

ANNUAL REPORT OF THE TEN NATIONAL / REGIONAL NETWORKS

2014

CIVINET FRANCOPHONE



THE CIVITAS INITIATIVE
IS CO-FINANCED BY THE
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1 INTRODUCTION

This report summarises the activities carried out by the Management Committee and the Secretariat, Euro Project Consult for the CIVINET Francophone Network over 1 January to 31 December 2014. It has been prepared by the Secretariat.

2 GENERAL INFORMATION ABOUT THE NETWORK

2.1 Terms of reference

The CIVINET Francophone, as first CIVINET network to exist properly as an association, had already approved Terms of Reference (ToR) within the CIVINET project. They have not been yet revised as contextualised within the CAPITAL project.

Governance issues arose during the context of French municipal elections. The network decision mechanisms were totally blocked. No communication was taking place between the Management Committee, without official mandate, and the Secretariat. This prevented organisation of any activity.

Therefore, the Secretariat and the Commission took contact with the previous MC members and queried either a move or mandate given to the Secretariat for the coming months.

This discussion took place early 2015 with a view to stimulating a programme of activities. The first date was the Velocity congress around planning issues.

2.2 Support funding

The CIVINET Francophone association was due to receive €25,000 of EC funding through a subcontract managed by EPC. However, its representatives discussed the principle of a subcontract early 2014 and, as noted above, no decision was made that year. It was decided in March 2015 that this money should be used directly by EPC for the remaining period of CAPITAL to organise the activities.

2.3 Fee structure

There are three types of membership status of the CIVINET Francophone association:

- Members: cities eligible as CIVITAS demonstration sites (urban transport authorities);
- Associate Members: generally cities, but also potentially other transport authorities (county and regional council), not eligible as CIVITAS demonstration sites; and
- Associate Partners: cities networks, universities... upon decision of the Management.

Each category is subject to different fees. Nevertheless, as the association was not running in 2014, no fee was collected from the members.

As part of the required renovation of the network governance, the Secretariat will propose that Associate partners welcome more easily private organisations, including in the Management Committee so that the Secretariat and others could relay the cities – with a clear and limited mandate - when their decision bodies are suspended (due to elections).

2.4 Membership

At the end of 2013 CIVINET Francophone Network membership comprised:

- 11 full members

Bruxelles Mobilité (BE)	Carcassonne Agglo (FR)
Clermont-Ferrand (FR)	Communauté d'agglomération de La Rochelle (FR)
Communauté d'agglomération de Poitiers (FR)	Grand Angoulême (FR)
La Créa (Communauté de l'agglomération Rouen- Elbeuf-Austreberthe) (FR)	Lille Métropole (FR)
Nantes Métropole (FR)	Rennes Métropole (FR)

- Two associate partners

Aire 198 (FR)	GET 974 (FR)
Ville du Croisic (FR)	

There was one member less in 2014, as the Network was not offering any events. The Communauté Urbaine de Bordeaux terminated its membership.

2.5 Financial administration

No annual Balance Sheet nor Income and Expenditure Account of the Network was published for 2014.

2.6 Management Committee

No Management Committee meetings were held in 2014.

Nevertheless, on 20 February a meeting was held with the association CIVINET Francophone, EPC and TTR in order to clarify the situation with the Network, and to organise the work between EPC, the Secretariat, and the National Network Manager, the association.

Following this meeting, local elections took place in March 2014.

Without news from the former members of the CIVINET Francophone association, and after a discussion with the project officer in CIVINETs meeting in Krakow, a letter was sent from the EC for the attention of the French cities who were former members of the Management Committee.

This letter aimed at clarifying if the former association would be either dissolved if its members were not willing to collaborate with CAPITAL project, or carried on if an agreement could be found. Two months passed before the answer came.

After these two months, without answer, a second letter was sent. At the reception of this second letter, the former members suggested dates for a meeting to take place in Paris, with EPC and CAPITAL project officer in March 2015.

2.7 Political Committee

No Political Committee was organised in 2015.

During 2013, the CIVINET Francophone Network Political Committee members were: Bruxelles Mobilité, Carcassonne Agglo, Clermont-Ferrand, Communauté d'agglomération de La Rochelle, Communauté d'agglomération de Poitiers, Communauté Urbaine de Bordeaux, Grand Angoulême, La Crée (Communauté de l'agglomération Rouen-Elbeuf-Austreberthe), Lille Métropole, Nantes Métropole, Rennes Métropole, Toulouse (Tisséo-SMTC).

Each member has a place at the Political Committee through their elected Referent or elected Deputy.

No policy statement was produced by the Committee in 2014.

2.8 Links with other bodies

A permanent link was maintained with CERTU in view of co-organising events, notably in the framework of a cooperation between CIVINET and ENDURANCE.

3 DISSEMINATION AND OUTREACH

3.1 Sustainable mobility events programme

No event was organised in 2014.

3.2 Third party events

The Secretariat of CIVINET Francophone was present at the CIVITAS Forum organised in Casablanca in September 2014, through the presence of EPC. At this occasion, a discussion took place with the Moroccan association of municipalities and the EUROMED project to foresee possible collaborations; and with Tunisian and Moroccan cities.

Table 1: Third party events

Period Name of the event	2014 Location	Date	Description	Participation	Communication material
CIVITAS Forum	Casablanca, Morocco	24-26 Sep	Forum	Stand	Roll-up

Generally speaking, EPC was always promoting CIVINET at any occasion (conferences and other networking occasions) and making sure information gained of benefit to CIVINET members would be shared with members on request.

3.3 Website and social media

3.3.1 CIVITAS website

The CIVINET Francophone web pages were maintained at:

<http://civitas.eu/civinet/civinet-francophone>. They set out the Network's aims and current membership. Information on joining the Network and membership benefits was also provided.

In 2014, the Network's page on civitas.eu was viewed 3447 times, it remained stable in comparison with 2013.

3.3.2 Social media

No social media was used in 2014.

3.4 Newsletters

No newsletter was sent in 2014.

3.5 Communication materials

No communication material was prepared in 2014.

Table 2: Use of banners and exhibition stands

Banners and exhibition stands		
On how many occasions did you use banners and stands within the following period:		
M"-2"-M4 Jul-Dec13		M17-M22 Jan-Jun 15
M5-M10 Jan-Jun 14		M23-M28 Jul-Dec 15
M11-M16 Jul-Dec 14	1	M29-M36 Jan-Aug 16

3.6 Media relations and advertising

No media relations building nor advertising took place in 2014.

4 SUMMARY OF 2014 ACTIVITIES

4.1 Impact

As the Network did not organise any activity in 2014, no impact can be reported.

4.2 Challenge

The main challenge for the Secretariat in 2014 was to obtain an agreement of the former CIVINET Francophone association to relaunch the network activities.

This has not been successful in 2014. Nonetheless, a meeting was agreed to be made at the beginning of 2015.

5 NEW ANNUAL ACTIVITY AND BUSINESS PLAN

No Annual Activity and Business Plan has been prepared for 2015 by the end of 2014. A first event was agreed to be organised in June 2015.

A proper AABP will be produced in the summer of 2015.