) .....	67
Table 19: Local Data Management Plan – WP7 (RETH) .....	70
Table 20: Local Data Management Plan – WP9 (RETH) .....	70
Table 21: Local Data Management Plan – WP2 (LIM) .....	71
Table 22: Local Data Management Plan – WP3 (LIM) .....	80

Table 23: Local Data Management Plan – WP4 (LIM) .....	86
Table 24: Local Data Management Plan – WP5 (LIM) .....	90
Table 25: Local Data Management Plan – WP6 (LIM) .....	96
Table 26: Local Data Management Plan – WP7 (LIM) .....	101
Table 27: Local Data Management Plan – WP9 (LIM) .....	101
Table 28: Local Data Management Plan – WP2 (ELB) .....	107
Table 29: Local Data Management Plan – WP3 (ELB) .....	107
Table 30: Local Data Management Plan – WP4 (ELB) .....	113
Table 31: Local Data Management Plan – WP5 (ELB) .....	116
Table 32: Local Data Management Plan – WP6 (ELB) .....	118
Table 33: Local Data Management Plan – WP7 (ELB) .....	122
Table 34: Local Data Management Plan – WP9 (ELB) .....	122
Table 35: Local Data Management Plan – WP2 (MAL).....	128
Table 36: Local Data Management Plan – WP3 (MAL).....	128
Table 37: Local Data Management Plan – WP4 (MAL).....	133
Table 38: Local Data Management Plan – WP5 (MAL).....	138
Table 39: Local Data Management Plan – WP6 (MAL) – MEASURE MAL 6.1 .....	143
Table 40: Local Data Management Plan – WP6 (MAL) – MEASURE MAL 6.2 .....	147
Table 41: Local Data Management Plan – WP6 (MAL) – MEASURE MAL 6.3 .....	150
Table 42: Local Data Management Plan – WP6 (MAL) – MEASURE MAL 6.4 .....	153
Table 43: Local Data Management Plan – WP7 (MAL).....	156
Table 44: Local Data Management Plan – WP9 (MAL).....	168
Table 45: Local Data Management Plan – WP2 (LPA) .....	173
Table 46: Local Data Management Plan – WP3 (LPA) .....	176
Table 47: Local Data Management Plan – WP4 (LPA) .....	178
Table 48: Local Data Management Plan – WP5 (LPA) .....	180
Table 49: Local Data Management Plan – WP6 (LPA) .....	182
Table 50: Local Data Management Plan – WP7 (LPA) .....	185
Table 51: Local Data Management Plan – WP9 (LPA) .....	185



# 1 Executive Summary

This document represents the final edition of Local Data Management Plan (LDMP) relating to the modalities of involvement of human participants and the data under collection/collected, handled and processed by CIVITAS DESTINATIONS sites in the project. This document has been updated on a yearly basis in order to integrate the different data typologies the project will manage in its progress. The collection of data has been carried out over a six-month period to allow Site Managers to easily cope with this task.

This document follows the methodological approach adopted by the CIVITAS DESTINATIONS project and described in D1.8 (PDMP – final edition) according to the guidelines defined in the Ethics Compliance Report (D1.1).

This deliverable is structured as follows:

- Section 2 is an introduction of the document covering the identification of objectives for its elaboration and delivery, the role of Local Data Management Plan (LDMP) into the whole CIVITAS DESTINATIONS project and the cross-relations with Project Data Management Plan (PDMP);
- Section 3 details the modalities of involvement of human participants and summarizes the sensitive data collected/handled;
- The specific data collected and generated by CIVITAS DESTINATIONS sites is detailed in the Annex 1. The Annex is organized per site with tables for the data collected with reference to each demo workpackage (WP2-WP7 and WP9);
- The copies of the Informed Consent sheets are included in Annex 2.

## 2 Role of Project and Local DMPs in DESTINATIONS

Project Data Management Plan – PDMP – final edition (D1.8) defines the overall approach assumed by the project, it identifies the data typology involved, it describes the data collected/handled/processed by horizontal WPs (WP8-WP11) and it sets the framework for the LDMP.

Local Data Management Plan – LDMP – final edition (D1.11) details the data collected/under collection by CIVITAS DESTINATIONS sites in the project.

Data has been collected through the contribution of Site Managers (SM) according to the template defined in PDMP – first edition (D1.2). LDMP can be considered an integration of Project Data Management Plan – final edition (D1.8).

## 3 Local Data Management Plan

In the following sections, the CIVITAS DESTINATIONS Local Data Management Plans are presented. In order to improve the readability, this section focuses on the main topics:

involvement of human participants and identification if/how sensitive data has been collected by the sites during the design and the operation of demonstration measures. Detailed specifications of data and description of the collection, management and storing procedures are provided in the following Annex (per site and per WP).

<b>FUNCHAL (MAD)</b>		
<b>Details of involvement modalities of research participants</b>		
1.1	In the case data collection processes involve human participants, please describe the selection process	<p>The procedures and criteria used to identify target participants to the collection processes, are carried out under a fair and random method, assuring a representative sample.</p> <p>This participants' sampling process arises as essential to ensure that a full cross-section of individuals is surveyed (nationalities, students, etc.). The sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample.</p> <p>The selection of the participants also guarantees the non-discrimination and non-exclusion principles.</p> <p>The data collection process assures above all the accuracy and integrity of the research (the travel patterns, attitudes and socio-demographic characteristics of the respondents) and will not code specific people or households (anonymous data).</p> <p>The implementation of the data collection process, occurs in predefined places, seen as core locations to meet the target groups (Schools - students, airport - tourists, etc.) and the best opportunity to evaluate the measures' effects accordingly.</p> <p>Data is collected mostly through questionnaires, applied voluntarily and randomly to the participants, assuring a representative sample related to each CIVITAS measure in place.</p>
1.1.1	Which kind of inclusion/exclusion criteria have been adopted?	No inclusion/exclusion criteria were adopted.
1.1.2	Have participants been included on a volunteer basis?	Yes. Questionnaires are filled out on a voluntary basis by the participants.

FUNCHAL (MAD)		
Details of involvement modalities of research participants		
1.1.3	<p>Please confirm that the Informed Consent has been requested. Please keep copy of the Informed Consent form adopted.</p> <p>Please provide enclosed with this document a copy of one Informed Consent sheet (in original language) together with a very brief text in English describing in which data collection procedure the Consent has been asked and which information have been given to the participants</p>	<p>Yes (when applicable).</p> <p>To all tourists willing to participate in the Focus Group dynamic, a <b>Data Protection and Privacy Note</b> is given to read and sign (who wants to join the tourist panel). Consent forms are stored in HF office.</p>
1.1.4	<p>Have persons not able to provide Informed Consent included as research participants? In this case which procedures to get Informed Consent have been adopted? And/or to ensure that they have not been subjected to any coercion?</p>	<p>No.</p>
1.1.5	<p>Have participants been selected among any vulnerable group? In this case please detail the motivations and the ethical rules applied</p>	<p>No. Random participants selected.</p>
1.1.6	<p>Please specify which kind of personal data have been handled in the operation of the local measures?</p>	<p>Yes. Name, phone number and e-mail, as described in Annex (row 2.1.2.1)</p>

<b>FUNCHAL (MAD)</b>		
<b>Details of involvement modalities of research participants</b>		
1.1.7	Which kind of actions has been put into practice in order to manage this data (i.e. procedures for anonymising the data, database protection, allocation of access rights, etc)	<p>Personal data will be managed (collection, storing and access) in accordance with EU GDPR regulation.</p> <p>The analysis of data will not reveal specific respondents to questionnaires. The respondents will be anonymous codes and the codes will be used to mark specific individuals in order to track their responses before and after a CIVITAS measure and then used in the 'panel analysis'. Following the analysis, the codes will be erased and the data stored as anonymous. (described in Annex, row 2.1.2.2).</p> <p>As described in Annex (row 2.1.3.1), a separate Excel database was created to store the personal data provided, which is protected by a strong password, file stored on a PC only. Access to it is prohibited to any other person.</p> <p>The participants will be anonymous codes to prevent tracking.</p>

**Table 1: Description of involvement modalities for research participants in Madeira**

<b>RETHYMNO (RET)</b>		
<b>Details of involvement modalities of research participants</b>		
1.2	In the case data collection processes involve human participants, please describe the selection process	According to the research methodology applied by the Municipality and the assigned subcontractor, the human participants involved were selected randomly, while in order to acquire a more precise sample, the stratified sampling selection of the final filled forms was followed
1.2.1	Which kind of inclusion/exclusion criteria have been adopted?	Inclusion / exclusion criteria were not adopted; the sample was selected randomly
1.2.2	Have participants been included on a volunteer basis?	Yes

<b>RETHYMNO (RET)</b>		
<b>Details of involvement modalities of research participants</b>		
1.2.3	<p>Please confirm that the Informed Consent has been requested? Please keep copy of the Informed Consent form adopted. Please provide enclosed with this document a copy of one Informed Consent sheet (in original language) together with a very brief text in English describing in which data collection procedure the Consent has been asked and which information have been given to the participants</p>	<p>The questionnaires were anonymous. No personal data was collected and all participants were included on a volunteer basis</p> <p>Therefore, no informed consent forms needed to be used</p>
1.2.4	<p>Have persons not able to provide Informed Consent included as research participants? In this case which procedures to get Informed Consent have been adopted? And/or to ensure that they have not been subjected to any coercion?</p>	<p>All participants were informed about the procedure and type of data collected by the researchers and were included on a volunteer basis</p> <p>As noted in 1.2.3, due to the surveys set up (anonymous, no personal data), procedures to get Informed Consent forms have not taken place</p>
1.2.5	<p>Have participants been selected among any vulnerable group? In this case please details the motivations and the ethical rules applied</p>	<p>No. Random sampling was used from people passing by, from selected public spaces</p>

<b>RETHYMNO (RET)</b>		
<b>Details of involvement modalities of research participants</b>		
1.2.6	Please specify which kind of personal data have been handled in the operation of the local measures?	The questionnaires were anonymous and no personal data were collected or handled from Municipality of Rethymno
1.2.7	Which kind of actions has been put into practice in order to manage this data (i.e. procedures for anonymising the data, database protection, allocation of access rights, etc.)	N/A

**Table 2: Description of involvement modalities for research participants in Rethymno**

<b>LIMASSOL (LIM)</b>		
<b>Details of involvement modalities of research participants</b>		
1.3	In the case data collection processes involve human participants, please describe the selection process	The sampled data was random through the distribution of questionnaires in Limassol region. The survey will involve randomly selected tourists and local citizens for questions.
1.3.1	Which kind of inclusion/exclusion criteria have been adopted?	Include local citizens and tourists over 18 years old The questions and answers will take place at the same time
1.3.2	Have participants been included on a volunteer basis?	Yes

<b>LIMASSOL (LIM)</b>		
<b>Details of involvement modalities of research participants</b>		
1.3.3	<p>Please confirm that the Informed Consent has been requested. Please keep copy of the Informed Consent form adopted. Please provide enclosed with this document a copy of one Informed Consent sheet (in original language) together with a very brief text in English describing in which data collection procedure the Consent has been asked and which information have been given to the participants</p>	<p>Questionnaires have been randomly distributed to tourists/citizens around the city centre of Limassol and the questions will be orally based.</p>
1.3.4	<p>Have persons not able to provide Informed Consent included as research participants? In this case which procedures to get Informed Consent have been adopted? And/or to ensure that they have not been subjected to any coercion?</p>	<p>Answering the questions was considered voluntary work and participants have not been subjected to any coercion.</p>
1.3.5	<p>Have participants been selected among any vulnerable group? In this case please details the motivations and the ethical rules applied</p>	<p>No</p>



<b>LIMASSOL (LIM)</b>		
<b>Details of involvement modalities of research participants</b>		
1.3.6	Please specify which kind of personal data have been handled in the operation of the local measures?	Questionnaires have been randomly distributed to tourists/citizens in order to give real information about the mobility situation of Limassol city centre.
1.3.7	Which kind of actions has been put into practice in order to manage this data (i.e. procedures for anonymising the data, database protection, allocation of access rights, etc.)	Questionnaires were anonymous and will be securely stored in our data files.

**Table 3: Description of involvement modalities for research participants in Limassol**

<b>ELBA (ELB)</b>		
<b>Details of involvement modalities of research participants</b>		
1.4	In the case data collection processes involve human participants, please describe the selection process	Tourists for the dedicated survey on travel behavior, attitudes and opinions were selected randomly. The survey on travel needs, attitudes, opinions and level of satisfaction of Public Transport users were carried out on the bus and at the information office of the local Public Transport Company (CTT Nord). The survey regarding opinion and level of satisfaction for the additional TPL service by boat (Chicchero) was targeted to passengers (tourists and residents) selected randomly. The survey regarding the initiative of the e-bikes long-term rental service and the customer satisfaction was targeted to tourists and to participant hoteliers.
1.4.1	Which kind of inclusion/exclusion criteria have been adopted?	Considering the above criteria, the only criterion of exclusion was the willingness not to answer.
1.4.2	Have participants been included on a volunteer basis?	Yes

<b>ELBA (ELB)</b>		
<b>Details of involvement modalities of research participants</b>		
1.4.3	<p>Please confirm that the Informed Consent has been requested? Please keep copy of the Informed Consent form adopted. Please provide enclosed with this document a copy of one Informed Consent sheet (in original language) together with a very brief text in English describing in which data collection procedure the Consent has been asked and which information have been given to the participants</p>	<p>Respondents have been informed that data would have been collected anonymously and for statistical analysis only so the statistical confidentiality will be guaranteed. For this reason, there was no need to collect a formal Informed Consent but we received a verbal consent for the interview.</p>
1.4.4	<p>Have persons not able to provide Informed Consent included as research participants? In this case which procedures to get Informed Consent have been adopted? And/or to ensure that they have not been subjected to any coercion?</p>	<p>All the involved participants have been able to provide a verbal consent for the interview.</p>
1.4.5	<p>Have participants been selected among any vulnerable group? In this case please details the motivations and the ethical rules applied.</p>	<p>The selection was/will be random and no selection of specific vulnerable groups will be adopted.</p>

<b>ELBA (ELB)</b>		
<b>Details of involvement modalities of research participants</b>		
1.4.6	Please specify which kind of personal data have been handled in the operation of the local measures?	Personal data (name, phone, contact, type of vehicle used for sharing the trip, etc. see WP4 4.4.1.1 and followings) has been handled in WP4 for the operation of Elba Sharing Agency. Data is required to allow the user to register to the services for the management of sharing trips: data are required to allow the matching of demand and offer in case of sharing of private car trip or taxi trip. GPS location is collected and stored for guaranteeing safety tracking service. The safety tracking service is activated and configured by the user on a volunteer basis for the purpose of its personal safety.
1.4.7	Which kind of actions has been put into practice in order to manage this data (i.e. procedures for anonymising the data, database protection, allocation of access rights, etc.)	Access to the area/functions for the management of sharing services is secured by password. Configuration and activation of safety tracking service is carried out by the user on its personal rea (secured by password). At the registration time, the user can visualize the informed consent and the conditions/rights related to the provision of personal data and the handling of sensitive ones (GPS). These terms need to be accepted by the user. The management of the personal/sensitive data is finalized to the scope of the Agency operation and service provision (without access/transmission to any third party) and it is carried out according to the GDPR 679/2016. Data owner is the Municipality of Portoferraio and the management is carried out by the sub-contractor, PluService, the IT company awarded for the implementation of IT platform supporting the Agency operation.

**Table 4: Description of involvement modalities for research participants in Elba**

<b>MALTA (MAL)</b>		
<b>Details of involvement modalities of research participants</b>		
1.5	In the case data collection processes involve human participants, please describe the selection process	<p>Participants to the telephone surveys with local residents under MAL4.1, MAL6.2 and MAL7.1 were selected following a stratified random sampling strategy using the telephone directory of one of the main national telephony providers.</p> <p>Participants to in-person surveys with local residents and tourists under MAL6.3 and MAL7.1 were randomly selected for participation at the airport, ferry terminal and cruise line terminal in the case of MAL6.3, and while waiting to board the ferry or whilst on the ferry for MAL7.1.</p>
1.5.1	Which kind of inclusion/exclusion criteria have been adopted?	Respondents under the age of 18 were excluded.
1.5.2	Have participants been included on a volunteer basis?	Yes. The respondents were asked whether they would like to participate in the research. During the introduction, the interviewer explained that it is on a voluntary basis.
1.5.3	Please confirm that the Informed Consent has been requested? Please keep copy of the Informed Consent form adopted. Please provide enclosed with this document a copy of one Informed Consent sheet (in original language) together with a very brief text in English describing in which data collection procedure the Consent has been asked and which information have been given to the participants	<p>Consent has been requested verbally during the telephone survey, as well as during in-person surveys. The respondent was also able to stop during the interview process should he/she wished to do so.</p> <p>We do not have copies of the Informed Consent form as the research was done over the telephone or in-person. Such Consent is not required since there is no follow-up following the research.</p>

<b>MALTA (MAL)</b>		
<b>Details of involvement modalities of research participants</b>		
1.5.4	Have persons not able to provide Informed Consent included as research participants? In this case which procedures to get Informed Consent have been adopted? And/or to ensure that they have not been subjected to any coercion?	<p>People who declined participation were not included as research participants.</p> <p>In the telephone survey, a larger sample than required was extracted to compensate for non-response or refusal to participate.</p> <p>None of the participants have been subjected to coercion to participate.</p>
1.5.5	Have participants been selected among any vulnerable group? In this case please details the motivations and the ethical rules applied	Elderly people have been included in the surveys in order to ensure a representative sample.
1.5.6	Please specify which kind of personal data have been handled in the operation of the local measures?	No personal data has been collected
1.5.7	Which kind of actions has been put into practice in order to manage this data (i.e. procedures for anonymising the data, database protection, allocation of access rights, etc.)	No personal data has been collected

**Table 5: Description of involvement modalities for research participants in Malta**

<b>LAS PALMAS DE GRAN CANARIA (LPA)</b>		
<b>Details of involvement modalities of research participants</b>		
1.6	In the case data collection processes involve human participants, please describe the selection process	The interviews for the mobility survey carried out in LPA3.1 were made by using Computer Assisted Telephone Interview (CATI) software. This software automatically selects the people to interview based on criteria in order to reach a representative sample.
1.6.1	Which kind of inclusion/exclusion criteria have been adopted?	The criteria adopted was to reach a proportional sample to the whole universe (inhabitants of Las Palmas de Gran Canaria and the whole island of Gran Canaria) based on age, gender, employment status, etc.
1.6.2	Have participants been included on a volunteer basis?	Once the CATI software dialled the phone numbers the interviewer asked the interviewee his/her consent to get his/her answers recorded.
1.6.3	Please confirm that the Informed Consent has been requested? Please keep copy of the Informed Consent form adopted. Please provide enclosed with this document a copy of one Informed Consent sheet (in original language) together with a very brief text in English describing in which data collection procedure the Consent has been asked and which information have been given to the participants	There is an Informed Consent for each interview that we carried out for the mobility survey. However, the Informed Consent of each participant has not been merged in a single document (audio or transcribed in a sheet document).

<b>LAS PALMAS DE GRAN CANARIA (LPA)</b>		
<b>Details of involvement modalities of research participants</b>		
1.6.4	Have persons not able to provide Informed Consent included as research participants? In this case which procedures to get Informed Consent have been adopted? And/or to ensure that they have not been subjected to any coercion?	No persons without Informed Consent were included in the survey.
1.6.5	Have participants been selected among any vulnerable group? In this case please details the motivations and the ethical rules applied	No.
1.6.6	Please specify which kind of personal data have been handled in the operation of the local measures?	Please see WP3 description (LPA3.1).
1.6.7	Which kind of actions has been put into practice in order to manage this data (i.e. procedures for anonymising the data, database protection, allocation of access rights, etc.)	Please see WP3 description (LPA3.1).

**Table 6: Description of involvement modalities for research participants in Las Palmas**

## 4 Conclusions

Summarizing the information provided in the previous section 3:

- Human participation to the mobility measures demonstrated in CIVITAS DESTINATIONS is mainly related to questionnaires/interviews/surveys carried out for the assessment of local needs (design of the measures) and the assessment of impacts/level of satisfaction (evaluation of the measures). The selection of participants has been carried out



randomly, the participants have been always able to provide the informed consent and free to decline participation. The Informed Consent has been asked in different ways (written/verbally). The purpose for collecting the Informed Consent varies case by case: in a large number of cases, the Informed Consent focused mainly on informing the participants why the data has been collected (when the data collected are not sensitive) and sometime to specify the procedures for data storing and handling (when sensitive data are collected)

- Data has been collected mostly in an anonymous and aggregated way. Most of them have been accessed from public sources. In a few cases where personal data has been collected appropriate procedures for Informed Consent and handling of data have been established
- In a few cases personal/sensitive data has been collected (i.e. registration of the users to an APP/platform and creation of the profile, etc.): compliance with GDPR 2016/679 (and with the national law adopting GDPR at country level) has been declared
- The data collected by the sites is made available for dissemination purposes in an aggregated way or as an extraction, not in a publicly accessible “open” data format.

## Annex 1 - Detailed information about data collection and processing into sites

D1.11 details the data typologies planned/collected/under collection by sites in demo WPs (from WP2 to WP7 and WP9). For each data typology the modalities for the involvement of human participants and the procedures adopted by sites for data collection, handling and storing is described. The description is provided per site, per WP and per data typology.

The covered period is the whole project lifetime.

### Funchal (MAD)

WP2 MADEIRA		
Data details		
2.1.1.1	Which kind of data has been/will be collected in your site?	<ul style="list-style-type: none"> <li>• Census/demographic data</li> <li>• Tourists flow</li> <li>• Road network</li> <li>• Passengers counting (Public transport)</li> <li>• Questionnaires on travel behaviour, attitudes and expectations</li> <li>• Questionnaires about mobility and tourism</li> <li>• Number of users registered at the APP;</li> <li>• Number of contents related to traffic and mobility included on the APP.</li> <li>• App users' personal data – Pick Up and Ride App</li> </ul>
2.1.1.2	Please detail data typology and structure/format (if applicable)	<p>Census/demographic data</p> <ul style="list-style-type: none"> <li>• <i>Number of residents, age, education level</i></li> </ul> <p>Tourists flow</p> <ul style="list-style-type: none"> <li>• <i>Number of tourists' arrivals &amp; staying by nationality</i></li> </ul> <p>Road network</p> <ul style="list-style-type: none"> <li>• <i>Counting traffic congestions</i></li> </ul> <p>Passengers counting (Public transport)</p> <ul style="list-style-type: none"> <li>• <i>Number of entries and exits of buses</i></li> </ul> <p>Questionnaires on travel behaviour, attitudes and expectations</p> <ul style="list-style-type: none"> <li>• <i>Paper questionnaires</i></li> </ul> <p>Questionnaires about mobility and tourism</p> <ul style="list-style-type: none"> <li>• <i>Paper questionnaires</i></li> <li>• <i>Focus Group – interviews.</i></li> <li>• <i>APP backoffice</i></li> </ul> <p><i>Pick Up and Ride App</i></p> <p><i>Names, emails, geographic location and travels schedules, school's names, parental relationship between users, relationship between users and schools, characteristics and registration vehicles.</i></p>

2.1.1.3	Please detail the data origin	<p>Census/demographic data</p> <ul style="list-style-type: none"> <li>• <i>The data is available in the website of Regional Government Statistics Department.</i></li> </ul> <p>Tourists flow</p> <ul style="list-style-type: none"> <li>• <i>The data is available in the website of Regional Government Statistics Department.</i></li> </ul> <p>Road network</p> <ul style="list-style-type: none"> <li>• <i>Visual counting or implement sensors.</i></li> </ul> <p>Passengers counting (Public transport)</p> <ul style="list-style-type: none"> <li>• <i>Sensor system on buses and Ticketing system</i></li> </ul> <p>Questionnaires on travel behaviour, attitudes and expectations</p> <ul style="list-style-type: none"> <li>• <i>The target of questionnaires will be residents and tourists.</i></li> </ul> <p>Questionnaires about mobility and tourism</p> <ul style="list-style-type: none"> <li>• <i>The target of questionnaires will be tourists, a representative sample.</i></li> <li>• <i>APP backoffice</i></li> </ul> <p>Pick Up and Ride App</p> <ul style="list-style-type: none"> <li>• <i>App users insert data in their own user account profile</i></li> </ul>
2.1.1.4	Please provide some figure allowing to estimate the data dimension	<p>Questionnaires on travel behaviour, attitudes and expectations</p> <ul style="list-style-type: none"> <li>• <i>646 questionnaires – 421 collected at the regional airport and 225 at the Port of Funchal.</i></li> </ul> <p>Questionnaires about mobility and tourism (2018)</p> <p><i>410 questionnaires – 196 collected at the Port of Funchal, 193 collected at the regional airport.</i></p> <p>Passengers counting (Public transport)</p> <p><i>Counting sensors installed on 20 buses.</i></p> <p>Questionnaires about mobility and tourism (2019)</p> <p><i>411 questionnaires – 212 collected at the Port of Funchal, 199 collected at the regional airport.</i></p> <p><i>As for the APP, 627 users were registered</i></p> <p>Pick Up and Ride App</p> <ul style="list-style-type: none"> <li>• <i>37630 students enrolled in school year 2017/2018</i></li> </ul>

Data collection procedures		
2.1.2.1	Please detail the procedure adopted for data collection	<p>Census/demographic data</p> <ul style="list-style-type: none"> <li>• <i>Questionnaires or interviews</i></li> </ul> <p>Tourists flow</p> <ul style="list-style-type: none"> <li>• Data from airport and Port of Funchal</li> </ul> <p>Road network</p> <ul style="list-style-type: none"> <li>• Data collection</li> </ul> <p>Passengers counting (Public transport)</p> <p><i>Data extraction from database. Inside the bus a passive wifi tracking approach was used, anonymously detecting active mobile phones.</i> In order to have a target against which to evaluate the wifi passenger counting method, the local bus company HF provided the ticket validations data for methods comparison purpose (anonymous data). Although, the final conclusion was that this method was not robust enough for the requirements of HF, i.e., to count/estimate the exact number of passengers entering/leaving the bus. This approach was disregarded.</p> <p>Questionnaires on travel behaviour, attitudes and expectations</p> <ul style="list-style-type: none"> <li>• <i>Questionnaires or interviews - Questionnaires about mobility and tourism</i></li> <li>• <b>Paper questionnaires – Anonymous data</b>  <i>Data collection is carried out with a sample of the population which has been selected randomly and whose size has been defined to make statistical inference. The target of questionnaires are <b>volunteer</b> tourists and to assure a representative sample related to the CIVITAS measure in place.</i>  <i>The <b>location</b> for implementation of the surveys is chosen to guarantee that the representative sample criterion is met. For that purpose, the main gathering points are selected, basically the entry/exit point of the island (check in airport area and cruise port), points with the most variety of possible participants and the better opportunity to evaluate the related tourists and mobility CIVITAS measures.</i></li> <li>• <b>Focus Group – Personalised data</b>  <i>Along with the survey, the inquired is invited to integrate a tourist Focus Group, for which he will be contacted once or twice a year to answer mobility/tourism related questions. For that case, the inquired provides personal data such as name, phone number and e-mail.</i>  <i>App users insert data in their own user profile</i></li> </ul>

2.1.2.2	<p>Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)</p>	<p>Questionnaires on travel behaviour, attitudes and expectations</p> <ul style="list-style-type: none"> <li>• <i>A sampling of the target users will be selected to be provided with the questionnaires.</i></li> </ul> <p><i>Questionnaires about mobility and tourism</i></p> <ul style="list-style-type: none"> <li>• <b>Paper questionnaires – Anonymous data</b></li> <li>• <b>Focus Group – Personalised data</b></li> </ul> <p><i>Personal data is collected in the scope of the mobility/tourism questionnaires.</i></p> <p><i>The data is stored in a separate database and for this case we will keep specific codes for specific individuals.</i></p> <ul style="list-style-type: none"> <li>• <i>The Passengers counting (Public transport) all data collected is anonymous. Recent devices even allow for random IDs.</i></li> </ul> <p><i>Pick Up and Ride App</i></p> <ul style="list-style-type: none"> <li>• <i>Not every information is collected anonymously because the users are prompted to insert their own information, which they need to agree. On the background we also collect information of habits and user behaviour while in the app, but we don't relate that information to the data inserted by each user. The background data collection is responsibility of Google's Firebase analytics and their privacy policy can be found at <a href="https://firebase.google.com/support/privacy">https://firebase.google.com/support/privacy</a></i></li> </ul>
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Data management and storing procedures		
2.1.3.1	How data is stored? Please detail where the data is stored and in which modality/format (if applicable)	<p>Census/demographic data</p> <ul style="list-style-type: none"> <li>• <i>Database is stored in the office of Regional Government Statistics Department</i></li> </ul> <p>Tourists flow</p> <ul style="list-style-type: none"> <li>• <i>Database is stored in the office of Regional Government Statistics Department</i></li> </ul> <p>Road network</p> <ul style="list-style-type: none"> <li>• <i>The data base will be stored in CMF or SRETC office</i></li> </ul> <p>Passengers counting (Public transport)</p> <ul style="list-style-type: none"> <li>• <i>Database in ARDITI and HF servers / DBMS</i></li> </ul> <p>Questionnaires on travel behaviour, attitudes and expectations</p> <ul style="list-style-type: none"> <li>• <i>Questionnaires will be stored in SRETC office.</i></li> </ul> <p>Questionnaires about mobility and tourism</p> <ul style="list-style-type: none"> <li>• <b>Paper questionnaires</b> <i>Questionnaires about mobility and tourism are stored in HF office.</i></li> <li>• <b>Focus Group</b> <i>Access to the information is well documented and approved, and there will be no dissemination of personal information without written consent.</i> <i>A separate Excel database is created to store the personal data provided, which is protected by a strong password, file stored on a PC only and where access to it must be prohibited to any other person.</i> <i>The analysis of personal data will not reveal or publish the intelligence from specific respondents to questionnaires. The participants will be anonymous codes to prevent tracking.</i></li> </ul> <p>Pick Up and Ride App</p> <ul style="list-style-type: none"> <li>• <i>AREAM's server located in AREAM's headquarters</i></li> </ul>

2.1.3.2	Who is the organization responsible for data storing and management?	<p>Census/demographic data</p> <ul style="list-style-type: none"> <li>• <i>Regional Government Statistics Department</i></li> </ul> <p>Tourists flow</p> <ul style="list-style-type: none"> <li>• <i>Regional Government Statistics Department</i></li> </ul> <p>Road network</p> <ul style="list-style-type: none"> <li>• <i>CMF and SRETC</i></li> </ul> <p>Passengers counting (Public transport)</p> <ul style="list-style-type: none"> <li>• <i>HF and ARDITI</i></li> </ul> <p>Questionnaires on travel behaviour, attitudes and expectations</p> <ul style="list-style-type: none"> <li>• <i>Consultant within the framework of PAMUS. The result / analysis of the results will be made available and kept in Direção Regional da Economia e dos Transportes (DRET)</i></li> </ul> <p>Questionnaires about mobility and tourism</p> <ul style="list-style-type: none"> <li>• <b>Paper questionnaires</b> <i>Questionnaires about mobility and tourism are HF responsibility.</i></li> <li>• <b>Focus Group</b> <i>Personal data storing and management will be responsibility of <u>one member of HF only</u>.</i></li> </ul> <p><i>Pick Up and Ride App</i></p> <ul style="list-style-type: none"> <li>• <i>AREAM</i></li> </ul>
2.1.3.3	By whom (organization, responsible) is data accessible?	<p>Census/demographic data</p> <ul style="list-style-type: none"> <li>• <i>Regional Government Statistic Department</i></li> </ul> <p>Tourists flow</p> <ul style="list-style-type: none"> <li>• <i>Regional Government Statistic Department</i></li> </ul> <p>Road network</p> <ul style="list-style-type: none"> <li>• <i>CMF and SRETC</i></li> </ul> <p>Passengers counting (Public transport)</p> <ul style="list-style-type: none"> <li>• <i>HF and ARDITI</i></li> </ul> <p>Questionnaires on travel behaviour, attitudes and expectations</p> <ul style="list-style-type: none"> <li>• <i>SRETC</i></li> </ul> <p>Questionnaires about mobility and tourism</p> <ul style="list-style-type: none"> <li>• <b>Paper questionnaires</b> <i>Questionnaires about mobility and tourism accessible by HF.</i></li> <li>• <b>Focus Group</b> <i>Personal data will be accessible by <u>one HF member</u>.</i></li> </ul> <p><i>Pick Up and Ride App</i></p> <p><i>By AREAM in an encrypted safe way</i></p>



2.1.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	Questionnaires about mobility and tourism <ul style="list-style-type: none"> <li>• <b>Focus Group</b> <i>For data collection, storing and access will be applied EU GDPR regulation - All personal data collected will comply with the GDPR regulation.</i></li> </ul> <p><i>To all inquired that want to join the focus group, was delivered a “DATA PROTECTION AND PRIVACY NOTICE” to read and sign.</i></p> <p><i>Pick Up and Ride</i></p> <ul style="list-style-type: none"> <li>• <i>EU GDPR regulation</i></li> </ul>
2.1.3.5	Which national regulation and applicable ‘opinion statements’ will be applied for data storing and access? (for reference, please see D1.1)	Questionnaires about mobility and tourism <ul style="list-style-type: none"> <li>• <b>Focus Group</b> <i>For data collection, storing and access will be applied EU GDPR regulation – All personal data collected will comply with the GDPR regulation.</i></li> </ul> <p><i>To all inquired that want to join the focus group, was delivered a “DATA PROTECTION AND PRIVACY NOTICE” to read and sign.</i></p> <p><i>Pick Up and Ride</i></p> <ul style="list-style-type: none"> <li>• <i>National GDPR regulation, which transposes the EU GDPR regulation to national law</i></li> </ul>
<b>Data availability for dissemination</b>		
2.1.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	<i>Data can be made available by DESTINATIONS under an aggregated form</i> Passengers counting (Public transport) <i>data is not available for dissemination purpose.</i> Questionnaires about mobility and tourism <ul style="list-style-type: none"> <li>• <b>Focus Group</b> <i>Personal data is not available for dissemination purpose.</i></li> </ul> <p><i>Pick Up and Ride</i></p> <ul style="list-style-type: none"> <li>• <i>Information will be published in an aggregated way, as statistical figures, such as number of users and satisfaction. All other information will not be used for dissemination purposes.</i></li> </ul>
2.1.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 7: Local Data Management Plan – WP2 (MAD)

WP3 MADEIRA		
Data details		
3.1.1.1	Which kind of data is being/will be collected in your site?	<ul style="list-style-type: none"> <li>• <i>Statistics on incidents on the road network and inside the buses</i></li> <li>• <i>Survey to target user groups to collect needs and expectations</i></li> <li>• <i>Data about road network (planned)</i></li> <li>• <i>Public transport accessibility level (assessment of several key factors related to accessibility)</i> <i>Mobility barriers in the built environment (barriers that affects pedestrian mobility according to the national framework for accessibilities (163/2006) and the traffic road national legislation)</i> <i>Mobility patterns from households to schools</i></li> </ul>
3.1.1.2	Please detail data typology and structure/format (if applicable)	<p><i>Statistics on incidents on the road network and inside the buses</i></p> <ul style="list-style-type: none"> <li>• Number of traffic accidents</li> <li>• Number of accidents inside the buses</li> </ul> <p><i>Data about road network</i> <i>Mobility patterns from households to schools</i> <i>Zip code, class, school level, school names, professional category, used transport modes, mobility habits, main problems and motivations.</i></p>
3.1.1.3	Please detail the data origin	<p><i>Statistics on incidents on the road network and inside the buses</i></p> <ul style="list-style-type: none"> <li>• The data is stored in a database or in paper archive</li> </ul> <p><i>Survey to target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>• The target data of questionnaires will be schools, students and professors, public transport users.</li> </ul> <p><i>Data about road network</i></p> <ul style="list-style-type: none"> <li>• Visual counting.</li> </ul> <p><i>Accessibility for public transport</i></p> <ul style="list-style-type: none"> <li>• Onsite analysis</li> <li>• Survey</li> </ul> <p><i>Mobility patterns from households to schools</i></p> <ul style="list-style-type: none"> <li>• <i>school's communities (pupils, parents and school workers) fulfilled the survey</i></li> </ul>

<b>WP3 MADEIRA</b>		
3.1.1.4	Please provide some figure allowing to estimate the data dimension	<p><i>Statistics on incidents on the road network and inside the buses</i></p> <ul style="list-style-type: none"> <li>• Data of incidents on the road are not available at this moment: 30 incidents inside the bus.</li> </ul> <p><i>Survey to target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>• 100 questionnaires</li> </ul> <p><i>Mobility patterns from households to schools</i></p> <ul style="list-style-type: none"> <li>• 8811 inquires registered among school's communities: pupils, parents and school workers.</li> </ul>
<b>Data collection procedures</b>		
3.1.2.1	Please detail the procedure adopted for data collection	<p><i>Statistics on incidents on the road network and inside the buses</i></p> <ul style="list-style-type: none"> <li>• Data extraction from database provided by local authorities</li> </ul> <p><i>Survey to target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>• Questionnaires or interviews</li> </ul> <p><i>Data about road network</i></p> <ul style="list-style-type: none"> <li>• Data collection</li> </ul> <p><i>Automatic data collection process</i></p> <p><i>Mobility patterns from households to schools</i></p> <ul style="list-style-type: none"> <li>• Survey addressed to pupils, parents and school workers of six pilot schools.</li> </ul>
3.1.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	<p><i>Survey to target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>• A sample of target users will be selected to be provided with the questionnaires</li> <li>• The sample size used for surveys was randomized.</li> </ul> <p><i>Mobility patterns from households to schools</i></p> <ul style="list-style-type: none"> <li>• Yes</li> </ul>

<b>WP3 MADEIRA</b>		
3.1.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	<p><i>Statistics on incidents on the road network and inside the buses</i></p> <ul style="list-style-type: none"> <li>• Anonymously</li> </ul> <p><i>Survey to target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>• Anonymously</li> </ul> <p><i>Data about Road network</i></p> <ul style="list-style-type: none"> <li>• Anonymously</li> </ul>
<b>Data management and storing procedures</b>		
3.1.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<p>Statistics on incidents on the road network and inside the buses</p> <ul style="list-style-type: none"> <li>• Database is stored in the office of local Police Department, and in HF office. In the case of the incidents registered on the road network, the information is being inserted in a road-monitoring centre through a GIS database to provide a visual analysis and identification of spatial patterns.</li> </ul> <p>Survey to target user group to collect needs and expectations</p> <ul style="list-style-type: none"> <li>• Questionnaires will be stored in HF, CMF and AREAM office</li> </ul> <p>Data about Road network</p> <ul style="list-style-type: none"> <li>• The data base will be stored in CMF or AREAM office</li> </ul> <p><i>Mobility patterns from households to schools</i></p> <ul style="list-style-type: none"> <li>• <i>Digital data in AREAM's server located in AREAM's headquarters and paper stored in AREAM's headquarters</i></li> </ul>
3.1.3.2	Who is the organization responsible for data storing and management?	<p>Statistics on incidents on the road network and inside the buses</p> <ul style="list-style-type: none"> <li>• CMF, Police Department and HF</li> </ul> <p>Survey to target user group to collect needs and expectations</p> <ul style="list-style-type: none"> <li>• HF, CMF and AREAM</li> </ul> <p>Data about road network</p> <ul style="list-style-type: none"> <li>• CMF and AREAM</li> </ul> <p><i>Mobility patterns from households to schools</i></p> <ul style="list-style-type: none"> <li>• AREAM</li> </ul>

<b>WP3 MADEIRA</b>		
3.1.3.3	By whom (organization, responsible) is data accessible?	<p>Statistics on incidents on the road network and inside the buses</p> <ul style="list-style-type: none"> <li>• Police Department and HF</li> </ul> <p>Survey to target user group to collect needs and expectations</p> <ul style="list-style-type: none"> <li>• HF, CMF and AREAM office</li> </ul> <p>Data about Road network</p> <ul style="list-style-type: none"> <li>• CMF and AREAM</li> </ul> <p><i>Mobility patterns from households to schools</i></p> <ul style="list-style-type: none"> <li>• Only by AREAM</li> </ul>
3.1.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	<p>All the data is anonymous; there is no need to apply international regulation</p> <p><i>Mobility patterns from households to schools</i></p> <ul style="list-style-type: none"> <li>• <i>EU GDPR regulation</i></li> </ul>
3.1.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	<p>All the data is anonymous; there is no need to apply national regulation.</p> <p><i>Mobility patterns from households to schools</i></p> <ul style="list-style-type: none"> <li>• <i>National GDPR regulation, which transposes the EU GDPR regulation to national law</i></li> </ul>
<b>Data availability for dissemination</b>		
3.1.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	<p>Data can be used by DESTINATIONS under an aggregated form</p> <p><i>Mobility patterns from households to schools</i></p> <ul style="list-style-type: none"> <li>• <i>Information is published in an aggregated way in a report. The information was used to identify mobility patterns, main problems and needs, and opportunities towards sustainable mobility. No individual data will be published.</i></li> </ul>
3.1.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 8: Local Data Management Plan – WP3 (MAD)

<b>WP4 MADEIRA</b>		
<b>Data details</b>		
4.1.1.1	Which kind of data has been/will be collected in your site?	Data on the demand of electrical vehicles Survey of target group <i>Citizens, companies' and vehicles data</i>
4.1.1.2	Please detail data typology and structure/format (if applicable)	Data on the demand of electrical vehicles <ul style="list-style-type: none"> <li>• Number of new electrical vehicles in the region</li> </ul> Survey of target group <ul style="list-style-type: none"> <li>• Questionnaires to owners of new electrical vehicles</li> </ul> Campaign for Acquisition of Electric Vehicles <ul style="list-style-type: none"> <li>• <i>Names of citizens and companies, TAX and VAT number, telephone, email, chat messages, car options, electric vehicles information, prices.</i></li> </ul>
<b>Data collection procedures</b>		
4.1.2.1	Please detail the procedure adopted for data collection	Data on the demand of electrical vehicles <ul style="list-style-type: none"> <li>• Questionnaire</li> </ul> Survey to target group <ul style="list-style-type: none"> <li>• Questionnaires or interviews</li> </ul> Campaign for Acquisition of Electric Vehicles <ul style="list-style-type: none"> <li>• <i>Platform users insert data in their own user profile</i></li> </ul>

<b>WP4 MADEIRA</b>		
4.1.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	<p>Survey of target group</p> <ul style="list-style-type: none"> <li>• A sampling of the target users will be selected to be provided with the questionnaires</li> </ul> <p>Campaign for Acquisition of Electric Vehicles</p> <ul style="list-style-type: none"> <li>• <i>Not every information is collected anonymously because the users are prompted to insert their own information, which they need to agree. None of the information recorded is about users' habits or feelings.</i></li> </ul>
4.1.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	<p>Data on the demand of electrical vehicles</p> <ul style="list-style-type: none"> <li>• Anonymously</li> </ul> <p>Survey to target group</p> <ul style="list-style-type: none"> <li>• Anonymously</li> </ul>
<b>Data management and storing procedures</b>		
4.1.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<p>Data on the demand of electrical vehicles</p> <ul style="list-style-type: none"> <li>• Local vehicle sellers</li> </ul> <p>Survey to target group</p> <ul style="list-style-type: none"> <li>• The data base will be stored in AREAM office</li> </ul> <p>Campaign for Acquisition of Electric Vehicles</p> <ul style="list-style-type: none"> <li>• <i>AREAM's server located in AREAM's headquarters</i></li> </ul>
4.1.3.2	Who is the organization responsible for data storing and management?	<p>Data on the demand of electrical vehicles</p> <ul style="list-style-type: none"> <li>• AREAM office</li> </ul> <p>Survey of target group</p> <ul style="list-style-type: none"> <li>• AREAM office</li> <li>• <i>AREAM's server located in AREAM's headquarters</i></li> </ul> <p>Campaign for Acquisition of Electric Vehicles</p> <ul style="list-style-type: none"> <li>• AREAM</li> </ul>

<b>WP4 MADEIRA</b>		
4.1.3.3	By whom (organization, responsible) is data accessible?	Data on the demand of electrical vehicles <ul style="list-style-type: none"> <li>• AREAM office</li> </ul> Survey of target group <ul style="list-style-type: none"> <li>• AREAM office</li> </ul> Campaign for Acquisition of Electric Vehicles <ul style="list-style-type: none"> <li>• Accessed by AREAM</li> </ul>
4.1.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	All the data is anonymous; there is no need to apply international regulation  Campaign for Acquisition of Electric Vehicles <ul style="list-style-type: none"> <li>• <i>EU GDPR regulation</i></li> </ul>
4.1.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	All the data is anonymous; there is no need to apply national regulation  Campaign for Acquisition of Electric Vehicles <ul style="list-style-type: none"> <li>• <i>National GDPR regulation, which transposes the EU GDPR regulation to national law</i></li> </ul>
<b>Data availability for dissemination</b>		
4.1.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	Data can be used by DESTINATIONS under an aggregated form  Campaign for Acquisition of Electric Vehicles <ul style="list-style-type: none"> <li>• <i>Information will be published in an aggregated way as statistical figures, such as number of cars acquired in the campaign and vehicles models and brands. All other information will not be used for dissemination purposes</i></li> </ul>
4.1.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 9: Local Data Management Plan – WP4 (MAD)



<b>WP5 MADEIRA</b>		
<b>Data details</b>		
5.1.1.1	Which kind of data has been/will be collected in your site?	<ul style="list-style-type: none"> <li>• Data about road network</li> <li>• Noise level through environmental station</li> <li>• Pollutants level through environmental stations (CO, CO2, NOx, O3, SO2, PM10, PM2.5 and also temperature, humidity)</li> <li>• Occupancy percentage in parking spots dedicated to load and unload operations</li> </ul>
5.1.1.2	Please detail data typology and structure/format (if applicable)	<i>Data about road network</i> <ul style="list-style-type: none"> <li>• Counting traffic congestions</li> <li>• Environmental stations export file (csv)</li> <li>• Traffic counters dedicated server</li> </ul>
5.1.1.3	Please detail the data origin	<i>Data about road network</i> <ul style="list-style-type: none"> <li>• Visual counting</li> <li>• Environmental stations</li> <li>• Traffic counters</li> </ul>
5.1.1.4	Please provide some figure allowing to estimate the data dimension	N/A
<b>Data collection procedures</b>		
5.1.2.1	Please detail the procedure adopted for data collection	
5.1.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	

<b>WP5 MADEIRA</b>		
5.1.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	<i>Data about Road network</i> <ul style="list-style-type: none"> <li>• Anonymously</li> </ul>
<b>Data management and storing procedures</b>		
5.1.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<i>Data about road network</i> <ul style="list-style-type: none"> <li>• The data base will be stored in CMF office</li> </ul>
5.1.3.2	Who is the organization responsible for data storing and management?	<i>Data about Road network</i> <ul style="list-style-type: none"> <li>• CMF</li> </ul>
5.1.3.3	By whom (organization, responsible) data is accessible?	<i>Data about Road network</i> <ul style="list-style-type: none"> <li>• CMF</li> </ul>
5.1.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	All the data is anonymous; there is no need to apply international regulation
5.1.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	All the data is anonymous; there is no need to apply national regulation

<b>WP5 MADEIRA</b>		
<b>Data availability for dissemination</b>		
5.1.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	Data can be used by DESTINATIONS under an aggregated form
5.1.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

**Table 10: Local Data Management Plan – WP5 (MAD)**

WP6 MADEIRA		
Data details		
6.1.1.1	Which kind of data has been/will be collected in your site?	<ul style="list-style-type: none"> <li>• MARGe app: Usage experience survey</li> <li>• Acceptance level: <ul style="list-style-type: none"> <li>• <i>Perception regarding the impact of traffic calming measures and perception towards local economy, namely pedestrianization</i></li> </ul> </li> <li>• Surveys applied to hotel receptionists to evaluate their knowledge regarding PT and also their satisfaction with the partnership with HF.</li> <li>• Surveys to be applied to businessmen with which HF established a partnership, under the initiative Public Transport Friend to evaluate the results and satisfaction.</li> </ul>
6.1.1.2	Please detail data typology and structure/format (if applicable)	<p>MARGe app: <i>Questions related to user experience</i></p> <p><i>Survey of target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>• Paper questionnaires</li> </ul>
6.1.1.3	Please detail the data origin	<p>MARGe app: <i>Data obtained from optional survey</i></p> <p><i>Survey of target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>• <i>shop owners.</i></li> </ul> <p><i>Hotel receptionists' surveys</i></p> <ul style="list-style-type: none"> <li>• <i>Paper questionnaires.</i></li> </ul> <p><i>Businessmen surveys</i></p> <ul style="list-style-type: none"> <li>• <i>Paper questionnaires</i></li> </ul>
6.1.1.4	Please provide some figure allowing to estimate the data dimension	<p><i>Survey of target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>• 100 questionnaires</li> </ul> <p>MARGe app: 30 surveys</p> <p>Surveys to hotel receptionists</p> <ul style="list-style-type: none"> <li>• 30 surveys</li> </ul> <p><i>Businessmen surveys</i></p> <ul style="list-style-type: none"> <li>• 30 surveys</li> </ul>

<b>WP6 MADEIRA</b>		
<b>Data collection procedures</b>		
6.1.2.1	Please detail the procedure adopted for data collection	<p>MARGe app: <i>Data obtained from in-app available optional anonymous survey</i></p> <p><i>Statistics on incidents on the road network</i></p> <ul style="list-style-type: none"> <li>• Data extraction from database</li> </ul> <p><i>Survey of target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>• Questionnaires or interviews</li> </ul> <p><i>Data about road network</i></p> <ul style="list-style-type: none"> <li>• Automatic data collection procedure</li> <li>• Data extraction from database</li> </ul> <p><i>Hotel receptionists' surveys</i></p> <ul style="list-style-type: none"> <li>• <i>Questionnaires or interviews.</i></li> </ul> <p><i>Businessmen surveys</i></p> <ul style="list-style-type: none"> <li>• <i>Questionnaires or interviews.</i></li> </ul>
6.1.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	<p>MARGe app: N/A</p> <p><i>Survey of target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>• A sampling of the target users will be selected to be provided with the questionnaires</li> </ul>
6.1.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>• MARGe app: <i>Data obtained from in-app available optional anonymous survey</i></li> </ul> <p><i>Statistics on incidents on the road network</i></p> <ul style="list-style-type: none"> <li>• Anonymously</li> </ul> <p><i>Survey of target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>• Anonymously</li> </ul> <p><i>Data about Road network</i></p> <ul style="list-style-type: none"> <li>• Anonymously</li> </ul> <p><i>Hotel receptionists' surveys</i></p> <ul style="list-style-type: none"> <li>• Anonymously</li> </ul> <p><i>Businessmen surveys</i></p> <ul style="list-style-type: none"> <li>• Anonymously</li> </ul>

<b>WP6 MADEIRA</b>		
<b>Data management and storing procedures</b>		
6.1.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<p><i>Statistics on incidents on the road network</i></p> <ul style="list-style-type: none"> <li>• Database is stored in the office of local Police Department</li> </ul> <p><i>Survey of target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>• Questionnaires will be stored in HF, CMF, SRETC and ARDITI office</li> </ul> <p><i>Data about Road network</i></p> <ul style="list-style-type: none"> <li>• The data base will be stored in CMF or HF office</li> </ul> <p><i>Hotel receptionists' surveys</i></p> <ul style="list-style-type: none"> <li>• Questionnaires will be stored in HF.</li> </ul> <p><i>Businessmen surveys</i></p> <ul style="list-style-type: none"> <li>• Questionnaires will be stored in HF.</li> </ul>
6.1.3.2	Who is the organization responsible for data storing and management?	<p><i>Statistics on incidents on the road network</i></p> <ul style="list-style-type: none"> <li>• Police Department</li> </ul> <p><i>Survey of target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>• HF, CMF, SRETC and ARDITI</li> </ul> <p><i>Data about Road network</i></p> <ul style="list-style-type: none"> <li>• CMF and HF</li> </ul> <p><i>Hotel receptionists' surveys</i></p> <ul style="list-style-type: none"> <li>• HF</li> </ul> <p><i>Businessmen surveys</i></p> <ul style="list-style-type: none"> <li>• HF</li> </ul>
6.1.3.3	By whom (organization, responsible) is data accessible?	<p><i>Statistics on incidents on the road network</i></p> <ul style="list-style-type: none"> <li>• Police Department</li> </ul> <p><i>Survey of target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>• HF, CMF, SRETC and ARDITI</li> </ul> <p><i>Data about Road network</i></p> <ul style="list-style-type: none"> <li>• CMF and HF</li> </ul> <p><i>Hotel receptionists' surveys</i></p> <ul style="list-style-type: none"> <li>• HF</li> </ul> <p><i>Businessmen surveys</i></p> <ul style="list-style-type: none"> <li>• HF</li> </ul>
6.1.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	All the data is anonymous; there is no need to apply international regulation.

<b>WP6 MADEIRA</b>		
6.1.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	All the data is anonymous; there is no need to apply national regulation
<b>Data availability for dissemination</b>		
6.1.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format	Data can be by DESTINATIONS under an aggregated form
6.1.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 11: Local Data Management Plan – WP6 (MAD)

<b>WP7 MADEIRA</b>		
<b>Data details</b>		
7.1.1.1	Which kind of data has been/will be collected in your site?	<i>Data on PT service demand</i> <i>Statistics produced by ticketing systems</i> <i>Survey of target user group to collect needs and expectations</i> <i>Survey to Anadia Sales Office Client's to evaluate the renovations.</i>
7.1.1.2	Please detail data typology and structure/format (if applicable)	<i>Data on PT service demand</i> <ul style="list-style-type: none"> <li>• Number of PT users</li> </ul> <i>Statistics produced by ticketing systems</i> <ul style="list-style-type: none"> <li>• Number of PT users per line and bus stop</li> </ul> <i>Survey of target user group to collect needs and expectations</i> <ul style="list-style-type: none"> <li>• Paper and online questionnaires</li> </ul> <i>Survey to the Clients at the Anadia Sales Office to evaluate the renovations undertaken.</i> <ul style="list-style-type: none"> <li>• Paper questionnaires</li> </ul>

<b>WP7 MADEIRA</b>		
7.1.1.3	Please detail the data origin	<p><i>Data on PT service demand</i></p> <ul style="list-style-type: none"> <li>The data is stored in a database</li> </ul> <p>Statistics produced by ticketing systems</p> <ul style="list-style-type: none"> <li>Number of PT users per line and bus stop</li> </ul> <p><i>Survey of target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>The target data of questionnaires will be public transport users.</li> </ul> <p><i>Survey at the Anadia Sales Office to evaluate the renovations undertaken.</i></p> <ul style="list-style-type: none"> <li>The target data of questionnaires will be Anadia Sales Office Client's.</li> </ul>
7.1.1.4	Please provide some figure allowing to estimate the data dimension	<p><i>Survey of target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>100 questionnaires</li> </ul> <p><i>Survey at the Anadia Sales Office to evaluate the renovations undertaken</i></p> <ul style="list-style-type: none"> <li>102 questionnaires.</li> </ul>
<b>Data collection procedures</b>		
7.1.2.1	Please detail the procedure adopted for data collection	<p><i>Data on PT service demand</i></p> <ul style="list-style-type: none"> <li>Data extraction from database</li> </ul> <p>Statistics produced by ticketing systems</p> <ul style="list-style-type: none"> <li>Data extraction from database</li> </ul> <p><i>Survey of target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>Questionnaires or interviews</li> </ul> <p><i>Survey at the Anadia Sales Office to evaluate the renovations undertaken</i></p> <ul style="list-style-type: none"> <li>Questionnaires</li> </ul>
7.1.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	<p><i>Survey of target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>A sampling of the target users will be selected to be provided with the questionnaires</li> </ul> <p><i>Survey at the Anadia Sales Office to evaluate the renovations undertaken</i></p> <ul style="list-style-type: none"> <li>The target users were chosen randomly</li> </ul>



<b>WP7 MADEIRA</b>		
7.1.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	<p><i>Data on PT service demand</i></p> <ul style="list-style-type: none"> <li>• Anonymously</li> </ul> <p>Statistics produced by ticketing systems</p> <ul style="list-style-type: none"> <li>• Anonymously</li> </ul> <p><i>Survey of target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>• Anonymously</li> </ul> <p><i>Survey at the Anadia Sales Office to evaluate the renovations undertaken</i></p> <ul style="list-style-type: none"> <li>• Anonymously</li> </ul>
<b>Data management and storing procedures</b>		
7.1.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<p><i>Data on PT service demand</i></p> <ul style="list-style-type: none"> <li>• Database is stored in Horário do Funchal (HF) office or in a cloud service owned by HF</li> </ul> <p>Statistics produced by ticketing systems</p> <ul style="list-style-type: none"> <li>• Database is stored in HF office or in a cloud service owned by HF</li> </ul> <p><i>Survey of target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>• Questionnaires will be stored in HF and AREAM office.</li> </ul> <p><i>Survey at the Anadia Sales Office</i></p> <ul style="list-style-type: none"> <li>• Questionnaires stored at the HF Office.</li> </ul>
7.1.3.2	Who is the organization responsible for data storing and management?	<p><i>Data on PT service demand</i></p> <ul style="list-style-type: none"> <li>• Horários do Funchal (HF)</li> </ul> <p>Statistics produced by ticketing systems</p> <ul style="list-style-type: none"> <li>• HF</li> </ul> <p><i>Survey of target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>• HF and AREAM</li> </ul> <p><i>Survey at the Anadia Sales Office</i></p> <ul style="list-style-type: none"> <li>• HF</li> </ul>
7.1.3.3	By whom (organization, responsible) is data accessible?	<p><i>Data on PT service demand</i></p> <ul style="list-style-type: none"> <li>• Horários do Funchal (HF)</li> </ul> <p>Statistics produced by ticketing systems</p> <ul style="list-style-type: none"> <li>• HF</li> </ul> <p><i>Survey of target user group to collect needs and expectations</i></p> <ul style="list-style-type: none"> <li>• HF and AREAM</li> </ul> <p><i>Survey at the Anadia Sales Office</i></p> <ul style="list-style-type: none"> <li>• HF</li> </ul>

<b>WP7 MADEIRA</b>		
7.1.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	All the data is anonymous; there is no need to apply international regulation.
7.1.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	All the data is anonymous; there is no need to apply national regulation.
<b>Data availability for dissemination</b>		
7.1.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	Data can be by DESTINATIONS under an aggregated form
7.1.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 12: Local Data Management Plan – WP7 (MAD)

WP9 MADEIRA		
Data details		
9.1.1.1	Which kind of data has been collected in your site?	WP9 will deal with all the data described in WP2 to WP7

Table 13: Local Data Management Plan – WP9 (MAD)

## Rethymno (RETH)

WP2 RETHYMNO		
Data details		
2.2.1.1	Which kind of data has been/will be collected in your site?	<p>Data collection for SUMP elaboration:</p> <ul style="list-style-type: none"> <li>• Census / Demographic Statistics</li> <li>• Economics data</li> <li>• Statistics on Tourists flow</li> <li>• Statistics on accessibility incoming / outgoing</li> <li>• Data about road network</li> <li>• Statistics on traffic accidents, deaths and injuries</li> <li>• Traffic flow</li> <li>• Average Vehicle speed</li> <li>• Average occupancy</li> <li>• Questionnaires on average modal split</li> <li>• Questionnaires on perceived road safety</li> <li>• Questionnaires on satisfaction of current transport system</li> <li>• Car ownership</li> <li>• Bike ownership</li> </ul>

<b>WP2 RETHYMNO</b>		
2.2.1.2	Please detail data typology and structure/format (if applicable)	<p><b>Census / Demographic Statistics</b></p> <ul style="list-style-type: none"> <li>• Resident population size by sex and educational level for the municipality of Rethymno</li> <li>• Resident population size by age for the Regional Unit of Rethymno</li> <li>• Employment by sector annually in Rethymno Municipality</li> </ul> <p><b>Economic data</b></p> <ul style="list-style-type: none"> <li>• New business openings by sector (net balance with closures)</li> <li>• Secondary distribution of income account of households</li> </ul> <p><b>Statistics on Tourists flow and distribution</b></p> <ul style="list-style-type: none"> <li>• Tourist arrivals &amp; staying by nationality in municipality level</li> <li>• Tourists distribution by accommodation (hotels, rented apartments, camping, other) in regional level</li> </ul> <p><b>Statistics on accessibility incoming / outgoing</b></p> <ul style="list-style-type: none"> <li>• Number of ferry passengers disembarked/embarked in regional level</li> <li>• Availability of slots for incoming private boats</li> <li>• Number of cruise ships visitors by months in regional level</li> <li>• Number of flight passengers in &amp; out by days in regional level</li> </ul> <p><b>Data about road network</b></p> <ul style="list-style-type: none"> <li>• Car, cycling, walking network</li> </ul> <p><b>Statistics on traffic accidents, deaths and injuries</b></p> <ul style="list-style-type: none"> <li>• Traffic Accidents, casualties and injuries (seriously injured and slightly injured)</li> </ul> <p><b>Traffic flow</b></p> <ul style="list-style-type: none"> <li>• Number of vehicles per hour during the peak and off – peak hours</li> </ul> <p><b>Average Vehicle speed</b></p> <ul style="list-style-type: none"> <li>• Average network speed during the peak and off – peak hours</li> </ul> <p><b>Average occupancy</b></p> <ul style="list-style-type: none"> <li>• Number of passengers per vehicle per trip</li> </ul> <p><b>Car / Bike ownership</b></p> <ul style="list-style-type: none"> <li>• Number of cars / bikes owned per household</li> </ul> <p><b>Average modal split (passenger km – trips)</b></p>

WP2 RETHYMNO		
2.2.1.3	Please detail the data origin	<p>Census / Demographic Statistics</p> <ul style="list-style-type: none"> <li>• <i>The data is stored in a database</i></li> </ul> <p>Economics data</p> <ul style="list-style-type: none"> <li>• <i>The data is stored in a database</i></li> </ul> <p>Statistics on Tourists flow and distribution</p> <ul style="list-style-type: none"> <li>• <i>The data is stored in a database or in paper archive</i></li> </ul> <p>Statistics on accessibility incoming / outgoing</p> <ul style="list-style-type: none"> <li>• <i>The data is stored in a database or in paper archive</i></li> </ul> <p>Data about road network</p> <ul style="list-style-type: none"> <li>• <i>The data is stored in a database</i></li> </ul> <p>Statistics on traffic accidents, deaths and injuries</p> <ul style="list-style-type: none"> <li>• <i>The data is stored in a database</i></li> </ul> <p>Traffic flow</p> <ul style="list-style-type: none"> <li>• <i>Visual counting and/or counting sensors.</i></li> </ul> <p>Average Vehicle speed</p> <ul style="list-style-type: none"> <li>• <i>Surveys, sensors and Google maps data</i></li> </ul> <p>Average occupancy</p> <ul style="list-style-type: none"> <li>• <i>Visual counting and/or sensors.</i></li> </ul> <p>Questionnaires on average modal split</p> <ul style="list-style-type: none"> <li>• <i>Interviews of citizens and visitors.</i></li> </ul> <p>Questionnaires on perceived road safety</p> <ul style="list-style-type: none"> <li>• <i>Interviews of citizens and visitors.</i></li> </ul> <p>Questionnaires on satisfaction of current transport system</p> <ul style="list-style-type: none"> <li>• <i>Interviews of citizens and visitors.</i></li> </ul> <p>Car / Bike ownership</p> <ul style="list-style-type: none"> <li>• <i>Interviews of citizens and visitors</i></li> </ul>

WP2 RETHYMNO		
2.2.1.4	Please provide some figure allowing to estimate the data dimension	<p><b>Census / Demographic Statistics</b></p> <ul style="list-style-type: none"> <li>Resident population size by sex and educational level for the municipality of Rethymno, Resident population size by age for the Regional Unit of Rethymno, Employment by sector annually in Rethymno Municipality: <i>Data provided for 2011</i></li> </ul> <p><b>Economic data</b></p> <ul style="list-style-type: none"> <li>New business openings by sector (net balance with closures): <i>Annual data for the years 2014-2016</i></li> <li>Secondary distribution of income account of households: <i>Annual data for 2014, income distribution regarding 5 main categories</i></li> </ul> <p><b>Statistics on Tourists flow and distribution</b></p> <ul style="list-style-type: none"> <li>Tourist arrivals &amp; staying by nationality in municipality level: <i>Number of overnight stays per month provided for the years 2013-2016</i></li> <li>Tourists' distribution by accommodation in regional level: <i>Annual data for the years 2014- 2015 on arrivals by 2 main categories (hotels/similar establishments and camping) divided in residents and non-residents.</i></li> </ul> <p><b>Statistics on accessibility incoming / outgoing</b></p> <ul style="list-style-type: none"> <li>Number of ferry passengers disembarked/embarked in regional level: <i>Annual number of ferry passengers disembarked in each of the 2 main Cretan ports for 2014</i></li> <li>Number of cruise ships visitors by months in regional level: <i>Annual number of cruise visitors for 2015</i></li> <li>Number of flight passengers in &amp; out by days in regional level: <i>Monthly data on the number of flights (arrivals/departures) and number of passengers by domestic and international flights, for the 2 main Cretan airports for 2016.</i></li> </ul> <p><b>Data about road network</b></p> <ul style="list-style-type: none"> <li>Car, cycling, walking network: <i>Data regarding the total length of each type of network was gathered.</i></li> </ul> <p><b>Statistics on traffic accidents, deaths and injuries</b></p> <ul style="list-style-type: none"> <li>Traffic Accidents, casualties and injuries (seriously injured and slightly injured, fatal accident): <i>Monthly data for the years 2007 -2017</i></li> <li>Temporal and spatial information for the traffic accidents.</li> <li>Number of commuters per accident.</li> <li>Data for the commuters – age and nationality.</li> </ul> <p>Questionnaires on mobility and travel behavior of residents:</p> <ul style="list-style-type: none"> <li>380 questionnaires</li> </ul> <p><i>All data is collected on an aggregated form</i></p>

WP2 RETHYMNO		
Data collection procedures		
2.2.2.1	Please detail the procedure adopted for data collection	<p>Census / Demographic Statistics</p> <ul style="list-style-type: none"> <li>• <i>Desk research-Data extraction from database</i></li> </ul> <p>Economic data</p> <ul style="list-style-type: none"> <li>• <i>Desk research-Data extraction from database</i></li> </ul> <p>Statistics on Tourists flow and distribution</p> <ul style="list-style-type: none"> <li>• <i>Desk research-Data extraction from database</i></li> </ul> <p>Statistics on accessibility incoming / outgoing</p> <ul style="list-style-type: none"> <li>• <i>Desk research-Data extraction from database</i></li> </ul> <p>Data about road network</p> <ul style="list-style-type: none"> <li>• <i>Data collected from the Municipality's technical department</i></li> </ul> <p>Statistics on traffic accidents, deaths and injuries</p> <ul style="list-style-type: none"> <li>• <i>Desk research-Data extraction from database</i></li> </ul> <p>Traffic flow</p> <ul style="list-style-type: none"> <li>• Average Vehicle speed</li> <li>• Average occupancy</li> </ul> <p><i>Automatic and manual data collection.</i></p> <ul style="list-style-type: none"> <li>• Questionnaires on average modal split</li> <li>• Questionnaires on perceived road safety</li> <li>• Questionnaires on satisfaction of current transport system</li> <li>• Car / Bike ownership</li> </ul> <p><i>Interviews of citizens.</i></p>

<b>WP2 RETHYMNO</b>		
2.2.2.2	<p>If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)</p>	<p>Data from open databases were gathered without using any sampling process All surveys will be conducted using a random sample of 380 locals</p>
2.2.2.3	<p>Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)</p>	<p>All above data is on an aggregated form and collected anonymously</p>



WP2 RETHYMNO		
Data management and storing procedures		
2.2.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<p><b>Census / Demographic Statistics</b> Resident population size by sex and educational level for the municipality of Rethymno, Resident population size by age for the Regional Unit of Rethymno, Employment by sector annually in Rethymno Municipality: <i>Database is stored in the Hellenic Statistics Authority records</i></p> <p><b>Economic data</b></p> <ul style="list-style-type: none"> <li>• New business openings by sector (net balance with closures): <i>Database is stored in the office of Rethymno Chamber of Commerce</i></li> <li>• Secondary distribution of income account of households: <i>Database is stored in the office of the Hellenic Statistical Authority</i></li> </ul> <p><b>Statistics on Tourists flow and distribution</b></p> <ul style="list-style-type: none"> <li>• Tourist arrivals &amp; staying by nationality: <i>Database is stored in the office of the Association of Greek Tourism Enterprises and the Hellenic Chamber of Hotels</i></li> <li>• Tourists distribution by accommodation (hotels, rented apartments, camping, other) in regional level: <i>Database is stored in the office of the Hellenic Statistical Authority</i></li> </ul> <p><b>Statistics on accessibility incoming / outgoing</b></p> <ul style="list-style-type: none"> <li>• Number of ferry passengers disembarked/embarked in regional level: <i>Database is stored in the office of the Port of Heraklion and Port of Chania</i></li> <li>• Availability of slots for incoming private boats: <i>Database is stored in the office of the Port of Rethymno</i></li> <li>• Number of cruise ships visitors by months in regional level: <i>Database is stored in the office of the Union of Greek Ports</i></li> <li>• Number of flight passengers in &amp; out by days in regional level: <i>Database is stored in the office of the Civil Aviation Authority</i></li> </ul> <p><b>Data about road network</b></p> <ul style="list-style-type: none"> <li>• Car, cycling, walking network: <i>Database is stored in the office of the technical department of Rethymno Municipality</i></li> </ul> <p><b>Statistics on traffic accidents, deaths and injuries</b></p> <ul style="list-style-type: none"> <li>• Traffic Accidents, casualties and injuries (seriously injured and slightly injured): <i>Database is stored in the office of the Hellenic Statistical Authority</i></li> </ul> <p><b>Traffic Flow and Questionnaires</b></p> <ul style="list-style-type: none"> <li>• Database will be stored in the office of the Sustainable Mobility Unit of NTUA (Athens University) and later in the mobility office of Rethymno Municipality</li> </ul>

<b>WP2 RETHYMNO</b>		
2.2.3.2	Who is the organization responsible for data storing and management?	<p><b>Census / Demographic Statistics</b> Resident population size by sex and educational level for the municipality of Rethymno, Resident population size by age for the Regional Unit of Rethymno, Employment by sector annually in Rethymno Municipality: <i>Hellenic Statistical Authority</i></p> <p><b>Economic data</b></p> <ul style="list-style-type: none"> <li>• New business openings by sector: <i>Rethymno Chamber of Commerce</i></li> <li>• Secondary distribution of income account of households: <i>Hellenic Statistical Authority</i></li> </ul> <p><b>Statistics on Tourists flow and distribution</b></p> <ul style="list-style-type: none"> <li>• Tourist arrivals &amp; staying by nationality: <i>Association of Greek Tourism Enterprises, Hellenic Chamber of Hotels</i></li> <li>• Tourists distribution by accommodation: <i>Hellenic Statistical Authority</i></li> </ul> <p><b>Statistics on accessibility incoming / outgoing</b></p> <ul style="list-style-type: none"> <li>• Number of ferry passengers disembarked/embarked: <i>Port of Heraklion, Port of Chania</i></li> <li>• Availability of slots for incoming private boats: <i>Port of Rethymno</i></li> <li>• Number of cruise ships visitors by months: <i>Union of Greek Ports</i></li> <li>• Number of flight passengers in &amp; out by days: <i>Civil Aviation Authority</i></li> </ul> <p><b>Data about road network</b></p> <ul style="list-style-type: none"> <li>• Car, cycling, walking network: <i>Rethymno Municipality</i></li> </ul> <p><b>Statistics on traffic accidents, deaths and injuries</b></p> <ul style="list-style-type: none"> <li>• Traffic Accidents, casualties and injuries: <i>Hellenic Statistical Authority, local Police Department</i></li> </ul> <p><b>Traffic Flow and Questionnaires</b></p> <ul style="list-style-type: none"> <li>• <i>Sustainable Mobility Unit of NTUA</i> (sub-contractor for SUMP development) and <i>Rethymno Municipality</i></li> </ul>
2.2.3.3	By whom (organization, responsible) is data accessible?	<p>As described in the previous section. Traffic flow and questionnaires will be accessible also by Rethymno Municipality</p>

<b>WP2 RETHYMNO</b>		
2.2.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	Regulations 2016/679; 2016/680; 2016/681 (EU)  Regulations: 2009/136, 2006/24, 2002/58, 95/46 (EC)
2.2.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	Law 2472/1997 Protection of Individuals with regard to the Processing of Personal Data  Law 3471/2006 Protection of personal data and privacy in the electronic telecommunications sector and amendment of law 2472/1997
<b>Data availability for dissemination</b>		
2.2.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	Data can be used for DESTINATIONS dissemination purpose under an aggregated form
2.2.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 14: Local Data Management Plan – WP2 (RETH)

WP3 – RETHYMNO		
Data details		
3.2.1.1	Which kind of data has been/will be collected in your site?	<p><b>RET3.2</b></p> <p><b>Survey on schools' mobility (on-going)</b></p> <ul style="list-style-type: none"> <li>• Modal share</li> <li>• Level of safety and security</li> <li>• Needs and expectations</li> </ul> <p><b>Survey on University mobility (on-going)</b></p> <ul style="list-style-type: none"> <li>• Modal share</li> <li>• Level of safety and security</li> <li>• Needs and expectations</li> </ul> <p><b>Survey on Road Safety - Behaviour and perception</b></p> <ul style="list-style-type: none"> <li>• Build the capacity of the young generation to commute safely and in an environmentally friendly way, and offer a safe and environmentally friendly everyday experience to children and young people of the municipality</li> <li>• Analysis of mobility patterns of pupils/students /parents with regard to transfers towards schools/sports/other educational activities during the day</li> <li>• Educating students and teachers about sustainable modes of mobility and motivating them to use walking, bike and shared routes is also planned.</li> <li>• Road safety training sessions</li> </ul>
3.2.1.2	Please detail data typology and structure/format (if applicable)	<p>Survey on schools' mobility</p> <ul style="list-style-type: none"> <li>• Structured questionnaire</li> </ul> <p>Survey on University mobility</p> <ul style="list-style-type: none"> <li>• Online questionnaires</li> <li>• Structured questionnaire</li> </ul> <p>Survey on Road Safety - Behaviour and perception</p> <ul style="list-style-type: none"> <li>• Online questionnaires</li> <li>• Structured questionnaire</li> </ul> <p><i>All data is collected on an aggregated form</i></p>

<b>WP3 – RETHYMNO</b>		
3.2.1.3	Please detail the data origin	<p>Survey on schools' mobility</p> <ul style="list-style-type: none"> <li>• Paper questionnaires filled by parents</li> </ul> <p>Survey on University mobility</p> <ul style="list-style-type: none"> <li>• Online and paper questionnaires filled by students and University staff</li> </ul> <p>Survey on Road Safety- Behaviour and perception</p> <ul style="list-style-type: none"> <li>• Online and paper questionnaires filled by students and Technical University of Crete staff</li> </ul>
3.2.1.4	Please provide some figure allowing to estimate the data dimension	<p>Survey on schools' mobility</p> <ul style="list-style-type: none"> <li>• 498 questionnaires from parents of 864 primary and / or high school students</li> </ul> <p>Survey on University mobility</p> <ul style="list-style-type: none"> <li>• Not available at the moment – under analysis</li> </ul> <p>Survey on Road Safety- Behaviour and perception</p> <ul style="list-style-type: none"> <li>• 301 questionnaires from students and University staff</li> </ul>
<b>Data collection procedures</b>		
3.2.2.1	Please detail the procedure adopted for data collection	<p>Survey on schools' mobility</p> <ul style="list-style-type: none"> <li>• Data collection from questionnaires</li> </ul> <p>Survey on University mobility</p> <ul style="list-style-type: none"> <li>• Data collection from questionnaires</li> </ul> <p>Survey on Road Safety - Behaviour and perception</p> <ul style="list-style-type: none"> <li>• Data collection from questionnaires</li> </ul>

<b>WP3 – RETHYMNO</b>		
3.2.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	Data were gathered without using any sampling process
3.2.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	All data is gathered anonymously
<b>Data management and storing procedures</b>		
3.2.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	The data from the questionnaires will be stored in the Technical Services Development and Programming Department of the Municipality of Rethymno. The online questionnaires will be stored in databases at the same location.
3.2.3.2	Who is the organization responsible for data storing and management?	Survey on schools' mobility Survey on University mobility <ul style="list-style-type: none"> <li>• <i>Sustainable Mobility Unit of NTUA</i></li> <li>• <i>Rethymno Municipality</i></li> </ul>
3.2.3.3	By whom (organization, responsible) is data accessible?	<i>Sustainable Mobility Unit of NTUA</i> <i>Rethymno Municipality</i>

<b>WP3 – RETHYMNO</b>		
3.2.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	All data is anonymous, there is no need to apply international regulation
3.2.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	All data is anonymous, there is no need to apply national regulation
<b>Data availability for dissemination</b>		
3.2.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	Data can be used for DESTINATIONS dissemination purpose under an aggregated form
3.2.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 15: Local Data Management Plan – WP3 (RETH)

<b>WP4 RETHYMNO</b>		
<b>Data details</b>		
4.2.1.1	Which kind of data has been/will be collected in your site?	<p><b>Data on sharing mobility and new services</b></p> <ul style="list-style-type: none"> <li>• Needs and preferences</li> <li>• Motivational factors</li> <li>• Awareness and satisfaction on the new e-bike sharing system</li> </ul> <p><b>Data on electric mobility and new services</b></p> <ul style="list-style-type: none"> <li>• Needs and preferences</li> <li>• Motivational factors</li> </ul>
4.2.1.2	Please detail data typology and structure/format (if applicable)	<p><i>Data on sharing mobility and electric mobility</i></p> <ul style="list-style-type: none"> <li>• Structured questionnaire</li> </ul> <p><i>All data is collected on an aggregated form</i></p>
4.2.1.3	Please detail the data origin	<p>Data on sharing mobility and electric mobility</p> <ul style="list-style-type: none"> <li>• Questionnaires filled by tourists and residents</li> </ul>
4.2.1.4	Please provide some figure allowing to estimate the data dimension	<p>Data on sharing mobility and electric mobility</p> <ul style="list-style-type: none"> <li>• Questionnaires completed by 89 tourists</li> <li>• Questionnaires completed by 221 residents</li> </ul>
<b>Data collection procedures</b>		
4.2.2.1	Please detail the procedure adopted for data collection	<p>Data on sharing mobility and electric mobility</p> <ul style="list-style-type: none"> <li>• The questionnaires were completed during public consultation events</li> </ul>
4.2.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	Data were gathered without using any sampling process



<b>WP4 RETHYMNO</b>		
4.2.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	Data were collected anonymously
<b>Data management and storing procedures</b>		
4.2.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	Data is stored in the offices of Technical University of Crete
4.2.3.2	Who is the organization responsible for data storing and management?	Data is managed by the Technical University of Crete
4.2.3.3	By whom (organization, responsible) is data accessible?	Technical University of Crete
4.2.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	All data gathered are anonymous, no need for specific provisions

<b>WP4 RETHYMNO</b>		
4.2.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	All data is anonymous, there is no need for specific provisions
<b>Data availability for dissemination</b>		
4.2.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	Data can be used for DESTINATIONS dissemination purpose under an aggregated form
4.2.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 16: Local Data Management Plan – WP4 (RETH)

<b>WP5 RETHYMNO</b>		
<b>Data details</b>		
5.2.1.1	Which kind of data has been/will be collected in your site?	<i>Data Collection for the Sulp</i> <i>Data on UCO (Used Cooked Oil) collection process</i>

<b>WP5 RETHYMNO</b>		
5.2.1.2	Please detail data typology and structure/format (if applicable)	<p><i>Data Collection for the Sulp</i></p> <ul style="list-style-type: none"> <li>Logistics /fleet level: number of trips per day/week, mean number of stops per trip, number of drivers, number of vehicles (vans/tricycles), total time for the load/unload operation at centre</li> <li>Vehicle use: capacity of the vehicles in kg and in m<sup>3</sup>, vehicle time use pattern, driver time use pattern, space and time required for parking and stopping at the place of delivery</li> <li>Trip level: trip distance, total time, number of stops, number of parcels per stop, load in kg per parcel</li> </ul> <p><i>Data on UCO (Used Cooked Oil) collection process</i></p> <ul style="list-style-type: none"> <li>Quantity of UCO collected (kg) per collection point</li> </ul>
5.2.1.3	Please detail the data origin	<p><i>Data Collection for the Sulp</i></p> <ul style="list-style-type: none"> <li>Data from on street traffic counts, surveys, desk research and transport companies' databases</li> </ul> <p><i>Data on UCO (Used Cooked Oil) collection process</i></p> <ul style="list-style-type: none"> <li>Data is stored in a database</li> </ul>
5.2.1.4	Please provide some figure allowing to estimate the data dimension	<p><i>Data Collection for the Sulp</i></p> <ul style="list-style-type: none"> <li>Data from all transport companies, loading and unloading points for the whole Municipality of Rethymno</li> </ul> <p><i>Data on UCO (Used Cooked Oil) collection process</i></p> <ul style="list-style-type: none"> <li>50 data collection points (UCO collection bins) in Rethymno</li> </ul>
<b>Data collection procedures</b>		
5.2.2.1	Please detail the procedure adopted for data collection	<p><i>Data Collection for the Sulp</i></p> <ul style="list-style-type: none"> <li>Data surveys – on street traffic counting</li> </ul> <p><i>Data on UCO (Used Cooked Oil) collection process</i></p> <ul style="list-style-type: none"> <li>Sensors with GSM technology, placed on the collection bins, transfer real-time data to the platform, monitoring location and fulfilment level, state.</li> </ul>

<b>WP5 RETHYMNO</b>		
5.2.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	<p><i>Data on UCO (Used Cooked Oil) collection process</i></p> <ul style="list-style-type: none"> <li>Data were gathered without any sampling process. All UCO collection points/bins are monitored</li> </ul>
5.2.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	No persons involved. No personal data collected
<b>Data management and storing procedures</b>		
5.2.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<p>Data Collection for the Sulp</p> <ul style="list-style-type: none"> <li>Data will be stored in the Technical Services Development and Programming Department of the Municipality of Rethymno</li> </ul> <p>Data on UCO (Used Cooked Oil) collection process</p> <ul style="list-style-type: none"> <li>Data is stored in the Technical University of Crete</li> </ul>
5.2.3.2	Who is the organization responsible for data storing and management?	<p>Data Collection for the Sulp</p> <ul style="list-style-type: none"> <li>Data will be stored in the Technical Services Development and Programming Department of the Municipality of Rethymno</li> </ul> <p>Data on UCO (Used Cooked Oil) collection process</p> <ul style="list-style-type: none"> <li>Technical University of Crete</li> </ul>

<b>WP5 RETHYMNO</b>		
5.2.3.3	By whom (organization, responsible) is data accessible?	Data Collection for the Sulp <ul style="list-style-type: none"> <li>Municipality of Rethymno</li> </ul> Data on UCO (Used Cooked Oil) collection process <ul style="list-style-type: none"> <li>Technical University of Crete and Municipality of Rethymno</li> </ul>
5.2.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	All data is anonymous, there is no need for specific provisions
5.2.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	All data is anonymous, there is no need for specific provisions
<b>Data availability for dissemination</b>		
5.2.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	Data can be used for DESTINATIONS dissemination purpose under an aggregated form
5.2.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 17: Local Data Management Plan – WP5 (RETH)

WP6 RETHYMNO		
Data details		
6.2.1.1	Which kind of data has been/will be collected in your site?	Design activities of the measure are on-going No data collection to be reported

Table 18: Local Data Management Plan – WP6 (RETH)

WP7 RETHYMNO		
Data details		
7.2.1.1	Which kind of data has been/will be collected in your site?	<ul style="list-style-type: none"> <li>• Data on PT service offer (on going)</li> <li>• Survey of target user group to collect satisfaction, needs and expectations (completed)</li> </ul>
7.2.1.2	Please detail data typology and structure/format (if applicable)	<p><i>Data on PT service offer</i></p> <ul style="list-style-type: none"> <li>• Number of available routes, bus line, number of PT users</li> </ul> <p><i>Survey of target user group to collect satisfaction, needs and expectations (completed)</i></p> <ul style="list-style-type: none"> <li>• User satisfaction</li> <li>• Accessibility of service</li> <li>• Perceived security</li> </ul>
7.2.1.3	Please detail the data origin	<p><i>Data on PT service offer</i></p> <ul style="list-style-type: none"> <li>• Data stored in databases – observation – physical count</li> </ul> <p><i>Survey of target user group to collect satisfaction, needs and expectations (completed) The target data of questionnaires will be PT users</i></p> <ul style="list-style-type: none"> <li>• Paper and online questionnaires</li> </ul>
7.2.1.4	Please provide some figure allowing to estimate the data dimension	<p><i>Data on PT service offer</i></p> <ul style="list-style-type: none"> <li>• A total of 40 bus routes have been recorded</li> </ul> <p><i>Survey of target user group to collect satisfaction, needs and expectations</i></p> <ul style="list-style-type: none"> <li>• 50 questionnaires</li> <li>• 430 on street questionnaires during summer period (residents and tourists)</li> </ul>

<b>WP7 RETHYMNO</b>		
<b>Data collection procedures</b>		
7.2.2.1	Please detail the procedure adopted for data collection	<p><i>Data on PT service offer</i></p> <ul style="list-style-type: none"> <li>• Data on PT service offer were provided from the PT operator</li> </ul> <p><i>Survey of target user group to collect satisfaction, needs and expectations</i></p> <ul style="list-style-type: none"> <li>• Interviews</li> </ul>
7.2.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	<p><i>Survey of target user group to collect satisfaction, needs and expectations. The sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample</i></p>
7.2.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	<p><i>Data on PT service demand</i></p> <ul style="list-style-type: none"> <li>• Anonymously</li> </ul> <p><i>Survey of target user group to collect satisfaction, needs and expectations</i></p> <ul style="list-style-type: none"> <li>• Anonymously</li> </ul>

<b>WP7 RETHYMNO</b>		
<b>Data management and storing procedures</b>		
7.2.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<p>Data on PT service offer</p> <ul style="list-style-type: none"> <li>Database is stored in the offices of the PT operator</li> </ul> <p><i>Data on PT service demand</i></p> <ul style="list-style-type: none"> <li>Data will be stored in Rethymno Municipality and the National Technical University of Athens</li> </ul> <p><i>Survey of target user group to collect satisfaction, needs and expectations</i></p> <ul style="list-style-type: none"> <li>Data will be stored in Rethymno Municipality and the National Technical University of Athens</li> </ul>
7.2.3.2	Who is the organization responsible for data storing and management?	<p><i>Data on PT service offer</i></p> <ul style="list-style-type: none"> <li>PT operator</li> </ul> <p><i>Data on PT service demand</i></p> <ul style="list-style-type: none"> <li>Rethymno Municipality and the National Technical University of Athens</li> </ul> <p><i>Survey of target user group to collect satisfaction, needs and expectations</i></p> <ul style="list-style-type: none"> <li>Rethymno Municipality and the National Technical University of Athens</li> </ul>
7.2.3.3	By whom (organization, responsible) is data accessible?	<p><i>Data on PT service offer</i></p> <ul style="list-style-type: none"> <li>PT operator</li> </ul> <ul style="list-style-type: none"> <li><i>Data on PT service demand</i> Rethymno Municipality and the National Technical University of Athens</li> </ul> <p><i>Survey of target user group to collect satisfaction, needs and expectations</i></p> <ul style="list-style-type: none"> <li>Rethymno Municipality and the National Technical University of Athens</li> </ul>
7.2.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	All data is anonymous there is no need to apply international regulation



<b>WP7 RETHYMNO</b>		
7.2.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	All data is anonymous there is no need to apply national regulation
<b>Data availability for dissemination</b>		
7.2.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	Data can be used for DESTINATIONS dissemination purpose under an aggregated form
7.2.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 19: Local Data Management Plan – WP7 (RETH)

<b>WP9 RETHYMNO</b>		
<b>Data details</b>		
9.2.1.1	Which kind of data has been collected in your site?	WP9 will deal with all the data described in WP2 to WP7

Table 20: Local Data Management Plan – WP9 (RETH)

## Limassol (LIM)

WP2 LIMASSOL		
Data details		
2.3.1.1	Which kind of data has been/will be collected in your site?	<b>LIM2.1 Sustainable Mobility Tourist Action Plan (SMTAP)</b> <ul style="list-style-type: none"> <li>• CO2 emissions</li> <li>• Energy consumption</li> <li>• Economy</li> <li>• Traffic Noise</li> <li>• Questionnaires targeting the user group, for awareness and acceptance level, needs and expectations</li> </ul>
2.3.1.2	Please detail data typology and structure/format (if applicable)	<ul style="list-style-type: none"> <li>• CO2 emissions <ul style="list-style-type: none"> <li>- <i>Kg/km CO2 x total distance covered by the persons</i></li> </ul> </li> <li>• Energy consumption <ul style="list-style-type: none"> <li>- <i>kWh/lt x total litres of total distance</i></li> </ul> </li> <li>• Economy <ul style="list-style-type: none"> <li>- <i>Average cost of fuel x fuel savings from energy consumption</i></li> </ul> </li> <li>• Traffic Noise <ul style="list-style-type: none"> <li>- <i>Actual measurement of noise pollution</i></li> </ul> </li> <li>• Questionnaires targeting the user group, for awareness and acceptance level, needs and expectations <ul style="list-style-type: none"> <li>- <i>Paper questionnaires</i></li> </ul> </li> </ul>
2.3.1.3	Please detail the data origin	<ul style="list-style-type: none"> <li>• Public Works Department database</li> <li>• Limassol Municipality database</li> <li>• LTC database</li> <li>• Questionnaires filled by tourists</li> </ul>

<b>WP2 LIMASSOL</b>		
2.3.1.4	Please provide some figure allowing to estimate the data dimension	<ul style="list-style-type: none"> <li>• 198 questionnaires distributed to tourists regarding the current situation of traffic in Limassol city centre</li> <li>• 2 common forums for the local stakeholder's involvement and the Tourists Mobility Study.</li> <li>• 1 regional training session for Municipalities urban planners</li> </ul>
<b>Data collection procedures</b>		
2.3.2.1	Please detail the procedure adopted for data collection	<ul style="list-style-type: none"> <li>• CO2 emissions               <ul style="list-style-type: none"> <li>- <i>Data extraction from database or data gathered from the field</i></li> </ul> </li> <li>• Energy consumption               <ul style="list-style-type: none"> <li>- <i>Data extraction from database or data gathered from the field</i></li> </ul> </li> <li>• Economy               <ul style="list-style-type: none"> <li>- <i>Data extraction from database and data gathered from the field</i></li> </ul> </li> <li>• Traffic Noise               <ul style="list-style-type: none"> <li>- Data gathered from the field</li> </ul> </li> <li>• Questionnaires targeting the user group, for awareness level, needs and expectations               <ul style="list-style-type: none"> <li>- <i>Data from questionnaires</i></li> </ul> </li> </ul>
2.3.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>• Since already existing data from current surveys will also be used, the sampling will not be random and it might be enough for statistical analysis.</li> <li>• The only sampled data that will be random will be the questionnaires since this survey will involve randomly selected tourists and local citizens for questions</li> </ul>

<b>WP2 LIMASSOL</b>		
2.3.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>The questionnaires were anonymous</li> </ul>
<b>Data management and storing procedures</b>		
2.3.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<ul style="list-style-type: none"> <li>All the data extracted from the mentioned databases is stored in the involved partner's database</li> <li>The data from the questionnaires is stored in the involved partner's office</li> </ul>
2.3.3.2	Who is the organization responsible for data storing and management?	<ul style="list-style-type: none"> <li>STRATAGEM</li> </ul>
2.3.3.3	By whom (organization, responsible) is data accessible?	<ul style="list-style-type: none"> <li>STRATAGEM</li> <li>LTC</li> </ul>
2.3.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>The Charter of Fundamental Rights of EU States</li> </ul>
2.3.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>The Market Research Society code of conduct</li> <li>ISO 20252</li> </ul>

<b>WP2 LIMASSOL</b>		
<b>Data availability for dissemination</b>		
2.3.4.1	<p>Is data usable for DESTINATIONS dissemination purpose?</p> <p>Please indicate the format (aggregated/not aggregated)</p>	<ul style="list-style-type: none"> <li>• If data is referring to personal data collected from survey/questionnaires and from the involved partners and stakeholders, then no.</li> <li>• If data is referring to the final publication of the measure to be shared with the public, then yes.</li> </ul>
2.3.4.2	<p>Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.</p>	<ul style="list-style-type: none"> <li>• No</li> </ul>

**Table 21: Local Data Management Plan – WP2 (LIM)**

WP3 LIMASSOL		
Data details		
3.3.1.1	Which kind of data has been/will be collected in your site?	<p><b>LIM3.1 Increase cycling and walking in combination with special interest tourist activities as an integrated product</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions</li> <li>• Energy consumption</li> <li>• Economy</li> <li>• Traffic Noise</li> </ul> <p><b>LIM3.2 Accessibility for disabled and visually, hearing impaired</b></p> <ul style="list-style-type: none"> <li>• Satisfaction of people</li> </ul> <p><b>LIM3.3 Safe routes to school</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions</li> <li>• Energy consumption</li> <li>• Economy</li> <li>• Traffic Noise</li> <li>• Questionnaires</li> </ul> <p><b>LIM3.4 Attractive and accessible public places to promote intermodal leisure trips</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions</li> <li>• Energy consumption</li> <li>• Economy</li> </ul> <p>Traffic Noise</p>

<b>WP3 LIMASSOL</b>		
3.3.1.2	Please detail data typology and structure/format (if applicable)	<p><b>LIM3.1 Increase cycling and walking in combination with special interest tourist activities as an integrated product</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions <ul style="list-style-type: none"> <li>- <i>Kg/km CO2 x total distance covered by the persons</i></li> </ul> </li> <li>• Energy consumption <ul style="list-style-type: none"> <li>- <i>kWh/lt x total litres of total distance</i></li> </ul> </li> <li>• Economy <ul style="list-style-type: none"> <li>- <i>Average cost of fuel x fuel savings from energy consumption</i></li> </ul> </li> <li>• Traffic Noise <ul style="list-style-type: none"> <li>- <i>Actual measurement of noise pollution</i></li> </ul> </li> </ul> <p><b>LIM3.3 Safe routes to school</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions <ul style="list-style-type: none"> <li>- <i>Kg/km CO2 x total distance covered by the students</i></li> </ul> </li> <li>• Energy consumption <ul style="list-style-type: none"> <li>- <i>kWh/lt x total litre of the total distance covered</i></li> </ul> </li> <li>• Economy <ul style="list-style-type: none"> <li>- <i>Average cost of fuel x fuel savings from energy consumption</i></li> </ul> </li> <li>• Traffic Noise <ul style="list-style-type: none"> <li>- <i>Actual measurement of noise pollution</i></li> </ul> </li> <li>• Questionnaires <ul style="list-style-type: none"> <li>- <i>Distributed to parents regarding the sustainable modes of transportation</i></li> </ul> </li> </ul> <p><b>LIM3.4 Attractive and accessible public places to promote intermodal leisure trips</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions <ul style="list-style-type: none"> <li>- <i>Kg/km CO2 x total distance covered by the students</i></li> </ul> </li> <li>• Energy consumption <ul style="list-style-type: none"> <li>- <i>kWh/lt x total litre of the total distance covered</i></li> </ul> </li> <li>• Economy <ul style="list-style-type: none"> <li>- <i>Average cost of fuel x fuel savings from energy consumption</i></li> </ul> </li> <li>• Traffic Noise <ul style="list-style-type: none"> <li>- <i>Actual measurement of noise pollution</i></li> </ul> </li> </ul>

<b>WP3 LIMASSOL</b>		
3.3.1.3	Please detail the data origin	<ul style="list-style-type: none"> <li>• Public Works Department database</li> <li>• Limassol Municipality database</li> <li>• LTC database</li> <li>• Questionnaires filled by citizens</li> </ul>
3.3.1.4	Please provide some figure allowing to estimate the data dimension	<p><b>LIM3.1 Increase cycling and walking in combination with special interest tourist activities as an integrated product</b></p> <ul style="list-style-type: none"> <li>• 5 new bike parking facilities</li> <li>• 2 new bike lanes</li> <li>• 8 map panels installed for cycling, walking and hiking paths and routes</li> <li>• 5000 guides have been printed and distributed</li> </ul> <p><b>LIM3.2 Accessibility for disabled and visually, hearing impaired</b></p> <ul style="list-style-type: none"> <li>• Promotion of measure through several interviews and local/national radio stations</li> <li>• 1 point with crossing controllers at the main traffic lights of the tourist area which includes crossing for people with disabilities</li> <li>• 1 ramp that provides access to the beach</li> <li>• 2 wheelchairs for people with disabilities to enter the water</li> </ul> <p><b>LIM3.3 Safe routes to school</b></p> <ul style="list-style-type: none"> <li>• 801 questionnaires analysed during 2017-2018</li> <li>• 1786 students involved in workshops for the academic periods 2017-2018 and 2018-2019</li> <li>• Additional questionnaires are collected for the academic year 2019-2020</li> <li>• Additional workshops are implemented in 12 primary schools</li> </ul> <p><b>LIM3.4 Attractive and accessible public places to promote intermodal leisure trips</b></p> <ul style="list-style-type: none"> <li>• 4 e-cars purchased</li> <li>• 4 stations fully completed with necessary information and equipment</li> <li>• 3 charging points for e-cars in the stations</li> </ul>



<b>WP3 LIMASSOL</b>		
<b>Data collection procedures</b>		
3.3.2.1	Please detail the procedure adopted for data collection	<ul style="list-style-type: none"> <li>• CO2 emissions               <ul style="list-style-type: none"> <li>- <i>Data extraction from database or data gathered from the field</i></li> </ul> </li> <li>• Energy consumption               <ul style="list-style-type: none"> <li>- <i>Data extraction from database or data gathered from the field</i></li> </ul> </li> <li>• Economy               <ul style="list-style-type: none"> <li>- <i>Data extraction from database and data gathered from the field</i></li> </ul> </li> <li>• Traffic Noise               <ul style="list-style-type: none"> <li>- <i>Data gathered from the field</i></li> </ul> </li> <li>• Questionnaires targeting the user group, for satisfaction, awareness level, needs and expectations               <ul style="list-style-type: none"> <li>- <i>Data from questionnaires</i></li> </ul> </li> </ul>
3.3.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>• Since already existing data from current surveys will also be used, the sampling will not be random and it might be enough for statistical analysis.</li> <li>• The only sampled data that will be random will be the questionnaires since this survey will involve randomly selected citizens (parents) for questions</li> </ul>
3.3.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	The questionnaires will be anonymous

<b>WP3 LIMASSOL</b>		
<b>Data management and storing procedures</b>		
3.3.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<ul style="list-style-type: none"> <li>All the data extracted from the mentioned databases is stored in the involved partner's database</li> <li>The data from the questionnaires will be stored in the involved partner's office</li> </ul>
3.3.3.2	Who is the organization responsible for data storing and management?	<ul style="list-style-type: none"> <li>STRATAGEM</li> </ul>
3.3.3.3	By whom (organization, responsible) is data accessible?	<ul style="list-style-type: none"> <li>STRATAGEM</li> <li>LTC</li> </ul>
3.3.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>The Charter of Fundamental Rights of EU States</li> </ul>
3.3.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>The Market Research Society code of conduct</li> <li>ISO 20252</li> </ul>
<b>Data availability for dissemination</b>		
3.3.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	The data can be used for the dissemination of the project and will be aggregated

WP3 LIMASSOL		
3.3.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

**Table 22: Local Data Management Plan – WP3 (LIM)**

WP4 LIMASSOL		
Data details		
4.3.1.1	Which kind of data has been/will be collected in your site?	<p><b>LIM4.1 Electric car rentals connecting the Limassol area-airports-ports</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions</li> <li>• Energy consumption</li> <li>• Economy</li> <li>• Traffic Noise</li> </ul> <p><b>LIM4.2 Expansion of bike sharing system, include e-bikes</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions</li> <li>• Energy consumption</li> <li>• Economy</li> <li>• Traffic Noise</li> </ul> <p><b>LIM4.3 Promote the uptake of electric vehicles, campaign on electro-mobility</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions</li> <li>• Energy consumption</li> <li>• Economy</li> <li>• Traffic Noise</li> </ul>

<b>WP4 LIMASSOL</b>		
4.3.1.2	Please detail data typology and structure/format (if applicable)	<p><b>LIM4.1 Electric car rentals connecting the Limassol area-airports-ports</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions <ul style="list-style-type: none"> <li>- <i>Kg/km CO2 x total distance covered by the students</i></li> </ul> </li> <li>• Energy consumption <ul style="list-style-type: none"> <li>- <i>kWh/lt x total litre of the total distance covered</i></li> </ul> </li> <li>• Economy <ul style="list-style-type: none"> <li>- <i>Average cost of fuel x fuel savings from energy consumption</i></li> </ul> </li> <li>• Traffic Noise <ul style="list-style-type: none"> <li>- <i>Actual measurement of noise pollution</i></li> </ul> </li> </ul> <p><b>LIM4.2 Expansion of bike sharing system, include e-bikes</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions <ul style="list-style-type: none"> <li>- <i>Kg/km CO2 x total distance covered by the students</i></li> </ul> </li> <li>• Energy consumption <ul style="list-style-type: none"> <li>- <i>kWh/lt x total litre of the total distance covered</i></li> </ul> </li> <li>• Economy <ul style="list-style-type: none"> <li>- <i>Average cost of fuel x fuel savings from energy consumption</i></li> </ul> </li> <li>• Traffic Noise <ul style="list-style-type: none"> <li>- <i>Actual measurement of noise pollution</i></li> </ul> </li> </ul> <p><b>LIM4.3 Promote the uptake of electric vehicles, campaign on electro-mobility</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions <ul style="list-style-type: none"> <li>- <i>Kg/km CO2 x total distance covered by the students</i></li> </ul> </li> <li>• Energy consumption <ul style="list-style-type: none"> <li>- <i>kWh/lt x total litre of the total distance covered</i></li> </ul> </li> <li>• Economy <ul style="list-style-type: none"> <li>- <i>Average cost of fuel x fuel savings from energy consumption</i></li> </ul> </li> <li>• Traffic Noise <ul style="list-style-type: none"> <li>- <i>Actual measurement of noise pollution</i></li> </ul> </li> </ul>
4.3.1.3	Please detail the data origin	<ul style="list-style-type: none"> <li>• LTC</li> <li>• LIMA</li> </ul>

<b>WP4 LIMASSOL</b>		
4.3.1.4	Please provide some figure allowing to estimate the data dimension	<p><b>LIM4.1 Electric car rentals connecting the Limassol area-airports-ports</b></p> <ul style="list-style-type: none"> <li>• 6 double e-car stations with shelters</li> <li>• 6 EV-charging stations with shelters have already been installed</li> <li>• Relevant signage</li> <li>• 20000 maps produced</li> </ul> <p><b>LIM4.2 Expansion of bike sharing system. Add new bikes and e-bikes for rent</b></p> <ul style="list-style-type: none"> <li>• 10 bike sharing stations</li> <li>• 20 new bikes for bike sharing</li> <li>• 120 bikes available in the region</li> <li>• 20 new e-bikes available for rent</li> </ul> <p><b>LIM4.3 Promote the uptake of electric vehicles. Campaign on electro-mobility</b></p> <ul style="list-style-type: none"> <li>• Production of leaflets and brochures for the communication campaign</li> <li>• 20 new electric bikes available for rent</li> <li>• 20 new electric cars available for rent</li> <li>• 4 E-mobility campaigns</li> <li>• Two national seminars</li> </ul>

WP4 LIMASSOL		
Data collection procedures		
4.3.2.1	Please detail the procedure adopted for data collection	<ul style="list-style-type: none"> <li>• CO2 emissions - <i>Data extraction from database or data gathered from the field</i></li> <li>• Energy consumption - <i>Data extraction from database or data gathered from the field</i></li> <li>• Economy - <i>Data extraction from database and data gathered from the field</i></li> <li>• Traffic Noise - <i>Data gathered from the field</i></li> </ul>
4.3.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>• Since already existing data from current surveys will also be used, the sampling will not be random and it might be enough for statistical analysis</li> </ul>
4.3.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	N/A

<b>WP4 LIMASSOL</b>		
<b>Data management and storing procedures</b>		
4.3.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<ul style="list-style-type: none"> <li>All the data extracted from the mentioned databases is stored in the involved partner's database</li> </ul>
4.3.3.2	Who is the organization responsible for data storing and management?	<ul style="list-style-type: none"> <li>STRATAGEM</li> </ul>
4.3.3.3	By whom (organization, responsible) is data accessible?	<ul style="list-style-type: none"> <li>STRATAGEM</li> <li>LTC</li> <li>LIMA</li> </ul>
4.3.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>The Charter of Fundamental Rights of EU States</li> </ul>
4.3.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>The Market Research Society code of conduct and</li> <li>ISO 20252</li> </ul>
<b>Data availability for dissemination</b>		
4.3.4.1	Is data usable for DESTINATIONS dissemination purpose?  Please indicate the format (aggregated/not aggregated)	<ul style="list-style-type: none"> <li>The data will be used for the dissemination of the project and will be aggregated</li> </ul>



WP4 LIMASSOL		
4.3.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

**Table 23: Local Data Management Plan – WP4 (LIM)**

<b>WP5 LIMASSOL</b>		
<b>Data details</b>		
5.3.1.1	Which kind of data has been/will be collected in your site?	<p><b>LIM5.1 Limassol city centre urban freight logistic action plan</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions</li> <li>• Energy consumption</li> <li>• Economy</li> <li>• Traffic Noise</li> </ul> <p><b>LIM5.2 Promotion and creation of network for collecting of used cooking oil (UCO)</b></p> <ul style="list-style-type: none"> <li>• Litres of cooking oil collected from hotels and restaurants</li> </ul>
5.3.1.2	Please detail data typology and structure/format (if applicable)	<p><b>LIM5.1 Limassol city centre urban freight logistic action plan</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions <ul style="list-style-type: none"> <li>- <i>Kg/km CO2 x total distance covered by the students</i></li> </ul> </li> <li>• Energy consumption <ul style="list-style-type: none"> <li>- <i>kWh/lt x total litre of the total distance covered</i></li> </ul> </li> <li>• Economy <ul style="list-style-type: none"> <li>- <i>Average cost of fuel x fuel savings from energy consumption</i></li> </ul> </li> <li>• Traffic Noise <ul style="list-style-type: none"> <li>- <i>Actual measurement of noise pollution</i></li> </ul> </li> </ul> <p><b>LIM5.2 Promotion and creation of network for collecting of used cooking oil (UCO)</b></p> <ul style="list-style-type: none"> <li>• Litres of used cooking oil collected</li> </ul>
5.3.1.3	Please detail the data origin	<ul style="list-style-type: none"> <li>• LTC</li> <li>• LIMA</li> <li>• Public Works Department</li> </ul>

<b>WP5 LIMASSOL</b>		
5.3.1.4	Please provide some figure allowing to estimate the data dimension	<p><b>LIM5.1 Limassol city centre urban freight logistic action plan</b></p> <ul style="list-style-type: none"> <li>- Development of the Sulp n Limassol city centre</li> <li>- Development of the online platform to manage freight transportation</li> </ul> <p><b>LIM5.2 Promotion and creation of network for collecting of used cooking oil (UCO)</b></p> <ul style="list-style-type: none"> <li>- 8 hotels</li> <li>- 13 restaurants</li> </ul>
<b>Data collection procedures</b>		
5.3.2.1	Please detail the procedure adopted for data collection	<ul style="list-style-type: none"> <li>• CO2 emissions               <ul style="list-style-type: none"> <li>- <i>Data extraction from database or data gathered from the field</i></li> </ul> </li> <li>• Energy consumption               <ul style="list-style-type: none"> <li>- <i>Data extraction from database or data gathered from the field</i></li> </ul> </li> <li>• Economy               <ul style="list-style-type: none"> <li>- <i>Data extraction from database and data gathered from the field</i></li> </ul> </li> <li>• Traffic Noise               <ul style="list-style-type: none"> <li>- <i>Data gathered from the field</i></li> </ul> </li> </ul>
5.3.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>• When data already exist from current surveys, they will also be used, the sampling will not be random and it might be enough for statistical analysis</li> </ul>

<b>WP5 LIMASSOL</b>		
5.3.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	N/A
<b>Data management and storing procedures</b>		
5.3.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<ul style="list-style-type: none"> <li>All the data extracted from the mentioned databases is stored in the relevant involved partner's database</li> </ul>
5.3.3.2	Who is the organization responsible for data storing and management?	<ul style="list-style-type: none"> <li>STRATAGEM</li> </ul>
5.3.3.3	By whom (organization, responsible) is data accessible?	<ul style="list-style-type: none"> <li>STRATAGEM</li> <li>LTC</li> <li>LIMA</li> </ul>
5.3.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>The Charter of Fundamental Rights of EU States</li> </ul>
5.3.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>The Market Research Society code of conduct</li> <li>ISO 20252</li> </ul>

<b>WP5 LIMASSOL</b>		
<b>Data availability for dissemination</b>		
5.3.4.1	<p>Is data usable for DESTINATIONS dissemination purpose?</p> <p>Please indicate the format (aggregated/not aggregated)</p>	<ul style="list-style-type: none"> <li>The data will be used for the dissemination of the project and will be aggregated</li> </ul>
5.3.4.2	<p>Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.</p>	No

**Table 24: Local Data Management Plan – WP5 (LIM)**

WP6 LIMASSOL		
Data details		
6.3.1.1	Which kind of data has been/will be collected in your site?	<p><b>LIM6.1 Awareness on the use of sustainable mobility modes for leisure trips</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions</li> <li>• Energy consumption</li> <li>• Economy</li> <li>• Traffic Noise</li> </ul> <p><b>LIM6.2 Business cases for combined tourist and mobility products</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions</li> <li>• Energy consumption</li> <li>• Economy</li> <li>• Traffic Noise</li> </ul> <p><b>LIM6.3 Bicycle challenge: competition between employees of companies</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions</li> <li>• Energy consumption</li> <li>• Economy</li> <li>• Traffic Noise</li> <li>• Participants' logbook data</li> </ul> <p><b>LIM6.4 Smart Parking Guidance System</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions</li> <li>• Energy consumption</li> <li>• Economy</li> <li>• Traffic Noise</li> </ul>

WP6 LIMASSOL		
6.3.1.2	Please detail data typology and structure/format (if applicable)	<p><b>LIM6.1 Awareness on the use of sustainable mobility modes for leisure trips</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions - <i>Kg/km CO2 x total distance covered by the students</i></li> <li>• Energy consumption - <i>kWh/lt x total litre of the total distance covered</i></li> <li>• Economy - <i>Average cost of fuel x fuel savings from energy consumption</i></li> <li>• Traffic Noise - <i>Actual measurement of noise pollution</i></li> </ul> <p><b>LIM6.2 Business cases for combined tourist and mobility products</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions - <i>Kg/km CO2 x total distance covered by the students</i></li> <li>• Energy consumption - <i>kWh/lt x total litre of the total distance covered</i></li> <li>• Economy - <i>Average cost of fuel x fuel savings from energy consumption</i></li> <li>• Traffic Noise - <i>Actual measurement of noise pollution</i></li> </ul> <p><b>LIM6.3 Bicycle challenge: competition between employees of companies</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions - <i>Kg/km CO2 x total distance covered by the students</i></li> <li>• Energy consumption - <i>kWh/lt x total litre of the total distance covered</i></li> <li>• Economy - <i>Average cost of fuel x fuel savings from energy consumption</i></li> <li>• Traffic Noise - <i>Actual measurement of noise pollution</i></li> <li>• Participant's logbook data - <i>Analysis of results</i></li> </ul> <p><b>LIM6.4 Smart Parking Guidance System</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions - <i>Kg/km CO2 x total distance covered by the students</i></li> <li>• Energy consumption - <i>kWh/lt x total litre of the total distance covered</i></li> <li>• Economy - <i>Average cost of fuel x fuel savings from energy consumption</i></li> <li>• Traffic Noise - <i>Actual measurement of noise pollution</i></li> </ul>

<b>WP6 LIMASSOL</b>		
6.3.1.3	Please detail the data origin	<ul style="list-style-type: none"> <li>• LTC</li> <li>• Kmeaters cycling club</li> <li>• LIMA</li> </ul>
6.3.1.4	Please provide some figure allowing to estimate the data dimension	<p><b>LIM6.1 Awareness on the use of sustainable mobility modes for leisure trips</b></p> <ul style="list-style-type: none"> <li>• 2 Promotional campaigns</li> <li>• 2 competitions among tourists organised</li> <li>• Seminar for urban planners under process</li> </ul> <p><b>LIM6.2 Business cases for combined tourist and mobility products</b></p> <ul style="list-style-type: none"> <li>• Participation of 16 hotels</li> <li>• Participation of 22 businesses</li> </ul> <p><b>LIM6.3 Bicycle challenge: competition between employees of companies</b></p> <ul style="list-style-type: none"> <li>• 2 bicycle challenge campaigns</li> <li>• 9 companies participated (5 companies during 2017 and 4 companies during 2019)</li> <li>• Average distance of trips – 5km</li> <li>• Duration period – 4 months for each campaign</li> </ul> <p><b>LIM6.4 Smart Parking Guidance System</b></p> <ul style="list-style-type: none"> <li>• Installation of electronic displays with parking availability in 7 Municipalities</li> </ul>



WP6 LIMASSOL		
Data collection procedures		
6.3.2.1	Please detail the procedure adopted for data collection	<ul style="list-style-type: none"> <li>• CO2 emissions               <ul style="list-style-type: none"> <li>- <i>Data extraction from database or data gathered from the field</i></li> </ul> </li> <li>• Energy consumption               <ul style="list-style-type: none"> <li>- <i>Data extraction from database or data gathered from the field</i></li> </ul> </li> <li>• Economy               <ul style="list-style-type: none"> <li>- <i>Data extraction from database and data gathered from the field</i></li> </ul> </li> <li>• Traffic Noise               <ul style="list-style-type: none"> <li>- <i>Data gathered from the field</i></li> </ul> </li> <li>• Participant's logbook data               <ul style="list-style-type: none"> <li>- <i>Participants kept logbook where their daily cycling activity recorded and results analysed at the end of the campaign</i></li> </ul> </li> </ul>
6.3.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>• Since already existing data from current surveys will also be used, the sampling will not be random and it might be enough for statistical analysis</li> <li>• The only sampled data that will be random will be the logbook where the daily cycling activity of participants was recorded</li> </ul>

<b>WP6 LIMASSOL</b>		
6.3.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>The data of the logbook needs to be known as there will be a prize for the winner. But no other personal information that it will invade the individual's personal life will be given</li> </ul>
<b>Data management and storing procedures</b>		
6.3.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<ul style="list-style-type: none"> <li>All the data extracted from the mentioned databases is stored in the relevant involved partner's database</li> </ul>
6.3.3.2	Who is the organization responsible for data storing and management?	<ul style="list-style-type: none"> <li>STRATAGEM</li> <li>LTC</li> <li>LIMA</li> </ul>
6.3.3.3	By whom (organization, responsible) is data accessible?	<ul style="list-style-type: none"> <li>STRATAGEM</li> <li>LTC</li> <li>LIMA</li> </ul>
6.3.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>The Charter of Fundamental Rights of EU States</li> </ul>
6.3.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>The Market Research Society code of conduct</li> <li>ISO 20252</li> </ul>

<b>WP6 LIMASSOL</b>		
<b>Data availability for dissemination</b>		
6.3.4.1	<p>Is data usable for DESTINATIONS dissemination purpose?</p> <p>Please indicate the format (aggregated/not aggregated)</p>	<ul style="list-style-type: none"> <li>The data will be used for the dissemination of the project and will be aggregated</li> </ul>
6.3.4.2	<p>Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.</p>	No

**Table 25: Local Data Management Plan – WP6 (LIM)**

WP7 LIMASSOL		
Data details		
7.3.1.1	Which kind of data has been/will be collected in your site?	<p><b>LIM7.1 Improvement of PT routes, timetables, ticket procedure and bike transportation on buses to make the service more attractive</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions</li> <li>• Energy consumption</li> <li>• Economy</li> <li>• Traffic Noise</li> </ul> <p><b>LIM7.3 PT Traveller Information System</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions</li> <li>• Energy consumption</li> <li>• Economy</li> <li>• Traffic Noise</li> </ul> <p><b>LIM7.4 Mobility application and travel planner for smart phones to provide real time information</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions</li> <li>• Energy consumption</li> <li>• Economy</li> <li>• Traffic Noise</li> </ul>

<b>WP7 LIMASSOL</b>		
7.3.1.2	Please detail data typology and structure/format (if applicable)	<p><b>LIM7.1 Improvement of PT routes, timetables, ticket procedure and bike transportation on buses to make the service more attractive</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions <ul style="list-style-type: none"> <li>- <i>Kg/km CO2 x total distance covered by the students</i></li> </ul> </li> <li>• Energy consumption <ul style="list-style-type: none"> <li>- <i>kWh/lt x total litre of the total distance covered</i></li> </ul> </li> <li>• Economy <ul style="list-style-type: none"> <li>- <i>Average cost of fuel x fuel savings from energy consumption</i></li> </ul> </li> <li>• Traffic Noise <ul style="list-style-type: none"> <li>- <i>Actual measurement of noise pollution</i></li> </ul> </li> </ul> <p><b>LIM7.3 PT Traveller Information System</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions <ul style="list-style-type: none"> <li>- <i>Kg/km CO2 x total distance covered by the students</i></li> </ul> </li> <li>• Energy consumption <ul style="list-style-type: none"> <li>- <i>kWh/lt x total litre of the total distance covered</i></li> </ul> </li> <li>• Economy <ul style="list-style-type: none"> <li>- <i>Average cost of fuel x fuel savings from energy consumption</i></li> </ul> </li> <li>• Traffic Noise <ul style="list-style-type: none"> <li>- <i>Actual measurement of noise pollution</i></li> </ul> </li> </ul> <p><b>LIM7.4 Mobility application and travel planner for smart phones to provide real time information</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions <ul style="list-style-type: none"> <li>- <i>Kg/km CO2 x total distance covered by the students</i></li> </ul> </li> <li>• Energy consumption <ul style="list-style-type: none"> <li>- <i>kWh/lt x total litre of the total distance covered</i></li> </ul> </li> <li>• Economy <ul style="list-style-type: none"> <li>- <i>Average cost of fuel x fuel savings</i></li> </ul> </li> <li>• Traffic Noise <ul style="list-style-type: none"> <li>- <i>Actual measurement of noise pollution</i></li> </ul> </li> </ul>
7.3.1.3	Please detail the data origin	<ul style="list-style-type: none"> <li>• LTC</li> <li>• LIMA</li> <li>• Public Works Department</li> </ul>

<b>WP7 LIMASSOL</b>		
7.3.1.4	Please provide some figure allowing to estimate the data dimension	<p><b>LIM7.1 Improvement of PT routes, timetables, ticket procedure and bike transportation on buses to make the service more attractive</b></p> <ul style="list-style-type: none"> <li>• Installation of 20 bike racks on buses</li> <li>• Installation of 20 video cameras in process</li> <li>• Installation of free-wifi services on bus in process</li> </ul> <p><b>LIM7.3 PT traveller information system</b></p> <ul style="list-style-type: none"> <li>• 25 electronic strolling signs in buses serving the tourist area</li> <li>• 25 electronic signs at bus stops serving the tourist area toward the old town</li> <li>• GPS sensors on buses</li> <li>• 25 name signs at bus stations</li> </ul> <p><b>LIM7.4 Mobility application and travel planner for smart phones to provide real time information</b></p> <ul style="list-style-type: none"> <li>• Interactive Application providing real time information</li> <li>• 4840 users downloaded the App</li> <li>• Radio spots were scheduled to promote the campaign and competition to the public</li> <li>• Web promo banners and articles were published</li> <li>• Google Play campaign delivered to increase users for mobile devices</li> </ul>
<b>Data collection procedures</b>		
7.3.2.1	Please detail the procedure adopted for data collection	<ul style="list-style-type: none"> <li>• CO2 emissions <ul style="list-style-type: none"> <li>- <i>Data extraction from database or data gathered from the field</i></li> </ul> </li> <li>• Energy consumption <ul style="list-style-type: none"> <li>- <i>Data extraction from database or data gathered from the field</i></li> </ul> </li> <li>• Economy <ul style="list-style-type: none"> <li>- <i>Data extraction from database and data gathered from the field</i></li> </ul> </li> <li>• Traffic Noise <ul style="list-style-type: none"> <li>- <i>Data gathered from the field</i></li> </ul> </li> </ul>

<b>WP7 LIMASSOL</b>		
7.3.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	Since already existing data from current surveys will also be used, the sampling will not be random and it might be enough for statistical analysis
7.3.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	N/A
<b>Data management and storing procedures</b>		
7.3.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	All the data extracted from the mentioned databases is stored in the involved partner's database
7.3.3.2	Who is the organization responsible for data storing and management?	LTC
7.3.3.3	By whom (organization, responsible) is data accessible?	<ul style="list-style-type: none"> <li>• STRATAGEM</li> <li>• LTC</li> <li>• LIMA</li> </ul>

<b>WP7 LIMASSOL</b>		
7.3.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	The Charter of Fundamental Rights of EU States
7.3.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>• The Market Research Society code of conduct</li> <li>• ISO 20252</li> </ul>
<b>Data availability for dissemination</b>		
7.3.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	The data will be used for the dissemination of the project and will be aggregated
7.3.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 26: Local Data Management Plan – WP7 (LIM)

<b>WP9 LIMASSOL</b>		
<b>Data details</b>		
9.3.1.1	Which kind of data has been collected in your site?	WP9 will deal with all the data described in WP2 to WP7

Table 27: Local Data Management Plan – WP9 (LIM)



**ELBA (ELB)**

<b>WP2 ELBA</b>		
<b>Data details</b>		
2.4.1.1	Which kind of data has been collected in your site?	<ul style="list-style-type: none"> <li>• <i>Census/demographic data</i></li> <li>• <i>Passengers, freight, vehicles flows by ferryboats and airplane;</i></li> <li>• <i>Car ownership rate</i></li> <li>• <i>Accident rate</i></li> <li>• <i>Mobility O/D and patterns</i></li> <li>• <i>Travel behavior, attitudes and opinions of tourists (two rounds of the survey)</i></li> </ul>

WP2 ELBA		
2.4.1.2	Please detail data typology and structure/format (if applicable)	<p><i>Census/demographic data</i></p> <ul style="list-style-type: none"> <li>• Resident population divided by sex, age, level of education, professional status (occupied by sector, unemployed) (2011)</li> <li>• Foreign resident census by sex, age and provenience by municipality and locality (2011)</li> <li>• Housing/Families by municipality (2011)</li> <li>• Number of people employed in industry/buildings/trade, transport, hotels and other services in Elba (2014)</li> </ul> <p><i>Passengers, freight, vehicles flows by ferryboats</i></p> <ul style="list-style-type: none"> <li>• Number of passengers from Piombino Harbour to Elba (2016)</li> <li>• Ferry Arrivals and Departures</li> <li>• Number of Private, Tourist and Commercial Vehicles</li> </ul> <p><i>Passengers, freight, vehicles flows by airplane</i></p> <ul style="list-style-type: none"> <li>• Data related to flights and passenger traffic departing and arriving from/to La Pila-Marina di Campo Airport divided by year (from 2011 to 2016)</li> </ul> <p><i>Car ownership rate in Elba</i></p> <ul style="list-style-type: none"> <li>• Cars owners in Elba in 2015 divided by municipality and by type of emission</li> </ul> <p><i>Accident rate in Elba</i></p> <ul style="list-style-type: none"> <li>• Accident rate in Elba in 2015 divided by each municipality and street network</li> </ul> <p><i>Mobility patterns</i></p> <ul style="list-style-type: none"> <li>• Daily trips divided per a) reason (work/education/leisure); b) means of transport (private car, public transport, walking / bicycle); c) place of destination; d) duration of inbound journey (less than 30 minutes; more than 60 minutes)</li> </ul> <p><i>Data related to year 1991/2001/2011</i></p> <p><i>Mobility attractors</i></p> <ul style="list-style-type: none"> <li>• Number of industries, etc.</li> <li>• Number of visitors of local museums</li> <li>• Hospital: Number of beds, number of parking spaces, number of employees</li> <li>• Schools: number of students attending schools on Elba (data related to year 2016-2017)</li> <li>• Holiday homes: number and location in Portoferraio (data related to year 2017)</li> </ul> <p><i>Travel experiences for tourists (September 2018, to be replicated in summer 2019):</i></p> <ul style="list-style-type: none"> <li>• <i>Origins/destinations of the trips into the Island;</i></li> <li>• <i>Transport modes</i></li> <li>• <i>Opinions and suggestions on mobility on Elba</i></li> </ul>

WP2 ELBA		
2.4.1.3	Please detail the data origin	<p><i>Census/demographic data</i></p> <ul style="list-style-type: none"> <li>• ISTAT (Italian Institute of Statistics) website</li> <li>• Data census</li> </ul> <p><i>Passengers, freight, vehicles flows by ferryboats</i></p> <ul style="list-style-type: none"> <li>• The data is available on Port Authority website (<a href="http://www.ap.piombinoelba.it/it/statistiche/piombino">http://www.ap.piombinoelba.it/it/statistiche/piombino</a>)</li> </ul> <p><i>Passengers, freight, vehicles flows by airplane</i></p> <ul style="list-style-type: none"> <li>• From Marina di Campo Airport database</li> </ul> <p><i>Mobility patterns</i></p> <ul style="list-style-type: none"> <li>• ISTAT (Italian Institute of Statistics) website</li> </ul> <p><i>Mobility attractors</i></p> <ul style="list-style-type: none"> <li>• ASIA (Regional Association of Industries) database</li> <li>• Hospital and museum databases</li> <li>• Schools: data available in MIUR (Ministry of Education University and Research) website</li> <li>• Holiday homes: Tax Office (Portoferraio Municipality) and Elba tourist portal</li> </ul> <p><i>Car ownership rate in Elba, Accident rate in Elba</i></p> <ul style="list-style-type: none"> <li>• The data is available in ACI (Italian Private Car Association) website (<a href="http://www.aci.it">www.aci.it</a>) related to 2015</li> </ul> <p><i>Travel experiences for tourists (September 2018) (to be replicated in summer 2019)</i></p> <ul style="list-style-type: none"> <li>• Survey on mobility for tourism in the Elba Island with a dedicated questionnaire</li> </ul>

<b>WP2 ELBA</b>		
2.4.1.4	Please provide some figure allowing to estimate the data dimension	<p>Census/demographic data Data related to one year</p> <p><i>Passengers, freight, vehicles flows by ferryboats</i> Data related to one year</p> <p><i>Passengers, freight, vehicles flows by airplane</i> Data related to six years</p> <p><i>Mobility patterns</i> Data related to three years</p> <p><i>Car ownership rate in Elba</i> Data related to one year</p> <p><i>Accidents rate in Elba</i> Data related to one year</p> <p><i>Travel experiences for tourists</i> Data related to one month</p>
<b>Data collection procedures</b>		
2.4.2.1	Please detail the procedure adopted for data collection	<ul style="list-style-type: none"> <li>• Formal request to the Agency/Public Authority/Private Company to which the data belong.</li> <li>• Internet searches</li> <li>• Interviews with questionnaire.</li> </ul>
2.4.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>• Secondary data: no sampling procedure applied</li> <li>• Data from survey with questionnaire (survey on tourist travel experience, behaviour, attitudes and opinion): the sample interviewed was random.</li> </ul>

<b>WP2 ELBA</b>		
2.4.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	Anonymously
<b>Data management and storing procedures</b>		
2.4.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	See row 2.4.2.1 Questionnaires collected are in paper and digital format
2.4.3.2	Who is the organization responsible for data storing and management?	Rio and Portoferraio municipalities
2.4.3.3	By whom (organization, responsible) is data accessible?	ISINNOVA
2.4.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	All the data is anonymous; there is no need to apply international regulation

<b>WP2 ELBA</b>		
2.4.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	All the data is anonymous; there is no need to apply national regulation
<b>Data availability for dissemination</b>		
2.4.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	Data can be used by DESTINATIONS under an aggregated form
2.4.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 28: Local Data Management Plan – WP2 (ELB)

<b>WP3 ELBA</b>		
<b>Data details</b>		
3.4.1.1	Which kind of data has been collected in your site?	Users' needs analysis has been carried out based on focus group with citizens and the expertise/knowledge of Municipality technicians  No dedicated data collection procedure has been established

Table 29: Local Data Management Plan – WP3 (ELB)

WP4 ELBA		
Data details		
4.4.1.1	Which kind of data has been collected in your site?	<p>Data collected in WP4 deals with the operation of Shared Mobility Agency.</p> <p>The type of data collected can be split into two different categories:</p> <ul style="list-style-type: none"> <li>• Data related to the mobility services operated in Elba which are required to feed the Agency's functionalities managing the sharing services and the operators' networking: <ul style="list-style-type: none"> <li>○ Static timetable related to bus services operated in Elba /serving Piombino (the main harbor connecting Elba island with the mainland)</li> <li>○ Static and dynamic timetable related to train services connecting Campiglia Marittima and Piombino Marittima stations to the regional and national connections</li> <li>○ Static timetable related to ferry services connecting Piombino with Elba harbors</li> <li>○ Information related to the rental (bike/scooter/boats/cars) and parking operators in Elba: name, location, available/total vehicles to rent, tariffs, offered services, contact details</li> </ul> </li> <li>• Data collected/managed for the operation of the Agency: <ul style="list-style-type: none"> <li>○ Data generated by users' interactions: personal data given to allow registration to the Platform (the registration is required to use the sharing services of the Agency)</li> <li>○ Data visualized/managed by operators responsible of the Agency management: <ul style="list-style-type: none"> <li>▪ Number of downloads for APP</li> <li>▪ User access to the webportal/specific sessions</li> </ul> </li> <li>○ Location of the users (hitch-hiking)</li> </ul> </li> </ul>

<b>WP4 ELBA</b>		
4.4.1.2	Please detail data typology and structure/format (if applicable)	<ul style="list-style-type: none"> <li>• Data related to the mobility services operated in Elba:               <ul style="list-style-type: none"> <li>○ GTFS format and Open Data (Public Transport)</li> <li>○ Data collected through survey (rental services). In general, this data was already publicly available on different “not centralized” webportals</li> </ul> </li> <li>• Data visualized/managed by operators responsible of the Agency management:               <ul style="list-style-type: none"> <li>○ Personal data of registered users is provided by the users themselves at the registration time (first log to the Platform) and stored in the Agency database on the “cloud” (hosting service)</li> <li>○ Data related to the number of users and how often they access to different platform services and areas is stored in the in the Agency database on the “cloud” (hosting service)</li> <li>○ GPS signals (hitch-hiking)</li> </ul> </li> </ul>



<b>WP4 ELBA</b>		
4.4.1.3	Please detail the data origin	<ul style="list-style-type: none"> <li>• Data related to the mobility services operated in Elba:               <ul style="list-style-type: none"> <li>○ Open Data published by Public Transport Operators</li> <li>○ Open Data published by “Muoversi in Toscana” regional gateway for the collection of static and dynamic information on the regional mobility services (operated by Regional Administration and fed by the transport operators)</li> <li>○ Data collected by the Municipality of Portoferraio asking to the operators (rental services).</li> </ul> </li> <li>• Data visualized/managed by operators responsible of the Agency management:               <ul style="list-style-type: none"> <li>○ Personal data of registered users is provided by the users themselves at the registration time (first login to the Platform) and stored in the Agency database on the “cloud” (hosting service)</li> <li>○ Data related to the number of users and how often they access to different platform services and areas is stored in the in the Agency database on the “cloud” (hosting service)</li> <li>○ GPS signals transmitted by the smartphone of the users (hitch-hiking)</li> </ul> </li> </ul>
4.4.1.4	Please provide some figure allowing to estimate the data dimension	N/A

<b>WP4 ELBA</b>		
<b>Data collection procedures</b>		
4.4.2.1	Please detail the procedure adopted for data collection	<ul style="list-style-type: none"> <li>• Data related to the mobility services operated in Elba:               <ul style="list-style-type: none"> <li>○ Webservices for static and dynamic data of Public Transport</li> <li>○ Survey filled in by the operators themselves (rental services)</li> </ul> </li> <li>• Data visualized/managed by operators responsible of the Agency management:               <ul style="list-style-type: none"> <li>○ Personal data of registered users: filling the registration form on the APP or webportal (first login of the user). Informed consent was asked at the moment of data collection. Data is stored in the Agency database</li> <li>○ Statistics on users and use of platform services: Reporting and analytics functions provided by the IT platform supporting the Agency operation. Data is extracted from the Agency database and displayed by the workstation of the Agency operator</li> </ul> </li> </ul>
4.4.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	<p>None of the datasets managed has been sampled.</p> <p>The information related to the rental services (Networking of Operators) have been asked to all the rental and parking operators in Elba. None has been excluded. They have been asked to provide their data to be published by the Agency on a volunteer basis. If they don't accept, they have been excluded.</p>

<b>WP4 ELBA</b>		
4.4.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	<p>Information related to the rental and parking services are personal but they are provided by the data owner (the rental/parking services) on a volunteer basis.</p> <p>Personal data of the users (citizens/tourists) are given for the purpose of managing the sharing services.</p> <p>GPS location are managed for the management of tracking services (during hitch-hiking). This functionality of the Agency is triggered by the user itself for personal safety reason and it is relevant in case of vulnerable persons (i.e. children, women, etc.)</p> <p>Data about users and interactions with the services provided by the Agency (visualized by the Agency operator) is aggregated.</p>
<b>Data management and storing procedures</b>		
4.4.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	Data is stored in the Agency database on the “cloud” (hosting service)
4.4.3.2	Who is the organization responsible for data storing and management?	Portoferraio Municipality Access to data is secured by the use of profile and password. Profile and credential are assigned by an Administrator whose access is again secured by password.
4.4.3.3	By whom (organization, responsible) is data accessible?	Portoferraio Municipality (direct access) Other Elba Municipalities (through statistical reports)

<b>WP4 ELBA</b>		
4.4.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	Data is stored according to the DPGR 679/2016 and Italian regulation on privacy (Decreto n.101/18, 10 August 2018 applying DPGR 679/2016 at national level).  The data owner is the Municipality of Portoferraio and the responsible for the data management and protection is PluService, the IT company which has been sub-contracted to provide the IT platform for Agency Operation by the Municipality of Portoferraio. Data is stored and managed by PluService according to the prescription of DPGR including limitation of use to the scope of Agency operation, rights for receiving copy or erasing the data previously provided, info on storing procedures and protection measures
4.4.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	N/A
<b>Data availability for dissemination</b>		
4.4.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	In an aggregated form (statistics)
5.4.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	Some key dataset is published by the Agency as Open Data (to be shared with the Regional Gateway)

Table 30: Local Data Management Plan – WP4 (ELB)

<b>WP5 ELBA</b>		
<b>Data details</b>		
5.4.1.1	Which kind of data has been collected in your site?	<p>Surveys based on questionnaires for collecting data on goods distribution in the island</p> <p>Survey based on questionnaires targeting freight operators in the island in order to update/integrate the available data on freight flow to the island</p> <p>Number of shops and stores on Elba (Portoferraio and Marciana Marina municipalities)</p> <p>Main commercial activities and number of annual and seasonal employees by villages (Rio Municipality)</p>
5.4.1.2	Please detail data typology and structure/format (if applicable)	<p><i>Survey of freight distribution/operators</i></p> <ul style="list-style-type: none"> <li>• Paper questionnaires</li> </ul>
5.4.1.3	Please detail the data origin	<p><i>Survey of freight distribution/operators</i></p> <ul style="list-style-type: none"> <li>• The target data of questionnaires will be the local shop owners and freight operators</li> </ul> <p><i>Number of shops and employees</i></p> <ul style="list-style-type: none"> <li>• Municipalities</li> </ul>
5.4.1.4	Please provide some figure allowing to estimate the data dimension	<p><i>Survey of freight distribution/operators</i></p> <ul style="list-style-type: none"> <li>• About 50 questionnaires for stores and 50 for freights operators</li> </ul>
<b>Data collection procedures</b>		
5.4.2.1	Please detail the procedure adopted for data collection	Questionnaires are submitted through an interview
5.4.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	A sample of the target users will be selected to be provided with the questionnaires

<b>WP5 ELBA</b>		
5.4.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>• Anonymously</li> </ul>
<b>Data management and storing procedures</b>		
5.4.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<ul style="list-style-type: none"> <li>• Questionnaires will be stored in Portoferraio Municipality</li> </ul>
5.4.3.2	Who is the organization responsible for data storing and management?	<ul style="list-style-type: none"> <li>• Portoferraio Municipality</li> </ul>
5.4.3.3	By whom (organization, responsible) is data accessible?	<ul style="list-style-type: none"> <li>• Staff of Portoferraio and Rio Municipalities working on the project</li> <li>• ISINNOVA</li> </ul>
5.4.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	All data is anonymous; there is no need to apply international regulation
5.4.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	All data is anonymous; there is no need to apply national regulation

<b>WP5 ELBA</b>		
<b>Data availability for dissemination</b>		
5.4.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	Data can be used by DESTINATIONS under an aggregated form
5.4.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 31: Local Data Management Plan – WP5 (ELB)

<b>WP6 ELBA</b>		
<b>Data details</b>		
6.4.1.1	Which kind of data has been/will be collected in your site?	Surveys based on questionnaires on mobility services offered by the accommodation facilities (hotels, camps ...): data about integrated packages (hospitality and mobility) offer  Number on the tourist offer (hotels, camping, B&B, etc.)
6.4.1.2	Please detail data typology and structure/format (if applicable)	Tourist offer: <ul style="list-style-type: none"> <li>• Number of hotels, camping, B&amp;B, etc. (year 2017)</li> <li>• Attendances of Italian and foreign tourists in hotels and other accommodation facilities (from 2015 to 2016) divided by municipality</li> </ul> Surveys <ul style="list-style-type: none"> <li>• Paper questionnaires</li> </ul>
6.4.1.3	Please detail the data origin	<ul style="list-style-type: none"> <li>• Data on tourist offer: MOTouristOffice (database of the official information of accommodation facilities)</li> <li>• Surveys: owners of hotels and camps or Bed and Breakfast or other types of accommodation facilities</li> </ul>

<b>WP6 ELBA</b>		
6.4.1.4	Please provide some figure allowing to estimate the data dimension	<p><i>Questionnaires:</i></p> <ul style="list-style-type: none"> <li>About 50 questionnaires according with the different type of accommodation facilities all around the island</li> </ul>
<b>Data collection procedures</b>		
6.4.2.1	Please detail the procedure adopted for data collection	<p><i>Questionnaires about integrated packages stay and mobility</i></p> <ul style="list-style-type: none"> <li>Questionnaires compiled through interviews</li> </ul>
6.4.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	A sampling of the target users will be selected to be provided with the questionnaires
6.4.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	Anonymously
<b>Data management and storing procedures</b>		
6.4.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	Questionnaires will be stored in Portoferraio Municipality



<b>WP6 ELBA</b>		
6.4.3.2	Who is the organization responsible for data storing and management?	Portoferraio and Rio Municipality
6.4.3.3	By whom (organization, responsible) is data accessible?	Staff of Portoferraio and Rio Municipalities employed in the project
6.4.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	All data is anonymous; there is no need to apply international regulation
6.4.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	All data is anonymous; there is no need to apply international regulation
<b>Data availability for dissemination</b>		
6.4.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	Data can be used by DESTINATIONS under an aggregated form
6.4.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 32: Local Data Management Plan – WP6 (ELB)

<b>WP7 ELBA</b>		
<b>Data details</b>		
7.4.1.1	Which kind of data has/been will be collected in your site?	<p>Data collection related to needs' analysis:</p> <ul style="list-style-type: none"> <li>• Analysis of Public Transport (PT) network and offer</li> <li>• Analysis of data collected during the operation by AVM system (assessment of service performances) in order to identify any weakness and aspects to be improved (as feedback for planning)</li> <li>• Survey on travel needs, attitudes, opinions and level of satisfaction level of users on current PT offer</li> </ul> <p>Data collection related to the demonstration of Destinations measures:</p> <ul style="list-style-type: none"> <li>• Number of passengers transported with "Marebus" service during 2018 summer in Rio Municipality</li> <li>• Analysis of additional services (Marebus and Chicchero)</li> <li>• Survey on travel needs, attitudes, opinions and level of satisfaction level of users of seasonal additional services (Marebus and Chicchero)</li> </ul>
7.4.1.2	Please detail data typology and structure/format (if applicable)	<p>Data collection related to needs' analysis:</p> <ul style="list-style-type: none"> <li>• Number of passengers</li> <li>• Bus lines and stops</li> <li>• Coverage time</li> <li>• Travelling time per line, stop by stop</li> <li>• Interchange points</li> <li>• Comodality (between ferry timetable and bus lines to/from Piombino and from/to Portoferraio/Rio)</li> </ul> <p>Data collection related to the demonstration of Destinations measures:</p> <ol style="list-style-type: none"> <li>1. Marebus <ul style="list-style-type: none"> <li>• Number of passengers transported, stop by stop (2017)</li> <li>• Users' questionnaires (2017)</li> <li>• Data from CELSO system: number of rides, information on any delays/detours (summer 2018)</li> </ul> </li> <li>2. "Chicchero- Mini Ferry of Portoferraio" <ul style="list-style-type: none"> <li>• Number of passengers transported (August – September 2018 - data to be received)</li> <li>• User's questionnaires (2018)</li> <li>• Data from CELSO system: number of rides, information on any delays/detours (summer 2018)</li> </ul> </li> </ol>

<b>WP7 ELBA</b>		
7.4.1.3	Please detail the data origin	<p>Data collection related to needs' analysis: Two Public Transport Operators operating the service in Elba (CTT Nord) and to/from Piombino, harbour to ELBA (Tiemme)</p> <p>Data collection related to the demonstration of Destinations measures:</p> <ul style="list-style-type: none"> <li>• Drivers' report</li> <li>• Users' questionnaires</li> <li>• Data from CELSO system</li> </ul>
<b>Data collection procedures</b>		
7.4.2.1	Please detail the procedure adopted for data collection	<p>Data collection related to needs' analysis:</p> <ul style="list-style-type: none"> <li>• Service contracted from CTT Nord and Tiemme</li> </ul> <p>Data collection related to the demonstration of Destinations measures:</p> <ul style="list-style-type: none"> <li>• Drivers' report</li> <li>• Users' questionnaires</li> <li>• Data from CELSO system</li> </ul> <p>The drivers' reports have been coded in an anonymous way. Data in CELSO system has been registered without association with personal data of the driver. This prevents also to use the tracking for monitoring the driver.</p>
7.4.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	No sampling procedure adopted

<b>WP7 ELBA</b>		
7.4.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	Data has been collected anonymously
<b>Data management and storing procedures</b>		
7.4.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	Data collection related to needs' analysis Analysis of Public Transport (PT) network and offer <ul style="list-style-type: none"> <li>Scheduled service and timetable (planning SW, SQL database)</li> </ul> Analysis of data collected during the operation of service and performances assessment <ul style="list-style-type: none"> <li>AVM system (SQL database)</li> </ul> Data collection related to the demonstration of Destinations measures: <ul style="list-style-type: none"> <li>Local archive</li> </ul>
7.4.3.2	Who is the organization responsible for data storing and management?	CTT Nord and Tiemme Memex (data from CELSO system) Rio Municipality (users' questionnaire of the Marebus – 2017; quantitative data regarding the service) Portoferraio Municipality (users' questionnaire of the boat service "Chicchero – traghetto della rada"; quantitative data regarding the service)
7.4.3.3	By whom (organization, responsible) is data accessible?	Rio and Portoferraio Municipality ISINNOVA Memex
7.4.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	All the data is anonymous; there is no need to apply international regulation

<b>WP7 ELBA</b>		
7.4.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	All the data is anonymous; there is no need to apply national regulation
<b>Data availability for dissemination</b>		
7.4.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	Yes – data from boat service “Chicchero – traghetto della rada” have already been used to produce a summary report (in aggregated format) for a press release
7.4.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 33: Local Data Management Plan – WP7 (ELB)

<b>WP9 ELBA</b>		
<b>Data details</b>		
9.4.1.1	Which kind of data has been collected in your site?	WP9 will deal with all the data described in WP2 to WP7

Table 34: Local Data Management Plan – WP9 (ELB)

**MALTA (MAL)**

WP2 MALTA		
Data details		
2.5.1.1	Which kind of data has been/will be collected in your site?	<p>The following data has already been collected:</p> <ul style="list-style-type: none"> <li>• Census/demographic data</li> <li>• Tourist flows</li> <li>• Employment hubs</li> <li>• Road network</li> <li>• Transport modes, flows and modal split</li> <li>• Public transport</li> <li>• Emissions data</li> <li>• Stakeholder perspectives – Key problems identified</li> </ul> <p>A survey has been drafted to collect data on tourist mobility, which data is valuable in the development of the SUMP. The surveys will be replicated in all the 6 DESTINATIONS sites and will cover the following topics:</p> <ul style="list-style-type: none"> <li>• Demographics and information about the tourists' stay</li> <li>• Awareness and use of transport information</li> <li>• Use of transport modes, modal split</li> <li>• Satisfaction with transport modes</li> </ul>

2.5.1.2	Please detail data typology and structure/format (if applicable)	<p>Census/demographic data</p> <ul style="list-style-type: none"> <li>• <i>Population by district, by gender and age</i></li> <li>• <i>Population change by district over last century</i></li> </ul> <p>Tourist flows</p> <ul style="list-style-type: none"> <li>• <i>Incoming number of tourists, by gender and age</i></li> <li>• <i>Number of passengers arriving by air and sea</i></li> <li>• <i>Localities visited</i></li> <li>• <i>Tourist guest nights</i></li> <li>• <i>Tourist accommodation capacity</i></li> <li>• <i>Cruise liner calls</i></li> </ul> <p>Employment locations</p> <ul style="list-style-type: none"> <li>• <i>Primary, secondary and tertiary employment nodes</i></li> <li>• <i>Location of industrial estates</i></li> </ul> <p>Road network</p> <ul style="list-style-type: none"> <li>• <i>Classification and length of roads</i></li> <li>• <i>Spatial distribution of roads and cycle paths</i></li> <li>• <i>Distances between (air)ports and main tourist destinations</i></li> </ul> <p>Transport modes and flows</p> <ul style="list-style-type: none"> <li>• <i>Modal share of residents (national level)</i></li> <li>• <i>Modal share of tourists</i></li> <li>• <i>Inbound/Outbound/Intrazonal trips</i></li> <li>• <i>Registered vehicles</i></li> </ul> <p>Public transport</p> <ul style="list-style-type: none"> <li>• <i>Bus network and routes</i></li> </ul> <p><i>Ferry routes and timetables</i></p> <p>Emissions data</p> <ul style="list-style-type: none"> <li>• <i>NOx spatial distribution</i></li> </ul> <p>Stakeholder perspectives</p> <ul style="list-style-type: none"> <li>• <i>Qualitative list of key problems identified, concerning 6 themes: urban congestion and parking; land and maritime public transport; soft modes and cycling; mobility management and unscheduled transport; freight and service logistics; Smart City and Integrated Transport Solutions.</i></li> </ul>
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2.5.1.3	Please detail the data origin	<p>Census/demographic data</p> <ul style="list-style-type: none"> <li>• <i>National Statistics Office (2014): 2011 Census</i></li> </ul> <p>Tourist flows</p> <ul style="list-style-type: none"> <li>• <i>Malta Tourism Authority (2015): Market Profile Analysis Year 2014</i></li> <li>• <i>Malta Tourism Authority (2016): Tourism in Malta 2015</i></li> <li>• <i>National Statistics Office (2015): Transport Statistics 2015</i></li> </ul> <p>Road network</p> <ul style="list-style-type: none"> <li>• <i>Transport Malta (2016): National Transport Strategy 2050</i></li> </ul> <p>Transport modes, flows and modal split</p> <ul style="list-style-type: none"> <li>• <i>Transport Malta (2015): Existing Conditions Data Diagnostic Report</i></li> <li>• <i>Transport Malta (2010): National Household Travel Survey</i></li> <li>• <i>Malta Tourism Authority (2013): Market Profile 2013 surveys</i></li> <li>• <i>Transport Malta (2015): 'D-Air Project, Decarbonisation of Airport Regions, Regional Implementation Plan Malta</i></li> <li>• <i>National Statistics Office (2017): Transport Statistics 2016</i></li> </ul> <p>Public transport</p> <p><i>Transport Malta (2016): National Transport Strategy 2050</i></p> <p>Emissions from transport</p> <ul style="list-style-type: none"> <li>• <i>Malta Environment and Planning Authority (2012): Air Quality Trends</i></li> </ul> <p>Stakeholder perspectives</p> <ul style="list-style-type: none"> <li>• <i>SUMP Stakeholder Consultation meeting 02/10/17</i></li> </ul>
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2.5.1.4	Please provide some figure allowing to estimate the data dimension	<p>Census/demographic data</p> <ul style="list-style-type: none"> <li>• <i>National census data for year 2011, population by district, by gender and age</i></li> <li>• <i>Population change by district over last century: 1901-2011</i></li> </ul> <p>Tourist flows</p> <ul style="list-style-type: none"> <li>• <i>Total incoming number of tourists, by gender and age, for year 2015</i></li> <li>• <i>Total number of passengers arriving at Valletta Cruise Port, for years 2014, 2015 and 2016</i></li> <li>• <i>Cruise liner calls by month for years 2007-2015</i></li> <li>• <i>Tourist guest nights by month for years 2013 &amp; 2014</i></li> </ul> <p>Employment locations</p> <ul style="list-style-type: none"> <li>• <i>National data for year 2016</i></li> </ul> <p>Road network</p> <ul style="list-style-type: none"> <li>• <i>National data for year 2016</i></li> </ul> <p>Transport modes and flows</p> <ul style="list-style-type: none"> <li>• <i>National Modal Split for year 2010</i></li> <li>• <i>Tourist Modal Split for year 2013</i></li> <li>• <i>Inbound/Outbound/Intrazonal trips for year 2014</i></li> <li>• <i>Registered vehicles for year 2016</i></li> <li>• <i>Newly registered vehicles between years 2012-2015</i></li> </ul> <p>Public transport</p> <ul style="list-style-type: none"> <li>• <i>National data for year 2016</i></li> </ul> <p>Emissions from transport</p> <ul style="list-style-type: none"> <li>• <i>National NOx levels, spatial distribution for years 2008 and 2011</i></li> </ul>
<b>Data collection procedures</b>		
2.5.2.1	Please detail the procedure adopted for data collection	<p>Data collected/extracted from above public reports and databases.</p> <p>Stakeholder perspectives collected through interactive workshops at the SUMP Stakeholder Consultation meeting held on 02/10/17</p>
2.5.2.2	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	All data was collected through desktop research from available documents and online sources

<b>Data management and storing procedures</b>		
2.5.3.1	How data is stored? Please detail where the data is stored and in which modality/format (if applicable)	<ul style="list-style-type: none"> <li>• National Statistics Office</li> <li>• Transport Malta</li> <li>• Malta Tourism Authority</li> </ul>
2.5.3.2	Who is the organization responsible for data storing and management?	See 2.5.3.1
2.5.3.3	By whom (organization, responsible) data is accessible?	See 2.5.3.1
2.5.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	All the data is anonymous; there isn't any need to apply international regulation
2.5.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	All the data is anonymous; there isn't any need to apply national regulation.
<b>Data availability for dissemination</b>		
2.5.4.1	Is data usable for DESTINATIONS dissemination purpose?	Data can be used by DESTINATIONS in an aggregated form.

2.5.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No
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**Table 35: Local Data Management Plan – WP2 (MAL)**

<b>WP3 MALTA</b>		
<b>Data details</b>		
3.5.1.1	Which kind of data has been/will be collected in your site?	No demo measures planned in WP3

**Table 36: Local Data Management Plan – WP3 (MAL)**

**Data details**

4.5.1.1	Which kind of data has been/will be collected in your site?	<ul style="list-style-type: none"> <li>- Data on average cost of owning a car and comparable data on costs of sharing transport/using public transport (already collected)</li> <li>- Periodical survey data to measure awareness and acceptance of the promotional campaign by the public. Three surveys with a sample representative of the Maltese population have been collected, in July/August 2018, January/February 2019 and April 2019, which gauge the awareness and acceptance of the public on shared transport systems prior to, during and after the launch of the promotion campaign.</li> <li>- Statistics produced by the platform of management of bike and car sharing: registered users, O/D trips, etc.</li> </ul> <p>Following the awarding of a tender for subcontracting published in early 2018, data collection started and the three surveys have been carried out.</p>
4.5.1.2	Please detail data typology and structure/format (if applicable)	<ul style="list-style-type: none"> <li>- Data on average cost of owning a car and comparable data on costs of sharing transport/using public transport (used in dissemination of the information campaign)</li> <li>- Report of findings (one-time report)</li> <li>- Survey data on the effectiveness of the campaign</li> <li>- Bar graph format to show awareness and acceptance comparison</li> <li>- Survey data on the awareness and acceptance of the general public. The respondents were asked questions on their understanding of car sharing and bike sharing and asked whether they would consider making use of such systems and why.</li> <li>- Statistics produced by the platform of management of bike and car sharing (registered users, O/D trips, etc.) – excel format showing number of users per period (periodic)</li> </ul>

4.5.1.3	Please detail the data origin	<ul style="list-style-type: none"> <li>- Data on average cost of owning a car and comparable data on costs of sharing transport/using public transport – contractor’s report</li> <li>- Surveys on the general public’s awareness and acceptance of shared transport systems – telephone surveys conducted by the contractor</li> <li>- Survey data on the effectiveness of the campaign – telephone surveys conducted by contractor</li> <li>- Statistics produced by the platform of management of bike and car sharing (registered users, O/D trips, etc.) – data provided by operators</li> </ul>
<b>Data collection procedures</b>		
4.5.2.1	Please detail the procedure adopted for data collection	<ul style="list-style-type: none"> <li>- Data on average cost of owning a car and comparable data on costs of sharing transport/using public transport (to be used in dissemination of the information campaign) – desk top research</li> <li>- Survey data on the effectiveness of the campaign – telephone surveys done periodically (prior to launch of campaign; during the campaign; after end of campaign)</li> <li>- Statistics produced by the platform of management of bike and car sharing (registered users, O/D trips, etc.) – data provided by RFID cards which shows service usage</li> </ul>
4.5.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	In the telephone surveys, stratified random sampling (wave 1 n=362; wave 2 n=369; wave 3 n=372) was used to ensure a representative representation of the general population in terms of age groups, gender and district, to enable making statistical inference.

4.5.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>- Data on average cost of owning a car and comparable data on costs of sharing transport/using public transport (to be used in dissemination of the information campaign) – not applicable</li> <li>- Survey data on the effectiveness of the campaign – telephone surveys done periodically (prior to launch of campaign; data will be anonymous</li> <li>- Statistics produced by the platform of management of bike and car sharing (registered users, O/D trips, etc.) – No information regarding RFID users shall be provided, only the anonymous number of users per period</li> </ul>
<b>Data management and storing procedures</b>		
4.5.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<ul style="list-style-type: none"> <li>- Data on average cost of owning a car and comparable data on costs of sharing transport/using public transport (to be used in dissemination of the information campaign) – PDF</li> <li>- Survey data on the effectiveness of the campaign – excel</li> <li>- Statistics produced by the platform of management of bike and car sharing (registered users, O/D trips, etc.) – excel</li> </ul>
4.5.3.2	Who is the organization responsible for data storing and management?	<ul style="list-style-type: none"> <li>- Data on average cost of owning a car and comparable data on costs of sharing transport/using public transport (to be used in dissemination of the information campaign) – Transport Malta</li> <li>- Survey data on the awareness and acceptance of the general public - Transport Malta</li> <li>- Survey data on the effectiveness of the campaign – Transport Malta</li> <li>- Statistics produced by the platform of management of bike and car sharing (registered users, O/D trips, etc.) – The operators</li> </ul>

4.5.3.3	By whom (organization, responsible) is data accessible?	<ul style="list-style-type: none"> <li>- Data on average cost of owning a car and comparable data on costs of sharing transport/using public transport (to be used in dissemination of the information campaign) – Transport Malta</li> <li>- Survey data on the awareness of the general public - Transport Malta</li> <li>- Survey data on the effectiveness of the campaign – Transport Malta</li> <li>- Statistics produced by the platform of management of bike and car sharing (registered users, O/D trips, etc.) – The operators and Transport Malta</li> </ul>
4.5.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	General Data Protection Regulation (GDPR) EU 2016/679
4.5.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	Chapter 440 Data Protection Act
<b>Data availability for dissemination</b>		
4.5.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	Yes, in aggregate.

4.5.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No
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**Table 37: Local Data Management Plan – WP4 (MAL)**



WP5 MALTA		
Data details		
5.5.1.1	Which kind of data has been/will be collected in your site?	<ul style="list-style-type: none"> <li>• Data on shops, supply process, logistics operators, etc.</li> <li>• Survey on user needs and baseline situation</li> <li>• Reports coming from stakeholder and target users focus group</li> <li>• Data on freight traffic entering Valletta</li> <li>• Data on freight infrastructure available in Valletta</li> </ul> <p>Data collection has been collected through observation, traffic counts, as well as through consultation with Stakeholders.</p> <p>For the ‘last mile delivery of goods’ pilot, an agreement has been reached with the Ta’ Qali crafts village, who are piloting the use of shared electric van for their deliveries to the Valletta area. A log has been prepared to collect data on the before situation (individual companies using their private vans / vehicles) and the after situation (shared deliveries with the electric van) in the pilot project. Data collection includes:</p> <ul style="list-style-type: none"> <li>• odometer readings to determine the distance travelled</li> <li>• current fleet used for deliveries</li> <li>• fuel consumption</li> <li>• load volume</li> <li>• number of trips per week</li> <li>• other logistic issues encountered during deliveries in Valletta</li> </ul> <p>Baseline data (the ‘before’ situation) was collected and the log is currently used to collect data on the use of the pilot electric van, to evaluate the impacts of the measure.</p>

<b>WP5 MALTA</b>		
5.5.1.2	Please detail data typology and structure/format (if applicable)	<ul style="list-style-type: none"> <li>• Data on shops, supply process, logistics operators, etc. – <i>survey data collected from target group; number of registered outlets</i></li> <li>• Survey on user needs and baseline situation – <i>questionnaire survey and travel log</i></li> <li>• Reports coming from stakeholder and target users focus group – <i>questionnaire survey</i></li> <li>• Data collection on freight and logistic movements – <i>on site data collection including: surveys, photos, counts and interviews</i></li> <li>• Data on consolidated transport to Valletta: <i>logs completed by the delivery person</i></li> </ul>
5.5.1.3	Please detail the data origin	<ul style="list-style-type: none"> <li>• Data on shops, supply process, logistics operators, etc. – <i>Valletta Local Council, Transport Malta operators' licence database</i></li> <li>• Survey on user needs and baseline situation – <i>targeted participants in pilot</i></li> <li>• Reports coming from stakeholder and target users focus group – <i>targeted participants in pilot</i></li> <li>• Data collection on freight and logistic movements – <i>street map of freight movements, traffic cams, unloading bays reviews, survey</i></li> <li>• Data on consolidated transport to Valletta: <i>details of trips carried out to deliver goods to Valletta</i></li> </ul>

<b>WP5 MALTA</b>		
<b>Data collection procedures</b>		
5.5.2.1	Please detail the procedure adopted for data collection	<ul style="list-style-type: none"> <li>• Data on shops, supply process, logistics operators, etc. – desktop research</li> <li>• Survey on users' needs and baseline situation – questionnaire</li> <li>• Reports coming from stakeholder and target users focus group – questionnaire</li> <li>• Data collection on freight and logistic movements – <i>on site data collection including: surveys, photos, counts and interviews</i></li> <li>• Data on consolidated transport to Valletta: <i>trip logs</i></li> </ul>
5.5.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	No sampling will be done in this case
5.5.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	Targeted participants, once selected, will not be anonymous

<b>WP5 MALTA</b>		
<b>Data management and storing procedures</b>		
5.5.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<ul style="list-style-type: none"> <li>• Data on shops, supply process, logistics operators, etc. – Official databases currently used to store respective data shall continue to be used</li> <li>• Survey on users' needs and baseline situation – excel</li> <li>• Reports coming from stakeholder and target users focus group – PDF</li> <li>• Data collection on freight and logistic movements – Excel</li> <li>• Data on consolidated transport to Valletta: Excel and PDF</li> </ul>
5.5.3.2	Who is the organization responsible for data storing and management?	<ul style="list-style-type: none"> <li>• Data on shops, supply process, logistics operators, etc. – <i>Valletta Local Council; Transport Malta</i></li> <li>• Survey on users' needs and expectations – <i>Transport Malta</i></li> <li>• Reports coming from stakeholder and target users focus group – <i>Transport Malta</i></li> <li>• Data collection on freight and logistic movements – <i>Transport Malta</i></li> <li>• Data on consolidated transport to Valletta: <i>Transport Malta</i></li> </ul>
5.5.3.3	By whom (organization, responsible) is data accessible?	<ul style="list-style-type: none"> <li>• Data on shops, supply process, logistics operators, etc. – <i>Valletta Local Council; Transport Malta</i></li> <li>• Survey on users' needs and expectations – <i>Transport Malta</i></li> <li>• Reports coming from stakeholder and target users focus group – <i>Transport Malta</i></li> <li>• Data collection on freight and logistic movements – <i>Transport Malta</i></li> <li>• Data on consolidated transport to Valletta: <i>Transport Malta</i></li> </ul>
5.5.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	General Data Protection Regulation (GDPR) EU 2016/679

<b>WP5 MALTA</b>		
5.5.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	Chapter 440 Data Protection Act
<b>Data availability for dissemination</b>		
5.5.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	Yes, non-aggregate
5.5.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 38: Local Data Management Plan – WP5 (MAL)

WP6 MALTA		
Data details- MAL6.1		
6.5.1.1 (a)	Which kind of data has been/will be collected in your site?	<p>Data that has been collected includes information gathered for the award criteria for the Green Mobility Hotel Award and Labelling scheme:</p> <p>Technical specifications were compiled to establish the model structure for the Green Mobility Hotel Award and Labelling scheme. This data served to guide the company that was selected to carry out market research, stakeholder consultations, launching and subsequent implementation of a pilot model structure with the hotel industry for the Green Mobility Award and Labelling scheme.</p> <p>Desk and Field research/data has been conducted by the economic operator appointed to carry out the hotel auditing process, on the following topics:</p> <ul style="list-style-type: none"> <li>• Hotel operations in the field of green mobility</li> <li>• Potential measures for green mobility plan</li> <li>• Cost structures for the green mobility plan</li> <li>• Indicator checklist and award criteria for the green mobility plans</li> </ul> <p>These data sets were used in the hotel audit process (Findings Reports, Recommendations list and Improvement Plans).</p> <p>Awareness and acceptance of the Green Mobility Award and Labelling scheme was evaluated through a questionnaire shared with participating hotels.</p> <p>Statistical data provided by the MTA about the Chinese Market.</p>
6.5.1.2 (a)	Please detail data typology and structure/format (if applicable)	<p>Hotel operations, potential measures and cost structures in the field of green mobility: <i>document and presentation presented in information pack to hotels that attended the award launch events.</i></p> <p>Survey on awareness and acceptance of Green Mobility Award and Labelling scheme: <i>questionnaire survey</i></p>

<b>WP6 MALTA</b>		
<b>Data details- MAL6.1</b>		
6.5.1.3 (a)	Please detail the data origin	<p>The data origins of the hotel operations, potential measures and cost structures in the field of green mobility are:</p> <ul style="list-style-type: none"> <li>- Online research papers</li> <li>- Market profile survey (MTA)</li> <li>- Project progression data</li> <li>- Policy analysis/statistical analysis and analysis of current frameworks</li> <li>- Data originating from stakeholder consultations</li> </ul> <p>The indicator checklist and award criteria were drawn up by the subcontracted operator based on market research.</p> <p>The data on awareness and acceptance of the Green Mobility Hotel Award and Labelling scheme comes from a questionnaire survey that was developed specifically for this purpose and conducted by the subcontracted operator.</p>
6.5.1.4 (a)	Please provide some figure allowing to estimate the data dimension	<p>Precise figures about the interest registered from the eligible hotels in relation to this initiative shall be communicated once the awarded economic operator conducts the necessary evaluation with the hotels and subsequently after this is made available to MOT. Eligible hotels comprise those accommodation establishments situated in the Valletta region as per the demarcation communicated to MOT by Transport of Malta</p>
<b>Data collection procedures</b>		
6.5.2.1 (a)	Please detail the procedure adopted for data collection	<p>Applications by hotels for the award and/or labelling scheme were evaluated against the provided indicator checklist and award criteria, by the appointed subcontracted operator through document analysis (provided by hotels) and site visits where necessary.</p> <p>The awareness and acceptance of the Green Mobility Hotel Award and Labelling scheme was evaluated through a questionnaire survey which was distributed to all hotels in the Valletta Region.</p>

<b>WP6 MALTA</b>		
<b>Data details- MAL6.1</b>		
6.5.2.2 (a)	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	<p>No sampling.</p> <p>The approached collective accommodation establishments are all hotels located in the designated area, the Valletta Region (as per the demarcation communicated to MOT by Transport Malta (Site Manager).</p>
6.5.2.3 (a)	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	<p>The audit findings may be presented on two levels:</p> <ul style="list-style-type: none"> <li>- Findings per hotel (not anonymous)</li> <li>- Collective findings report (anonymous) to summarise the findings stemming from the individual hotel audits. This report will be used for information dissemination at a public level.</li> </ul> <p>Since most of the data pertaining to the eligible collective accommodation establishments will be acquired following the implementation of the hotel audits by the awarded economic operator, the Ministry for Tourism will undertake discussion processes with the selected economic operator to define adequate dissemination levels. This applies mostly to the individual hotel findings. The most appropriate modality should be discussed in order to safeguard the confidentiality aspect when and if necessary.</p> <p>The results from the questionnaire survey about the awareness and acceptance of the Green Mobility Hotel Award and Labelling scheme will be anonymous and presented in aggregated format.</p>



<b>WP6 MALTA</b>		
<b>Data details- MAL6.1</b>		
<b>Data management and storing procedures</b>		
6.5.3.1 (a)	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<p>Since most of the data pertaining to the eligible collective accommodation establishments will be acquired following the implementation of the hotel audits by the awarded economic operator, the Ministry for Tourism will undertake discussion processes with the awarded economic operator to define the storage modality and to define adequate dissemination levels. This applies mostly to the individual hotel findings</p> <p>The most appropriate modality should be discussed in order to safeguard the confidentiality aspect when and if necessary</p>
6.5.3.2 (a)	Who is the organization responsible for data storing and management?	Ministry for Tourism
6.5.3.3 (a)	By whom is (organization, responsible) data accessible?	Ministry for Tourism
6.5.3.4 (a)	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	General Data Protection Regulation (GDPR) EU 2016/679
6.5.3.5 (a)	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	Data Protection Act Chapter 440

<b>WP6 MALTA</b>		
<b>Data details- MAL6.1</b>		
<b>Data availability for dissemination</b>		
6.5.4.1 (a)	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	The data which can be disseminated will be qualified at a later stage in line with 6.5.2.3 (a) and 6.5.3.1 (a)
6.5.4.2 (a)	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

**Table 39: Local Data Management Plan – WP6 (MAL) – MEASURE MAL 6.1**

WP6: MAL 6.2		
Data details		
6.5.1.1 (b)	Which kind of data has been/will be collected in your site?	<p><i>Low Emission Zone:</i></p> <ul style="list-style-type: none"> <li>- Number of entries by type of vehicle</li> </ul> <p>Data collection on vehicle movement to and within the Low Emission Zone is on-going, with the data being collected through the system itself.</p> <p><i>SMS Alert</i></p> <ul style="list-style-type: none"> <li>- Number of reports</li> </ul> <p><i>App Alert</i></p> <ul style="list-style-type: none"> <li>- <i>Number of reports</i></li> <li>- <i>Number of downloads (app)</i></li> </ul> <p>Periodical survey data to measure awareness and acceptance of the current system in place to report highly polluting vehicles. To date, the baseline survey data has been collected which gauges the awareness of the public on the current SMS Alert system.</p> <p>Data collection procedure has been subcontracted following the awarding of a tender published in early 2018.</p>
6.5.1.2 (b)	Please detail data typology and structure/format (if applicable)	<p><i>Low Emission Zone:</i></p> <ul style="list-style-type: none"> <li>- Number. of entries by type of vehicle: CVA database (excel)</li> </ul> <p><i>SMS / App Alert</i></p> <ul style="list-style-type: none"> <li>- Number of reports: Excel</li> <li>- Number of downloads: Excel</li> </ul> <p>Survey data on the awareness and acceptance of the general public. The respondents were asked questions on their awareness and knowledge of the system currently in use for reporting highly polluting vehicles. They were also asked for suggestions on how the system can be improved.</p>

<b>WP6: MAL 6.2</b>		
6.5.1.3 (b)	Please detail the data origin	<p><i>Low Emission Zone:</i></p> <ul style="list-style-type: none"> <li>- Number of entries by type of vehicle: CVA Operator</li> </ul> <p><i>SMS / App Alert</i></p> <ul style="list-style-type: none"> <li>- Number of reports: App server</li> <li>- Number of downloads: App server</li> </ul> <p>Baseline surveys on the general public's awareness and acceptance of the current SMS Alert – telephone surveys conducted by the contractor</p>
<b>Data collection procedures</b>		
6.5.2.1 (b)	Please detail the procedure adopted for data collection	<p><i>Low Emission Zone:</i></p> <ul style="list-style-type: none"> <li>- CVA Operator collects and presents data periodically to Transport Malta as per ongoing contract</li> </ul> <p><i>SMS / App Alert</i></p> <ul style="list-style-type: none"> <li>- Number of reports: App server download</li> <li>- Number of downloads: App server download</li> <li>- Survey data on the awareness of the new app – telephone surveys done before and following the launch of the new app.</li> </ul>
6.5.2.2 (b)	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	For the SMS Alert App, sampling shall only be used for the survey on Awareness Campaign. It shall be ensured that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns.

<b>WP6: MAL 6.2</b>		
6.5.2.3 (b)	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	Data made available for project use will be anonymous
<b>Data management and storing procedures</b>		
6.5.3.1 (b)	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<i>Low Emission Zone:</i> - Data on the number of entries by type of vehicle – Excel <i>SMS / App Alert:</i> - Data on the number of reports and the number of downloads - Excel - Survey data on the general public acceptance and the awareness of the system - Excel
6.5.3.2 (b)	Who is the organization responsible for data storing and management?	<i>Low Emission Zone:</i> - Number of entries by type of vehicle: CVA Operator <i>SMS / App Alert</i> - Number of reports: Transport for Malta - Number of downloads: Transport for Malta - Survey data on acceptance and awareness: Transport Malta
6.5.3.3 (b)	By whom (organization, responsible) is data accessible?	<i>Low Emission Zone:</i> - Number of entries by type of vehicle: CVA Operator and TM <i>SMS / App Alert</i> - Number of reports: Transport for Malta and University of Malta - Number of downloads: Transport for Malta and University of Malta - Survey data on acceptance and awareness: Transport Malta
6.5.3.4 (b)	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	General Data Protection Regulation (GDPR) EU 2016/679

<b>WP6: MAL 6.2</b>		
6.5.3.5 (b)	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	Chapter 440 Data Protection Act
<b>Data availability for dissemination</b>		
6.5.4.1 (b)	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	Yes in aggregate
6.5.4.2 (b)	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No due to data protection

**Table 40: Local Data Management Plan – WP6 (MAL) – MEASURE MAL 6.2**

<b>WP6: MAL 6.3</b>		
<b>Data details</b>		
6.5.1.1 (c)	Which kind of data has been/will be collected in your site?	<p>Baseline surveys have been carried out to ascertain tourist travel behaviour. The surveys collect data at the end of the tourists' visit and are carried out at the airport, cruise port and ferry terminal. The survey collects data on:</p> <ul style="list-style-type: none"> <li>• Demographics and information about the tourists' stay</li> <li>• Awareness and use of transport information</li> <li>• Use of transport modes, modal split</li> <li>• Satisfaction with transport modes</li> </ul> <p>The first survey wave has been completed, and the second wave is planned for March 2020.</p> <p>The App automatically collects data on:</p> <ul style="list-style-type: none"> <li>- The number of downloads</li> <li>- The number of users</li> <li>- The mode share of users</li> </ul> <p>Data collection procedure was subcontracted following the awarding of a tender published in early 2018.</p>
6.5.1.2 (c)	Please detail data typology and structure/format (if applicable)	<ul style="list-style-type: none"> <li>- Baseline surveys to ascertain tourist travel behaviour – survey</li> <li>- Number of downloads – excel</li> <li>- Number of users – excel</li> <li>- Mode share – excel</li> </ul>
6.5.1.3 (c)	Please detail the data origin	<ul style="list-style-type: none"> <li>- Baseline surveys to ascertain tourist travel behaviour – field data</li> <li>- Number of downloads – App server</li> <li>- Number of users – App server</li> <li>- Mode share – App server</li> </ul>
<b>Data collection procedures</b>		
6.5.2.1 (c)	Please detail the procedure adopted for data collection	<ul style="list-style-type: none"> <li>- Baseline surveys to ascertain tourist travel behaviour – field data compiled directly with tourists</li> <li>- Number of downloads – App server download</li> <li>- Number of users – App server download</li> <li>- Mode share – App server download</li> </ul>

<b>WP6: MAL 6.3</b>		
6.5.2.2 (c)	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	Sample of tourists to participate in survey will be random and statistically significant
6.5.2.3 (c)	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	Data made available for project use will be anonymous
<b>Data management and storing procedures</b>		
6.5.3.1 (c)	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<ul style="list-style-type: none"> <li>- Baseline surveys to ascertain tourist travel behaviour – excel</li> <li>- Number of downloads – App server</li> <li>- Number of users – App server</li> <li>- Mode share – App server</li> </ul>
6.5.3.2 (c)	Who is the organization responsible for data storing and management?	Transport Malta
6.5.3.3 (c)	By whom (organization, responsible) is data accessible?	Transport Malta, University of Malta



<b>WP6: MAL 6.3</b>		
6.5.3.4 (c)	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	General Data Protection Regulation (GDPR) EU 2016/679
6.5.3.5 (c)	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	Chapter 440 Data Protection Act
<b>Data availability for dissemination</b>		
6.5.4.1 (c)	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	Yes in aggregate
6.5.4.2 (c)	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No due to data protection.

Table 41: Local Data Management Plan – WP6 (MAL) – MEASURE MAL 6.3

<b>WP6: MAL 6.4</b>		
<b>Data details</b>		
6.5.1.1 (d)	Which kind of data has been/will be collected in your site?	<ul style="list-style-type: none"> <li>- Number of parking spaces in the city of Valletta, classified by residential and non-residential</li> <li>- Number of daily entrants to the city</li> </ul> <p>Data will be collected automatically from the system.</p>

<b>WP6: MAL 6.4</b>		
6.5.1.2 (d)	Please detail data typology and structure/format (if applicable)	<ul style="list-style-type: none"> <li>- Number of parking spaces in the city of Valletta, classified by residential and non-residential – field data</li> <li>- Number of daily entrants to the city – Number Plate recognition</li> </ul>
6.5.1.3 (d)	Please detail the data origin	<ul style="list-style-type: none"> <li>- Number of parking spaces in the city of Valletta, classified by residential and non-residential – field data compiled by Local Council personnel.</li> <li>- Number of daily entrants to the city – CVA Operations (data collected by ANPR Cameras)</li> </ul>
<b>Data collection procedures</b>		
6.5.2.1 (d)	Please detail the procedure adopted for data collection	<ul style="list-style-type: none"> <li>- Number of parking spaces in the city of Valletta, classified by residential and non-residential – on site data collection</li> <li>- Number of daily entrants to the city – real time data collected by ANPR Cameras</li> </ul>
6.5.2.2 (d)	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	No sampling will be adopted in this case

<b>WP6: MAL 6.4</b>		
6.5.2.3 (d)	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	Data made available for project use will be anonymous
<b>Data management and storing procedures</b>		
6.5.3.1 (d)	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<ul style="list-style-type: none"> <li>- Number of parking spaces in the city of Valletta, classified by residential and non-residential – excel</li> <li>- Number of daily entrants to the city – data will be stored as per current processes already adopted by CVA Operator</li> </ul>
6.5.3.2 (d)	Who is the organization responsible for data storing and management?	<ul style="list-style-type: none"> <li>- Number of parking spaces in the city of Valletta, classified by residential and non-residential – Valletta Local council</li> <li>- Number of daily entrants to the city – CVA Operator</li> </ul>
6.5.3.3 (d)	By whom (organization, responsible) is data accessible?	<ul style="list-style-type: none"> <li>- Number of parking spaces in the city of Valletta, classified by residential and non-residential – Valletta Local council and Transport Malta</li> <li>- Number of daily entrants to the city – CVA Operator and Transport Malta as per ongoing contract</li> </ul>
6.5.3.4 (d)	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	General Data Protection Regulation (GDPR) EU 2016/679

<b>WP6: MAL 6.4</b>		
6.5.3.5 (d)	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	Chapter 440 Data Protection Act
<b>Data availability for dissemination</b>		
6.5.4.1 (d)	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	Yes, in aggregate
6.5.4.2 (d)	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 42: Local Data Management Plan – WP6 (MAL) – MEASURE MAL 6.4

<b>WP7 MALTA</b>		
<b>Data details</b>		
7.5.1.1	Which kind of data has been/will be collected in your site?	<ul style="list-style-type: none"> <li>- Data on PT service demand</li> <li>- Statistics produced by the systems already operated (i.e. ticketing)</li> <li>- Survey on users' awareness, needs, expectations and satisfaction with the service provided</li> </ul> <p>Two survey waves have been carried out.</p> <p>Data collection procedure was subcontracted following the awarding of a tender published in early 2018.</p>

<b>WP7 MALTA</b>		
7.5.1.2	Please detail data typology and structure/format (if applicable)	<ul style="list-style-type: none"> <li>- Data on PT service demand – questionnaire survey with users</li> <li>- Statistics produced by the systems already operated: Ferry and bus ticketing data; Survey on users' awareness, needs, expectations and satisfaction with the service provided</li> </ul>
7.5.1.3	Please detail the data origin	<ul style="list-style-type: none"> <li>- Data on PT service demand – ferry and bus users</li> <li>- Statistics produced by the systems already operated ferry operator, PT operator</li> <li>- Survey on users' awareness, needs, expectations and satisfaction with the service provided</li> </ul>
<b>Data collection procedures</b>		
7.5.2.1	Please detail the procedure adopted for data collection	<ul style="list-style-type: none"> <li>- Data on PT service demand – questionnaire with users</li> <li>- Statistics produced by the systems already operated Ferry and bus ticketing data, user data during pilot</li> <li>- Survey on users' awareness, needs, expectations and satisfaction with the service provided – survey with users</li> </ul>
7.5.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	<p>In the telephone surveys (wave 1, n=334; wave 2, n=395), stratified random sampling was used to ensure a representative representation of the general population in terms of age groups, gender and district, allowing for statistical inference.</p> <p>Random sampling has been adopted for the in-person surveys (wave 1, n=336; wave 2, n=355). By surveying at different times of the day and different days of the week (weekdays and weekends), a varied sample has been obtained, including both local residents and tourists.</p>

<b>WP7 MALTA</b>		
7.5.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	Anonymously
<b>Data management and storing procedures</b>		
7.5.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<ul style="list-style-type: none"> <li>- Data on PT service demand – pdf</li> <li>- Statistics produced by the systems already operated Ferry and bus ticketing data, user data during pilot – excel</li> <li>- Survey on users' awareness, needs, expectations and satisfaction with the service provided – pdf</li> </ul>
7.5.3.2	Who is the organization responsible for data storing and management?	<ul style="list-style-type: none"> <li>- Data on PT service demand – Transport Malta</li> <li>- Statistics produced by the systems already operated – ferry and bus operator</li> <li>- Survey on users' awareness, needs, expectations and satisfaction with the service provided – Transport Malta</li> </ul>
7.5.3.3	By whom (organization, responsible) is data accessible?	<ul style="list-style-type: none"> <li>- Data on PT service demand – Transport Malta</li> <li>- Statistics produced by the systems already operated – ferry and bus operator and Transport Malta as per ongoing contract</li> <li>- Survey on users' awareness, needs, expectations and satisfaction with the service provided – Transport Malta</li> </ul>
7.5.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	General Data Protection Regulation (GDPR) EU 2016/679

<b>WP7 MALTA</b>		
7.5.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	Chapter 440 Data Protection Act
<b>Data availability for dissemination</b>		
7.5.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	Yes, in aggregate
7.5.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 43: Local Data Management Plan – WP7 (MAL)

WP9 MALTA		
Data details		
9.5.1.1	Which kind of data has been/will be collected in your site?	<p><b>MAL 2.1</b> Society - Acceptance level / Awareness level</p> <p><b>MAL 2.2</b> Society - Acceptance level / Awareness level Transport - Traffic flow by vehicle (peak) -avg. vehicles per hour Economy - Capital cost</p> <p><b>MAL4.1</b> Society - Acceptance level / Awareness level</p> <p><b>MAL5.1</b> Transport – Freight movements Transport – Service reliability Economy – Average Operating Costs Energy – Vehicle Fuel Efficiency - fuel use per vkm Environment – CO2 emission - CO2/vkm/type Transport – Goods carried - kg Society - Awareness level</p> <p><b>MAL6.1</b> Society – Acceptance level / Awareness level Society – Satisfaction Economy – Number of audits</p> <p><b>MAL6.2</b> Economy – Investment / Operating costs Health – Number of polluting vehicles reported -Society – Acceptance level / Awareness level</p> <p><b>MAL6.3</b> Economy – Investment costs Social Interactions – No. of users Transport – Modal split of users</p> <p><b>MAL6.4</b> Economy – Investment / Operating costs Transport – Use of space for parking Transport – Traffic levels - vehicles/hr Society – Satisfaction</p> <p><b>MAL7.1</b> Society – Satisfaction Transport - Occupancy Society – Awareness level</p>



<b>WP9 MALTA</b>		
9.5.1.2	Please detail data typology and structure/format (if applicable)	<p><b>MAL 2.1</b> Society - Acceptance level / Awareness level – excel table</p> <p><b>MAL 2.2</b> Society - Acceptance level / Awareness level – excel table Transport - Traffic flow by vehicle (peak) -avg. vehicles per hour – excel table Economy - Capital cost – excel table</p> <p><b>MAL4.1</b> Society - Acceptance level / Awareness level – excel table</p> <p><b>MAL5.1</b> Transport – Freight movements – excel table Transport – Service reliability – excel table Economy – Average Operating Costs – excel table Energy – Vehicle Fuel Efficiency - fuel use per vkm – excel table Environment – CO2 emission - CO2/vkm/type – excel table Transport – Goods carried - kg – excel table Society - Awareness level – excel table</p> <p><b>MAL6.1</b> Society – Acceptance level / Awareness level – excel table Society – Satisfaction – excel table Economy – Number of audits – excel table</p> <p><b>MAL6.2</b> Health – Number of polluting vehicles reported - number – excel table Society – Acceptance level / Awareness level – excel table Economy – Investment / Operating costs – excel table</p> <p><b>MAL6.3</b> Social Interactions – No. of users – excel table Transport – Modal split of users – excel table Economy – Investment costs – excel table</p> <p><b>MAL6.4</b> Economy – Investment / Operating costs – excel table Transport – Use of space for parking – excel table Transport – Traffic levels - vehicles/hr – excel table Society – Satisfaction – excel table</p> <p><b>MAL7.1</b> Society – Satisfaction – excel table Transport – Occupancy – excel table Society – Awareness level – excel table</p>

<b>WP9 MALTA</b>		
9.5.1.3	Please detail the data origin	<p><b>MAL 2.1</b> Society - Acceptance level / Awareness level – Questionnaire with Stakeholders</p> <p><b>MAL 2.2</b> Society - Acceptance level / Awareness level - survey Transport - Traffic flow by vehicle (peak) -avg. vehicles per hour – CVA</p> <p><b>MAL4.1</b> Society - Acceptance level / Awareness level - survey</p> <p><b>MAL5.1</b> Transport – Freight movements - survey Transport – Service reliability - operator Economy – Average Operating Costs - operator Energy – Vehicle Fuel Efficiency - fuel use per vkm - operator Environment – CO2 emission - CO2/vkm/type - operator Transport – Goods carried – volume - operator Society - Awareness level - survey</p> <p><b>MAL6.1</b> Society – Acceptance level / Awareness level -survey Society – Satisfaction - survey</p> <p><b>MAL6.2</b> Health – Number of polluting vehicles reported – number – system server Society – Acceptance level / Awareness level - survey</p> <p><b>MAL6.3</b> Social Interactions – No. of users – system server Transport – Modal split of users – survey / system server</p> <p><b>MAL6.4</b> Economy – Operating - operator Transport – Use of space for parking – system server Transport – Traffic levels - vehicles/hr – CVA operator Society – Satisfaction - survey</p> <p><b>MAL7.1</b> Society – Satisfaction - survey Society – Awareness level – survey</p>

<b>WP9 MALTA</b>		
<b>Data collection procedures</b>		
9.5.2.1	Please detail the procedure adopted for data collection	<p><b>MAL 2.1</b> Society - Acceptance level / Awareness level – Questionnaire with stakeholders sent via email prior/post Stakeholder Workshops</p> <p><b>MAL 2.2</b> Society - Acceptance level / Awareness level - survey Transport - Traffic flow by vehicle (peak) -avg. vehicles per hour – extracted from CVA operator Economy – Capital cost – Local Councils with the winning measures</p> <p><b>MAL4.1</b> Society - Acceptance level / Awareness level - survey</p> <p><b>MAL5.1</b> Transport – Freight movements - survey Transport – Service reliability – provided by operator Economy – Average Operating Costs – provided by operator Energy – Vehicle Fuel Efficiency - fuel use per vkm – provided by operator Environment – CO2 emission - CO2/vkm/type – provided by operator Transport – Goods carried – load volume – provided by operator Society - Awareness level - survey</p> <p><b>MAL6.1</b> Society – Acceptance level / Awareness level -survey Society – Satisfaction – survey Economy – Number of audits – subcontracted auditor</p> <p><b>MAL6.2</b> Economy – Investment/Operating costs - TM Health – Number of polluting vehicles reported – number – extracted from system server Society – Acceptance level / Awareness level - survey</p> <p><b>MAL6.3</b> Economy – Investment costs – survey/system server Social Interactions – No. of users – extracted from system server Transport – Modal split of users – survey / system server</p> <p><b>MAL6.4</b> Economy – Investment/Operating costs – provided by operator Transport – Use of space for parking – extracted from system server Transport – Traffic levels - vehicles/hr – extracted from CVA operator Society – Satisfaction - survey</p> <p><b>MAL7.1</b> Society – Satisfaction – survey Transport – Occupancy – provided by the operator Society – Awareness level – survey</p>

<b>WP9 MALTA</b>		
9.5.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	<p><b>MAL 2.1</b> Society - Acceptance level / Awareness level-N/A</p> <p><b>MAL 2.2</b> Society - Acceptance level / Awareness level – survey (random) Transport - Traffic flow by vehicle (peak) -avg. vehicles per hour – CVA operator Economy - Capital cost – N/A</p> <p><b>MAL4.1</b> Society - Acceptance level / Awareness level – survey (random)</p> <p><b>MAL5.1</b> Transport – Freight movements – survey (random) Transport – Service reliability - operator Economy – Average Operating Costs - operator Energy – Vehicle Fuel Efficiency - fuel use per vkm - operator Environment – CO2 emission - CO2/vkm/type - operator Transport – Goods carried – kg - operator Society - Awareness level – survey (random)</p> <p><b>MAL6.1</b> Society – Acceptance level / Awareness level -survey Society – Satisfaction – survey (random) Economy – Number of audits – N/A</p> <p><b>MAL6.2</b> Economy – Investment / Operating costs – N/A Health – Number of polluting vehicles reported – number – system server Society – Acceptance level / Awareness level – survey (random)</p> <p><b>MAL6.3</b> Economy – Investment costs – N/A Social Interactions – No. of users – system server Transport – Modal split of users – survey (random) / system server</p> <p><b>MAL6.4</b> Economy – Investment / Operating costs – N/A Economy – Operating - operator Transport – Use of space for parking – system server Transport – Traffic levels - vehicles/hr – CVA operator Society – Satisfaction – survey (random)</p> <p><b>MAL7.1</b> Society – Satisfaction – survey (random) Transport – Occupancy – N/A Society – Awareness level – survey (random)</p>

<b>WP9 MALTA</b>		
9.5.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	<p><b>MAL 2.1</b> Society - Acceptance level / Awareness level – Questionnaire (anonymous)</p> <p><b>MAL 2.2</b> Society - Acceptance level / Awareness level – survey (anonymous) Transport - Traffic flow by vehicle (peak) -avg. vehicles per hour – CVA operator (anonymous)</p> <p><b>MAL4.1</b> Society - Acceptance level / Awareness level – survey (anonymous)</p> <p><b>MAL5.1</b> Transport – Freight movements – survey (anonymous) Transport – Service reliability - operator Economy – Average Operating Costs - operator Energy – Vehicle Fuel Efficiency - fuel use per vkm - operator Environment – CO2 emission - CO2/vkm/type - operator Transport – Goods carried – load volume - operator Society - Awareness level – survey (anonymous)</p> <p><b>MAL6.1</b> Society – Acceptance level / Awareness level –survey (anonymous) Society – Satisfaction – survey (anonymous)</p> <p><b>MAL6.2</b> Health – Number of polluting vehicles reported – number – system server Society – Acceptance level / Awareness level – survey (anonymous)</p> <p><b>MAL6.3</b> Social Interactions – No. of users – system server (anonymous) Transport – Modal split of users – survey / system server (anonymous)</p> <p><b>MAL6.4</b> Economy – Operating - operator Transport – Use of space for parking – system server Transport – Traffic levels - vehicles/hr – CVA operator (anonymous) Society – Satisfaction – survey (anonymous)</p> <p><b>MAL7.1</b> Society – Satisfaction – survey (anonymous) Society – Awareness level – survey (anonymous)</p>

<b>WP9 MALTA</b>		
<b>Data management and storing procedures</b>		
9.5.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<p><b>MAL 2.1</b> Society - Acceptance level / Awareness level - excel table – TM</p> <p><b>MAL 2.</b> Society - Acceptance level / Awareness level – excel table - TM</p> <p>Transport - Traffic flow by vehicle (peak) -avg. vehicles per hour – excel table – TM</p> <p>Economy – Capital cost – excel table - TM</p> <p><b>MAL4.1</b> Society - Acceptance level / Awareness level – excel table - TM</p> <p><b>MAL5.1</b> Transport – Freight movements – excel table - TM Transport – Service reliability – excel table - TM Economy – Average Operating Costs – excel table - TM Energy – Vehicle Fuel Efficiency - fuel use per vkm – excel table - TM Environment – CO2 emission - CO2/vkm/type – excel table - TM Transport – Goods carried - kg – excel table - TM Society - Awareness level – excel table - TM</p> <p><b>MAL6.1</b> Society – Acceptance level / Awareness level – excel table - MOT Society – Satisfaction – excel table – MOT Economy – Number of audits – Excel table - MOT</p> <p><b>MAL6.2</b> Economy – Investment / Operating costs – excel table TM Health – Number of polluting vehicles reported - number – excel table – TM / UOM Society – Acceptance level / Awareness level – excel table - TM</p> <p><b>MAL6.3</b> Economy – Investment costs – excel table - TM Social Interactions – No. of users – excel table – TM / UOM Transport – Modal split of users – excel table – TM / UOM</p> <p><b>MAL6.4</b> Economy – Investment/Operating costs – excel table – TM / VLC Transport – Use of space for parking – excel table – TM / VLC Transport – Traffic levels - vehicles/hr – excel table – TM / VLC Society – Satisfaction – excel table – TM / VLC</p> <p><b>MAL7.1</b> Society – Satisfaction – excel table TM Transport – Occupancy – excel table TM Society – Awareness level – excel table TM</p>

<b>WP9 MALTA</b>		
9.5.3.2	Who is the organization responsible for data storing and management?	<p><b>MAL 2.1</b> Society - Acceptance level / Awareness level - excel table – TM</p> <p><b>MAL 2.</b> Society - Acceptance level / Awareness level – excel table - TM Transport - Traffic flow by vehicle (peak) -avg. vehicles per hour – excel table – TM Economy – Capital cost – excel table - TM</p> <p><b>MAL4.1</b> Society - Acceptance level / Awareness level – excel table - TM</p> <p><b>MAL5.1</b> Transport – Freight movements – excel table - TM Transport – Service reliability – excel table - TM Economy – Average Operating Costs – excel table - TM Energy – Vehicle Fuel Efficiency - fuel use per vkm – excel table - TM Environment – CO2 emission - CO2/vkm/type – excel table - TM Transport – Goods carried - kg – excel table - TM Society - Awareness level – excel table - TM</p> <p><b>MAL6.1</b> Society – Acceptance level / Awareness level – excel table - MOT Society – Satisfaction – excel table – MOT Economy – Number of audits – Excel table - MOT</p> <p><b>MAL6.2</b> Economy – Investment / Operating costs – excel table TM Health – Number of polluting vehicles reported - number – excel table – TM / UOM Society – Acceptance level / Awareness level – excel table - TM</p> <p><b>MAL6.3</b> Economy – Investment costs – excel table - TM Social Interactions – No. of users – excel table – TM / UOM Transport – Modal split of users – excel table – TM / UOM</p> <p><b>MAL6.4</b> Economy – Investment/Operating costs – excel table – TM / VLC Transport – Use of space for parking – excel table – TM / VLC Transport – Traffic levels - vehicles/hr – excel table – TM / VLC Society – Satisfaction – excel table – TM / VLC</p> <p><b>MAL7.1</b> Society – Satisfaction – excel table TM Transport – Occupancy – excel table TM Society – Awareness level – excel table TM</p>

<b>WP9 MALTA</b>		
9.5.3.3	By whom (organization, responsible) is data accessible?	<p><b>MAL 2.1</b> Society - Acceptance level / Awareness level - TM</p> <p><b>MAL 2.2</b> Society - Acceptance level / Awareness level – excel table - TM Transport - Traffic flow by vehicle (peak) -avg. vehicles per hour – excel table – TM Economy - Capital cost - TM</p> <p><b>MAL4.1</b> Society - Acceptance level / Awareness level – excel table - TM</p> <p><b>MAL5.1</b> Transport – Freight movements – excel table - TM Transport – Service reliability – excel table - TM Economy – Average Operating Costs – excel table - TM Energy – Vehicle Fuel Efficiency - fuel use per vkm – excel table - TM Environment – CO2 emission - CO2/vkm/type – excel table - TM Transport – Goods carried - load volume – excel table - TM Society - Awareness level – excel table - TM</p> <p><b>MAL6.1</b> Society – Acceptance level / Awareness level – excel table - MOT Society – Satisfaction – excel table – MOT Economy – Number of audits - MOT</p> <p><b>MAL6.2</b> Economy – Investment / Operating costs - TM Health – Number of polluting vehicles reported - number – excel table – TM / UOM Society – Acceptance level / Awareness level – excel table - TM</p> <p><b>MAL6.3</b> Economy – Investment costs – TM/UOM Social Interactions – No. of users – excel table – TM / UOM Transport – Modal split of users – excel table – TM / UOM</p> <p><b>MAL6.4</b> Economy – Investment/Operating costs – excel table – TM / VLC Transport – Use of space for parking – excel table – TM / VLC Transport – Traffic levels - vehicles/hr – excel table – TM / VLC Society – Satisfaction – excel table – TM / VLC</p> <p><b>MAL7.1</b> Society – Satisfaction – excel table TM Transport – Occupancy – excel table TM Society – Awareness level – excel table TM</p>



<b>WP9 MALTA</b>		
9.5.3.4	Which international regulation will be applied for data storing and access? (for reference, please see D1.1)	General Data Protection Regulation (GDPR) EU 2016/679
9.5.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	Chapter 440 Data Protection Act

<b>WP9 MALTA</b>		
<b>Data availability for dissemination</b>		
9.5.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	<p><b>MAL 2.1</b> Society - Acceptance level / Awareness level- NOT AVAILABLE</p> <p><b>MAL 2.2</b> Society - Acceptance level / Awareness level – excel table AGGREGATED Transport - Traffic flow by vehicle (peak) -avg. vehicles per hour – excel table – TM AGGREGATED</p> <p><b>MAL4.1</b> Society - Acceptance level / Awareness level – excel table – TM AGGREGATED</p> <p><b>MAL5.1</b> Transport – Freight movements – excel table – TM NOT AVAILABLE Transport – Service reliability – excel table – TM NOT AVAILABLE Economy – Average Operating Costs – excel table – TM NOT AVAILABLE Energy – Vehicle Fuel Efficiency - fuel use per vkm – excel table – TM NOT AVAILABLE Environment – CO2 emission - CO2/vkm/type – excel table – TM NOT AVAILABLE Transport – Goods carried - kg – excel table – TM NOT AVAILABLE Society - Awareness level – excel table – TM AGGREGATED</p> <p><b>MAL6.1</b> Society – Acceptance level / Awareness level – excel table – MOT AGGREGATED Society – Satisfaction – excel table – MOT AGGREGATED</p> <p><b>MAL6.2</b> Health – Number of polluting vehicles reported - number – excel table – TM / UOM NOT AVAILABLE Society – Acceptance level / Awareness level – excel table – TM AGGREGATED</p> <p><b>MAL6.3</b> Social Interactions – No. of users – excel table – TM / UOM AGGREGATED Transport – Modal split of users – excel table – TM / UOM AGGREGATED</p> <p><b>MAL6.4</b> Economy – Operating – excel table – TM / VLC NOT AVAILABLE Transport – Use of space for parking – excel table – TM / VLC NOT AVAILABLE Transport – Traffic levels - vehicles/hr – excel table – TM / VLC NOT AVAILABLE Society – Satisfaction – excel table – TM / VLC AGGREGATED</p> <p><b>MAL7.1</b> Society – Satisfaction – excel table TM AGGREGATED Society – Awareness level – excel table TM AGGREGATED</p>

WP9 MALTA		
9.5.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 44: Local Data Management Plan – WP9 (MAL)

## LAS PALMAS DE GRAN CANARIA (LPA)

WP2 LPA		
Data details		
2.6.1.1	Which kind of data has been/will be collected in your site?	<ul style="list-style-type: none"> <li>• Census/demographic data</li> <li>• Economics data</li> <li>• O/D matrix</li> <li>• Traffic flow</li> <li>• Network</li> <li>• Emissions and Pollution</li> <li>• Questionnaires on travel behaviour, attitudes and expectations of tourists</li> <li>• Mobile phone data to assess tourists' flow and mobility patterns</li> <li>• Stakeholders data</li> </ul>
2.6.1.2	Please detail data typology and structure/format (if applicable)	<ul style="list-style-type: none"> <li>• Most of the data was collected during the drafting process of the former SUMP (2012). However, the Mobility Office (LPA2.1) is collecting new data in order to update most of the relevant indicators regarding transport and mobility in the city. This data collection campaign is part of the update process of the SUMP of Las Palmas de Gran Canaria (WP2).</li> <li>• Data about tourists' flows has been collected by assessing mobile phone data.</li> <li>• Excels files</li> <li>• City council and transport companies reports</li> </ul>

<b>WP2 LPA</b>		
2.6.1.3	Please detail the data origin	<ul style="list-style-type: none"> <li>• Census/demographic data (National, regional and local statistical institute)</li> <li>• Economic data (National, regional and local statistical institute)</li> <li>• O/D matrix</li> <li>• Traffic flow (City council)</li> <li>• Network (City council, Guaguas Municipales, Sagulpa)</li> <li>• Questionnaires on travel behaviour, attitudes and expectations (City council, Guaguas Municipales, Sagulpa, Cinesi)</li> <li>• Mobile phone data from the third major telecom company of Spain (Orange). Cinesi subcontracted a company in order to have access to this data (NOMMON-Kineo Analytics).</li> <li>• Emissions and Pollution (Regional network of climate station. “Red de Control y Vigilancia de la Calidad del Aire de Canarias”)</li> <li>• Tourists number (Gran Canaria Tourism Board “Patronato del Turismo de Gran Canaria” and Observatory of Tourism the City Council “Observatorio de Turismo del Ayuntamiento de Las Palmas de Gran Canaria”)</li> <li>• Road Safety data (Police department)</li> <li>• Public transport data (Guaguas Municipales, Global)</li> <li>• Parking management data (Sagulpa)</li> <li>• Public bike system data (Sagulpa)</li> </ul>

<b>WP2 LPA</b>		
<b>Data collection procedures</b>		
2.6.2.1	Please detail the procedure adopted for data collection	<ul style="list-style-type: none"> <li>• Census/demographic data (Official statistics)</li> <li>• Economic data (Official statistics)</li> <li>• O/D matrix (Traffic and passenger counts, surveys)</li> <li>• Traffic flow (Traffic and passenger counts)</li> <li>• Network</li> <li>• Emissions and Pollution (Official statistics, climate station networks)</li> <li>• Questionnaires on travel behaviour, attitudes and expectations (Surveys)</li> <li>• Tourists flow (Surveys, Official statistics and mobile phone data)</li> <li>• Transport data (Official statistics from public transport operators)</li> </ul>
2.6.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	<p>On the one hand, the sampling process of the surveys carried out to get information about mobility patterns and travel behaviour of tourists in Las Palmas de Gran Canaria was random.</p> <p>On the other hand, there was not possible to sample the mobile data used to track tourists' mobility flows because we only got access to the data gathered by Orange.</p>
2.6.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	<p>Anonymously.</p> <p>The subcontractor (NOMMON-Kineo Analytics) provided the mobile phone data already anonymized. The anonymization process complies with the GDPR obligations (no possibility of tracking, etc.).</p>

<b>WP2 LPA</b>		
<b>Data management and storing procedures</b>		
2.6.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<ul style="list-style-type: none"> <li>• Census/demographic data (Online)</li> <li>• O/D matrix, Traffic flow, Network (SUMP documents and reports drafted by the Mobility Office)</li> <li>• Emissions and Pollution (Online)</li> <li>• Tourists flow (Excel)</li> </ul> <p>Transport data (reports)</p>
2.6.3.2	Who is the organization responsible for data storing and management?	<ul style="list-style-type: none"> <li>• Census/demographic data (National, regional and local statistical institute)</li> <li>• Economic data (National, regional and local statistical institute)</li> <li>• Traffic flow (City council)</li> <li>• Network (City council, Guaguas Municipales, Sagulpa)</li> <li>• Questionnaires on travel behaviour, attitudes and expectations (City council, Guaguas Municipales, Sagulpa, Cinesi)</li> <li>• Emissions and Pollution (Regional network of climate station. “Red de Control y Vigilancia de la Calidad del Aire de Canarias”)</li> <li>• Tourists flow (Gran Canaria Tourism Board “Patronato del Turismo de Gran Canaria” and Observatory of Tourism the City council “Observatorio de Turismo del Ayuntamiento de Las Palmas de Gran Canaria”. Besides these local stakeholders, Cinesi is responsible for storing and managing the mobile phone data).</li> <li>• Road Safety data (Police department)</li> <li>• Public transport data (Guaguas Municipales, Global)</li> <li>• Parking management data (Sagulpa)</li> <li>• Public bike system data (Sagulpa)</li> </ul>

<b>WP2 LPA</b>		
2.6.3.3	By whom (organization, responsible) is data accessible?	<ul style="list-style-type: none"> <li>• Census/demographic data (National, regional and local statistical institute)</li> <li>• Economic data (National, regional and local statistical institute)</li> <li>• Traffic flow (City council)</li> <li>• Network (City council, Guaguas Municipales, Sagulpa)</li> <li>• Questionnaires on travel behaviour, attitudes and expectations (City council, Guaguas Municipales, Sagulpa, Cinesi)</li> <li>• Emissions and Pollution (Regional network of climate station. “Red de Control y Vigilancia de la Calidad del Aire de Canarias”)</li> <li>• Tourists flow (Gran Canaria Tourism Board “Patronato del Turismo de Gran Canaria” and Observatory of Tourism the City council “Observatorio de Turismo del Ayuntamiento de Las Palmas de Gran Canaria”)</li> <li>• Observatorio de Movilidad de Las Palmas de Gran Canaria (Mobility Office, LPA2.1)</li> </ul>
2.6.3.5	Which national regulation and applicable ‘opinion statements’ will be applied for data storing and access? (for reference, please see D1.1)	Ley Orgánica 3/2018, de 5 de diciembre, de Protección de Datos Personales y garantía de los derechos digitales. This law adapts into the Spanish law the EU Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data.
<b>Data availability for dissemination</b>		
2.6.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	No

WP2 LPA		
2.6.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 45: Local Data Management Plan – WP2 (LPA)

WP3 LPA		
Data details		
3.6.1.1	Which kind of data has been/will be collected in your site?	<p><b>LPA3.1. Attractive, safe and accessible public space at major attractions</b></p> <ul style="list-style-type: none"> <li>• <u>Environment</u>: CO2 emissions</li> <li>• <u>Society</u>: Physical accessibility towards transport</li> <li>• <u>Transport</u>: <ul style="list-style-type: none"> <li>- Traffic levels: <ul style="list-style-type: none"> <li>○ Average Daily Traffic Volume</li> <li>○ Speed</li> <li>○ Directional traffic counting at the most important junctions and roundabouts</li> <li>○ Floating car data for estimating the real travel time of the most important O-D trips at peak and off-peak periods</li> </ul> </li> <li>- Mobility patterns and habits</li> <li>- Opportunity for walking</li> <li>- Opportunity for cycling</li> </ul> </li> </ul>
3.6.1.2	Please detail data typology and structure/format (if applicable)	<p><b>LPA3.1. Attractive, safe and accessible public spaces at major attractions</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions: Digital data</li> <li>• Physical accessibility towards transport: Survey to target user group to collect needs and expectations. Paper questionnaires</li> <li>• Traffic levels: Digital data</li> <li>• Opportunity for walking: GIS analysis</li> <li>• Opportunity for cycling: GIS analysis</li> </ul> <p><u>Mobility survey</u>:</p> <ul style="list-style-type: none"> <li>• Origin – Destination flows.</li> <li>• Mode of transport.</li> <li>• Purpose of the trips</li> <li>• Other support info</li> </ul>



<b>WP3 LPA</b>		
3.6.1.3	Please detail the data origin	<p><b>LPA3.1. Attractive, safe and accessible public space at major attractions</b></p> <ul style="list-style-type: none"> <li>• CO2 emissions: Data from existing pollution stations</li> <li>• Physical accessibility towards transport: Paper questionnaires to tourists and public levels</li> <li>• Traffic levels – Automatic car counting (pneumatic road tubes and scout cameras)</li> <li>• Opportunity for walking – GIS Database</li> <li>• Opportunity for cycling – GIS Database</li> <li>• Mobility survey - telephone interviews made by using Computer Assisted Telephone Interview (CATI) software</li> </ul>
3.6.1.4	Please provide some figure allowing to estimate the data dimension	<ul style="list-style-type: none"> <li>• CO2 emissions: 11 stations</li> <li>• Paper questionnaires to tourists and public transport users: 37</li> <li>• Traffic levels (collected on the northern part of the city which is the pilot area): <ul style="list-style-type: none"> <li>○ Average Daily Traffic Volume and Speed at four ramps of the GC-1 highway.</li> <li>○ Average Daily Traffic Volume and Speed at the 8 main avenues of the Northern area of Las Palmas.</li> <li>○ Directional traffic counting at 7 junctions and roundabouts.</li> </ul> </li> <li>• Mobility patterns: 800 interviews divided in: <ul style="list-style-type: none"> <li>○ 400 interviews to residents of Las Palmas de Gran Canaria (over 16 years old).</li> <li>○ 400 interviews to non-residents in Las Palmas (residents in other municipalities of the island of Gran Canaria).</li> </ul> </li> </ul>
<b>Data collection procedures</b>		
3.6.2.1	Please detail the procedure adopted for data collection	<ul style="list-style-type: none"> <li>• Data extraction from database or data gathering from survey to target user groups to collect needs and expectations</li> <li>• Interviews</li> </ul>

<b>WP3 LPA</b>		
3.6.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	A sampling process for the mobility survey has been adopted taking into considerations: <ul style="list-style-type: none"> <li>• Gender,</li> <li>• Age,</li> <li>• Unemployment rate</li> <li>• Municipality of residence</li> </ul> A 95% confidence interval, $p=q=0,5$ and sampling error $\pm 4,9\%$ .
3.6.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	All data is collected anonymously
<b>Data management and storing procedures</b>		
3.6.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	All data is stored at CINESI's servers.
3.6.3.2	Who is the organization responsible for data storing and management?	CINESI is the organization responsible for data storing and management.
3.6.3.3	By whom (organization, responsible) is the data accessible?	Municipality, Public bodies (Guaguas, Sagulpa, etc.), Local Police. The data access is through CINESI

<b>WP3 LPA</b>		
3.6.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	Ley Orgánica 3/2018, de 5 de diciembre, de Protección de Datos Personales y garantía de los derechos digitales. This law adapts into the Spanish law the EU Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data.
<b>Data availability for dissemination</b>		
3.6.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	All data would be usable for CIVITAS DESTINATIONS disseminations purposes. However, the format will be aggregated
3.6.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 46: Local Data Management Plan – WP3 (LPA)

<b>WP4 LPA</b>		
<b>Data details</b>		
4.6.1.1	Which kind of data has been/will be collected in your site?	LPA4.1 - Public e-bike system: <ul style="list-style-type: none"> <li>• Statistics on public bike systems</li> <li>• Statistics on fast charging EV and e-cars</li> </ul>

<b>WP4 LPA</b>		
4.6.1.2	Please detail data typology and structure/format (if applicable)	<ul style="list-style-type: none"> <li>• Average users by week / day / month</li> <li>• Differences between peak and off-peak season</li> <li>• Users profile (age, gender, nationality)</li> <li>• Origin – Destination Matrix</li> <li>• Economical savings of fuel</li> <li>• CO2 Tons saved</li> </ul> <p>LPA4.2 - Fast charging EV:</p> <ul style="list-style-type: none"> <li>• Number of charges</li> <li>• Number of KWh consumed</li> <li>• CO2 Tons saved</li> </ul>
4.6.1.3	Please detail the data origin	All the data will be stored in a database and the different statistics will be stored in electronic format
4.6.1.4	Please provide some figure allowing to estimate the data dimension	<ul style="list-style-type: none"> <li>• 375 bikes, 20 e-bikes and 2 bikes for physically impaired people will be analysed</li> <li>• 6fast charging EV</li> <li>• 3 electrical vans</li> </ul>
<b>Data collection procedures</b>		
4.6.2.1	Please detail the procedure adopted for data collection	Data extraction from database Data extraction from electrical counters
4.6.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	<ul style="list-style-type: none"> <li>• Statistics on public bikes system (LPA4.1): For the implementation of the public bikes system, a personal data collection will be done in order to manage a customer database system that of course will comply with national and international regulation regarding personal data storing, access and management</li> <li>• Statistics on fast charging EV and electrical cars (LPA4.2): Anonymous.</li> </ul>
<b>Data management and storing procedures</b>		
4.6.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<p>Statistics on public bike systems (LPA4.1):</p> <ul style="list-style-type: none"> <li>• Data is stored in the servers of the provider of the system (NextBike).</li> </ul> <p>Statistics on fast charging EV and electrical cars Data is stored in SAGULPA servers.</p>
4.6.3.2	Who is the organization responsible for data storing and management?	SAGULPA

<b>WP4 LPA</b>		
4.6.3.3	By whom (organization, responsible) is the data accessible?	SAGULPA
4.6.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	Ley Orgánica 3/2018, de 5 de diciembre, de Protección de Datos Personales y garantía de los derechos digitales. This law adapts into the Spanish law the EU Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data.
<b>Data availability for dissemination</b>		
4.6.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	No
4.6.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 47: Local Data Management Plan – WP4 (LPA)

<b>WP5 LPA</b>		
<b>Data details</b>		
5.6.1.1	Which kind of data has been/will be collected in your site?	Quantitative data about the logistic flows in Gran Canaria: <ul style="list-style-type: none"> <li>- <i>Number of incoming parcels on customs</i></li> <li>- <i>Data on movements on logistics operators</i></li> </ul>
5.6.1.2	Please detail data typology and structure/format (if applicable)	All data is gathered in digital format.

<b>WP5 LPA</b>		
5.6.1.3	Please detail the data origin	Surveys on logistics operators and official data from the regional government of the Canary Islands.
<b>Data collection procedures</b>		
5.6.2.1	Please detail the procedure adopted for data collection	Official data and surveys to logistic operators
5.6.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	No data extraction for statistical inferences is expected at the moment
5.6.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	The data is collected anonymously amongst all members of the regional freight transport association ( <i>Federación de Empresarios de Transportes, FET</i> ).
<b>Data management and storing procedures</b>		
5.6.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	Electronically

<b>WP5 LPA</b>		
5.6.3.2	Who is the organization responsible for data storing and management?	Cinesi.
5.6.3.3	By whom (organization, responsible) is data accessible?	Cinesi, Guaguas Municipales, Municipality of Las Palmas de Gran Canaria and the regional freight transport associations (FET).
5.6.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	Ley Orgánica 3/2018, de 5 de diciembre, de Protección de Datos Personales y garantía de los derechos digitales. This law adapts into the Spanish law the EU Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data.
<b>Data availability for dissemination</b>		
5.6.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	No
5.6.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 48: Local Data Management Plan – WP5 (LPA)

<b>WP6 LPA</b>		
<b>Data details</b>		
6.6.1.1	Which kind of data has been/will be collected in your site?	<b>LPA6.1 - Green Credits Scheme</b> <ul style="list-style-type: none"> <li>Statistics about urban public transport cards</li> </ul>

<b>WP6 LPA</b>		
6.6.1.2	Please detail data typology and structure/format (if applicable)	<p><i>Statistics about urban public transport cards</i></p> <ul style="list-style-type: none"> <li>Number of monthly users of the contactless urban public transport smart card “BonoGuagua”. The data is stored in an electronic format</li> </ul>
6.6.1.3	Please detail the data origin	<p><i>Statistics about urban public transport cards.</i></p> <ul style="list-style-type: none"> <li>The data is stored in a database and statistics data tables are made depending on the needs</li> </ul>
6.6.1.4	Please provide some figure allowing to estimate the data dimension	<p><i>Statistics about urban public transport cards.</i></p> <ul style="list-style-type: none"> <li>40 different urban public transport routes and 15 urban public transport fares to be analysed.</li> </ul>
<b>Data collection procedures</b>		
6.6.2.1	Please detail the procedure adopted for data collection	Data extraction from database
6.6.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	The data collected belong to the whole database regarding urban public transport cards.
6.6.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	<p>At first step (first six months of the project), and in order to analyse the suitability of the chosen card to develop the Green Credits Scheme, data collected are anonymous</p> <p>However, for the implementation of the Green Credits Scheme (after business model development), a personal data collection will be probably needed in order to manage a customer loyalty database system that of course will comply with national and international regulation regarding personal data storing, access and management</p>



<b>WP6 LPA</b>		
<b>Data management and storing procedures</b>		
6.6.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	Data is stored in Guaguas Municipales server (Urban Public Transport Company)
6.6.3.2	Who is the organization responsible for data storing and management?	Guaguas Municipales (Urban Public Transport Company)
6.6.3.3	By whom (organization, responsible) is data accessible?	Guaguas Municipales (Urban Public Transport Company)
6.6.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	Ley Orgánica 3/2018, de 5 de diciembre, de Protección de Datos Personales y garantía de los derechos digitales. This law adapts into the Spanish law the EU Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data.
<b>Data availability for dissemination</b>		
6.6.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	No
6.6.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 49: Local Data Management Plan – WP6 (LPA)

<b>WP7 LPA</b>		
<b>Data details</b>		
7.6.1.1	Which kind of data has been/will be collected in your site?	<p><b>LPA 7.2 - Hybrid buses in the urban bus fleet</b></p> <ul style="list-style-type: none"> <li>• <i>Urban Public transport buses feature</i></li> </ul> <p><b>LPA 7.3 - Real time mobility and tourism information services</b></p> <ul style="list-style-type: none"> <li>• <i>Statistics about urban public transport trips at bus stops</i></li> </ul> <p><b>LPA 7.4 - Integrated payment solutions for mobility and tourism</b></p> <ul style="list-style-type: none"> <li>• <i>Statistics about tourist card</i></li> </ul>
7.6.1.2	Please detail data typology and structure/format (if applicable)	<p><i>Urban Public transport buses features</i></p> <ul style="list-style-type: none"> <li>• <i>Average age, fuel consumption, size</i></li> </ul> <p><i>Statistics about urban public transport trips at bus stops</i></p> <ul style="list-style-type: none"> <li>• <i>Number of travellers at bus stops</i></li> </ul>
7.6.1.3	Please detail the data origin	<p><i>Urban Public transport buses features</i></p> <ul style="list-style-type: none"> <li>• <i>The data is stored in a database and statistics data tables are made depending on the needs</i></li> </ul> <p><i>Statistics about urban public transport trips at bus stops</i></p> <ul style="list-style-type: none"> <li>• <i>The data is stored in a database and statistics data tables are made depending on the needs</i></li> </ul> <p><i>Statistics about urban public transport trips with tourist card</i></p> <ul style="list-style-type: none"> <li>• <i>The data is stored in a database and statistics data tables are made depending on the needs</i></li> </ul>
7.6.1.4	Please provide some figure allowing to estimate the data dimension	<p><i>Urban Public transport buses features</i></p> <ul style="list-style-type: none"> <li>• <i>242 buses</i></li> </ul> <p><i>Statistics about urban public transport trips at bus stops</i></p> <ul style="list-style-type: none"> <li>• <i>784 bus stops, 2.8 M passenger monthly</i></li> </ul>
<b>Data collection procedures</b>		
7.6.2.1	Please detail the procedure adopted for data collection	<p><i>Urban Public transport buses' features</i></p> <ul style="list-style-type: none"> <li>• <i>Data extraction from database</i></li> </ul> <p><i>Statistics about urban public transport trips at bus stops</i></p> <ul style="list-style-type: none"> <li>• <i>Data extraction from database</i></li> </ul> <p><i>Statistics about urban public transport trips with tourist card</i></p> <ul style="list-style-type: none"> <li>• <i>Data extraction from database</i></li> </ul>

<b>WP7 LPA</b>		
7.6.2.2	If a sampling process is used, please confirm that the sample is random and of a size that can be analysed with the ability to make statistical inference for the overall sample and for the most significant sub-sample breakdowns (for reference, please see D1.1)	<p><i>Urban Public transport buses features</i></p> <ul style="list-style-type: none"> <li>The data collected belong to the whole database regarding urban public transport buses</li> </ul> <p><i>Statistics about urban public transport trips at bus stops</i></p> <ul style="list-style-type: none"> <li>The data collected belong to two representative months (May and October)</li> </ul> <p><i>Statistics about urban public transport trips with tourist card</i></p> <ul style="list-style-type: none"> <li>The data collected belong to the whole database regarding urban public trips</li> </ul>
7.6.2.3	Is data collected anonymously or not? If not, please confirm that data is collected in such a way preventing the tracking of personal habits or feelings (for reference, please see D1.1)	<p><i>Urban Public transport buses features</i></p> <ul style="list-style-type: none"> <li>Anonymously</li> </ul> <p><i>Statistics about urban public transport trips at bus stops</i></p> <ul style="list-style-type: none"> <li>Anonymously</li> </ul> <p><i>Statistics about urban public transport trips with tourist card</i></p> <ul style="list-style-type: none"> <li>Anonymously</li> </ul>
<b>Data management and storing procedures</b>		
7.6.3.1	How is data stored? Please detail where the data is stored and in which modality/format (if applicable)	<p><i>Statistics about urban public transport trips at bus stops.</i></p> <ul style="list-style-type: none"> <li>Data is stored in Guaguas Municipales server (Urban Public Transport Company)</li> </ul> <p><i>Statistics about urban public transport trips with tourist card</i></p> <ul style="list-style-type: none"> <li>Data is stored in Guaguas Municipales server (Urban Public Transport Company)</li> </ul>
7.6.3.2	Who is the organization responsible for data storing and management?	<p><i>Statistics about urban public transport trips at bus stops.</i></p> <ul style="list-style-type: none"> <li>Guaguas Municipales (Urban Public Transport Company)</li> </ul> <p><i>Statistics about urban public transport trips with tourist card</i></p> <ul style="list-style-type: none"> <li>Guaguas Municipales (Urban Public Transport Company)</li> </ul>

<b>WP7 LPA</b>		
7.6.3.3	By whom (organization, responsible) is data accessible?	<p><i>Statistics about urban public transport trips at bus stops.</i></p> <ul style="list-style-type: none"> <li>• <i>Guaguas Municipales (Urban Public Transport Company)</i></li> </ul> <p><i>Statistics about urban public transport trips with tourist card</i></p> <ul style="list-style-type: none"> <li>• <i>Guaguas Municipales (Urban Public Transport Company)</i></li> </ul>
7.6.3.5	Which national regulation and applicable 'opinion statements' will be applied for data storing and access? (for reference, please see D1.1)	<p>Ley Orgánica 3/2018, de 5 de diciembre, de Protección de Datos Personales y garantía de los derechos digitales.</p> <p>This law adapts into the Spanish law the EU Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data”</p>
<b>Data availability for dissemination</b>		
7.6.4.1	Is data usable for DESTINATIONS dissemination purpose? Please indicate the format (aggregated/not aggregated)	No
7.6.4.2	Is data planned to be published as open format? If so, please describe the technological solution used and the metadata format.	No

Table 50: Local Data Management Plan – WP7 (LPA)

<b>WP9 LPA</b>		
<b>Data details</b>		
9.6.1.1	Which kind of data has been collected in your site?	WP9 will deal with all the data described in WP2 to WP7

Table 51: Local Data Management Plan – WP9 (LPA)

## Annex 2 – Example of an Informed Consent sheet

### ANNEX 1 – DATA PROTECTION AND PRIVACY NOTICE

#### I. Controller

Horários do Funchal - Transportes Públicos, S.A., with head offices at Travessa da Fundoa de Baixo, no. 5 - São Roques, 9020 - 242 Funchal (hereinafter referred to as' HF') is the “Data Controller”.

#### II. Purpose and Means of processing of your personal data

The processing of your personal data is carried out for the purposes of the present survey. The legal basis for the processing of your personal data are i) the legitimate interest of HF in collecting data for participation in a Focus Group where the data subject will be contacted once or twice a year to respond to questionnaires related with mobility/tourism and ii) your consent.

HF will only process the personal data collected in this survey in the context of the purposes expressly indicated above and always in accordance with HF’s Internal Policies and Standards, using at all times appropriate technical and organizational measures to uphold its security and confidentiality, in particular with regard to unauthorized or unlawful processing of your personal data and its accidental loss, destruction or deletion.

#### III. Data Retention and your rights

Personal data shall be kept for a maximum period of two (2) years from the last survey, except where there is a legal obligation or a prevailing legitimate interest which requires the data to be retained for a longer period.

As data subject you have the right to: i) request and receive all relevant information and communications regarding the processing of your personal data made by HF; ii) request access to your personal data, namely, to obtain confirmation that your personal data are processed by HF; iii) rectify, erase or restrict the processing of your personal data by HF.

Data subjects may at any time and for any relevant matter related with privacy and data protection, contact HF through the email [protecaodedados@horariosdofunchal.pt](mailto:protecaodedados@horariosdofunchal.pt).

#### IV. Consent

The respondent declares to authorize the collection and processing of his personal data by HF, in the scope of the present survey, for the purposes indicated above.

I have read and approved the data protection and privacy notice, concerning the personal data provided in question 29, an integral part of the questionnaire on tourist mobility.

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*(Sign according to identification document)*

Date: \_\_\_/\_\_\_/ 2018